



# NAVAJO NATION JUDICIAL BRANCH

FISCAL YEAR 2020

## FOURTH QUARTER REPORT

July 1, 2020 – September 30, 2020

[www.navajocourts.org](http://www.navajocourts.org)

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# I. MESSAGE FROM THE CHIEF JUSTICE

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## Fiscal Year 2020 FOURTH Quarterly Message

Chief Justice JoAnn Jayne (Aláájí Hashkééjí Nahat'á)

**Yá'át'ééh, Shí Díné Doo Shíghéí, Ado Nihíí Nahatajii Nataani Honorable Navajo Nation Council Delegates, Doo Aláájí Hózhóójí Nahat'a Jonathan Nez, Doo Myron Lizer Akádó Dájizdahyígí, Doo distinguished guests. I respectfully present you the Hashkééjí Nahat'á (Judicial Branch) Fourth Quarterly Report for Fiscal Year 2020: Ya'iishjaashtsoh (July), Planting of Late Crops; Bini'anit'aatsozi (August), Ripening of Early Crops; Bini'anit'aatsoh (September), Ripening of Late Crops.**

A year ago, I spoke of the long standing budget policy of the Judicial Branch that it is the heart of the people's funds which builds the foundation for budget preparation for the operation of the courts and programs. The tradition that the Judicial Branch budget is predicated on - *Nitsahakees* (prudent judgment for expenditure of funds); *Nahat a'* (planning for needs, wellness, harmony); *Iina'* (expend for its purpose); and *Sihasin* (review policies/plan for hope) - continues this year. With these sacred, fundamental beliefs and purposes, the Hashkééjí Nahat'á Branch submitted its Fiscal Year 2021 General Fund budget for October 1, 2020 through September 30, 2021.

With assistance of, and heartfelt appreciation to all Judicial Branch employees, Navajo Nation Law and Order Committee, Budget and Finance Committee, Naa'bik'iyati' Committee, and 24<sup>th</sup> Navajo Nation Council of the Legislative and the Executive Branch's approval of the 2021 budget, the Hashkééjí Nahat'á Branch received \$1,700,000 additional general funds for Fiscal Year 2021.

The Hashkééjí Nahat'á Branch realizes that the Navajo Nation may have diminishing resources for the Nation's general funds for the Fiscal Year 2022 budget. Again, the submission of the 2022 budget is now a few months away. Early in the beginning of a new calendar year, staff across the miles within *diné tah'* work tirelessly on District Courts, Peacemaking, Office of Chief Justice, Probation and Parole, and the Supreme Court budgets. In the spirit of *k'é*, and sharing, our staff guide each other to determine the values that best reflect our *Diné* communities. With respect and thoughtfulness, our staff presented a sustainable, fiscally responsible, and principled 2021 budget.

As reiterated over the decades, sustainable funding is paramount for the Judicial Branch. It is not too early for next year's budget preparation. It is with great hope and expectation that the Legislative and the Executive Branches will continue to work with the Hashkééjí Nahat'á Branch for additional funding for Fiscal Year 2022 and beyond.

During this quarter, the Hashkééjį Nahat’á Branch staff met our goals and objectives as leaders of the branch. *Diné* Traditional Law declares and teaches that: “the leaders of the Judicial Branch (Aláájį Hashkééjį Nahat’á) shall uphold the values and principles of the Diné Bi Beenahaz’áanii in the practice of peace making, obedience, discipline, punishment, interpreting laws and rendering decisions and judgments.”

In the last quarter, the Hashkééjį Nahat’á Branch staff faced the onset of the COVID-19 Pandemic with the Navajo Nation and the World. Now, during this quarter, despite the challenges to us, our staff moved courageously through a maze of challenges, uncertainty, fortitude, and the knowledge that our branch had to continue to provide essential services remotely. I can say with certainty that we have seen challenges like no other in providing essential services, yet, we maintained the courage and loyalty to keep remote services for those in need of court services.

The Hashkééjį Nahat’á Branch obtained \$9,633,863 through the federal CARES Act. This funding allows the branch to continue essential court services remotely. The funding source mandates that these funds are used to cover expenses due to the public health emergency of the Coronavirus Disease 2019 (COVID–19). Again, staff stepped up to the challenge of preparing a budget with input from the District Courts, Peacemaking Program, Supreme Court, Office of Chief Justice, and Probation and Parole. These funds have to be expended by December 30, 2020, thus, staff have worked diligently toward this deadline.

The Hashkééjį Nahat’á Branch developed a Roadway to Full Capacity plan for the Pandemic which encompasses a phased re-opening plan which would safely move operations from the current lockdown to normal court and program operations. Each phase is a shift toward reoccupying work buildings and resuming operations.

I am sincerely appreciative to each and every staff of the Hashkééjį Nahat’á Branch, whom we embrace as family, for their sincere, loyal, courageous, diligent work and tenacity during these tumultuous days. You have met your goals and objectives through dedication even though at times it appeared monumental. *Ahee’hee*.

*Ahee’hee*. Thank you our *Diné* for your patience during this time that the Hashkééjį Nahat’á Branch is providing remote essential court and program services.

The Hashkééjį Nahat’á Branch highlights its accomplishments in the Fiscal Year 2020 4<sup>th</sup> Quarterly report to the Legislative and Executive branches and to the *Diné*.”

Honorable JoAnn B. Jayne,  
Chief Justice of the Navajo Nation

## II. CONTACT PERSON

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Judicial Branch of the Navajo Nation  
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## III. VISION, MISSION AND STRATEGIC GOALS

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### VISION

It is our vision that the present judicial system, consisting of an adversarial-style tribal court system modeled on Anglo courts, a peacemaking system modeled on Diné original dispute resolution methods, and Probation and Parole Services, will fully embody the values and processes of the Navajo People, including family and clan-centered Navajo values. Our justice system as a whole will truly reflect the heart and soul of the Diné. It will be one that the People can recognize as their own and fully participate in the spirit of nábináhaazláago.

### MISSION

The Judicial Branch will provide stability in the Navajo Nation government by providing court, peacemaking, and probation and parole services, to adjudicate cases, resolve disputes, rehabilitate individuals and families, restore harmony, educate the public, agencies, services and other governments in Diné bi beenahaz' áanii, and protect persons and property pursuant to Navajo Nation laws, customs, traditions, and applicable federal laws. Pursuant to Diné bi beenahaz' áanii, the Judicial Branch will carefully develop a justice system that fully embodies the traditional values and processes of the Navajo People.

### STRATEGIC GOALS

*One:* As the Navajo Nation court, peacemaking, and probation and parole system, we will ensure the continued provision of efficient, fair, and respectful judicial services.

*Two:* We will ensure access to the judicial system by the public.

*Three:* We will address the infrastructure needed to maximize partnerships across branches, agencies, and communities.

*Four:* We will develop a judicial system in accordance with Diné bi beenahaz' áanii that fully incorporates Navajo values and processes.

*Five:* We will address facilities needs.

## IV. JUDICIAL BRANCH DIRECTORY

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### ADMINISTRATIVE OFFICE OF THE COURTS

P.O. Box 520 Window Rock, AZ 86515

#### **OFFICE OF THE CHIEF JUSTICE**

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JoAnn B. Jayne, Chief Justice

#### **ADMINISTRATION**

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### SUPREME COURT OF THE NAVAJO NATION

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Hon. JoAnn B. Jayne, Chief Justice

Hon. Eleanor Shirley, Associate Justice

Hon. Tina Tsinigine, Associate Justice

Ronda Lewis, Supreme Court Clerk

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### ALAMO / TO'HAIJILEE JUDICIAL DISTRICT

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Alamo, NM 87825

Hon. William J.J. Platero, Judge

Regina C. Begay-Roanhorse, Court Administrator

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To'hajiilee Court

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Canoncito, NM 87026

Hon. William J.J. Platero, Judge

Regina C. Begay-Roanhorse, Court Administrator

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### ANETH JUDICIAL DISTRICT

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Hon. Irene S. Black, Judge  
Bryan Parrish, Court Administrator

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**CHINLE JUDICIAL DISTRICT**

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Hon. Rudy I. Bedonie, Judge  
Hon. Cynthia Thompson, Judge  
Vanessa Mescal, Court Administrator

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**CROWNPOINT JUDICIAL DISTRICT AND PUEBLO PINTADO CIRCUIT COURT**

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Hon. Leonard Livingston, Judge  
Rena Thompson, Court Administrator

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**DILKON JUDICIAL DISTRICT**

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Hon. Neomi Gilmore, Judge  
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**KAYENTA JUDICIAL DISTRICT**

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Hon. Letitia Stover, Judge  
Lavonne K. Yazzie, Court Administrator

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**RAMAH JUDICIAL DISTRICT**

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**SHIPROCK JUDICIAL DISTRICT**

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Hon. Genevieve Woody, Judge  
Ethel S. Laughing, Court Administrator

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**TUBA CITY JUDICIAL DISTRICT**

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Tuba City, AZ 86045  
Hon. Malcolm Laughing, Judge  
Alice Huskie, Court Administrator

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**WINDOW ROCK JUDICIAL DISTRICT**

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Hon. Malcolm Begay, Judge

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## V. ADMINISTRATIVE OFFICE OF THE COURTS

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During the fourth quarter (July – September 2020) in FY 2020, the Administrative Office of the Courts (“AOC”) completed the following:

### A. ADMINISTRATION

#### Emergency Response to COVID-19 Pandemic

The Administrative Director of the Courts is the designated Continuity of Operation Plan (“COOP”) Coordinator, and works with a designated team of executive and essential staff to implement the COOP for Judicial Branch operations during the public health emergency. The goal is to maintain essential services to uphold the courts’ statutory responsibilities, to address emergency matters that come before the courts, and to conduct essential court-related functions, all while providing for safe working conditions. In order to keep personnel safe, the branch is now operating with a reduced, essential workforce that is telecommuting. The branch lacks telecommuting policies, procedures and tools. The actions taken since the beginning of March are to restrict all discretionary travel, and to prepare the essential workforce to do their jobs from their home locations, and to minimize the presence in the Judicial Branch facilities. Procurement of information technology devices and internet-based services is on-going in order for court management and essential court-related functions to continue.

#### Facilities and Devolution

On July 8, 2020, the AOC building was closed due to a COVID-19 concern. The administrative offices and Window Rock court was closed until July 13, 2020. It was re-opened for essential services after the building was cleaned and disinfected. During the closure period, AOC and Window Rock Judicial District telecommuted from alternate facilities, and worked out of the old Supreme Court hearing room, and Dilkon Court.

On July 13, 2020, the Aneth Court building was closed due to a COVID-19 concern. The court went in to devolution until July 27, 2020. It was re-opened for essential services after the building was cleaned and disinfected. During the closure period, Shiprock Judicial District assisted the Aneth Court, facilitating filings and assisting with hearings.

On July 27, 2020, the Chinle Court building was closed due to a COVID-19 concern. The court went to alternate facility until August 10, 2020. It was re-opened for essential services after the building was cleaned and disinfected. During the closure period, Dził Yijiin Judicial District assisted the Chinle Court, facilitating filings and assisting with hearings.

On July 31, 2020, the Tuba City Court building was closed due to a COVID-19 concern. The court went to alternate facility until August 10, 2020. It was re-opened for essential services after the building was cleaned and disinfected. During the closure period, Kayenta Judicial District assisted the Tuba City Court, facilitating filings and assisting with hearings.



On August 18, 2020, the Shiprock Court building was closed due to a COVID-19 concern. The court went to alternate facility until August 27, 2020. It was re-opened for essential services after the building was cleaned and disinfected. During the closure period, Aneth Judicial District assisted the Shiprock Court, facilitating filings and assisting with hearings.

On September 25, 2020, the Tuba City Court building was closed due to a COVID-19 exposure. The court went to devolution until September 29, 2020; then it reconstituted and operated from alternate facility until October 5, 2020. During the closure period, Kayenta Judicial District and the Tuba City Probation and Parole Services program assisted the Tuba City Court, facilitating filings and assisting with hearings.

Administrative Director facilitates weekly Branch Teleconferences to update all Business Unit managers and judges regarding COOP issues, health and safety information, and priority administrative issues e.g. procurement and deployment of IT equipment for telecommuting, FY 2021 Budget Development, the Navajo Nation CARES Act funding, and to begin planning and training for the return to Full Capacity.

## **B. HUMAN RESOURCES (“HR”)**

### **Recruitment**

1. **Judge applicant:** The Judicial Conduct Commission (“JCC”) passed a resolution on February 22, 2020, recommending the applicant as a probationary District Court Judge to Navajo Nation President Nez. HR forwarded the applications and JCC resolution to President Jonathan Nez on February 25, 2020. In early September 2020, President Nez forwarded the candidate’s appointment and application to the Office of Legislative Counsel (OLC). OLC crafted legislation #0226-20, confirming Victor Clyde as a probationary district court judge. The Law & Order (October 7, 2020) and Naa’bik’iyati’ (October 8, 2020) Committees of the Navajo Nation Council approved this legislation. The legislation is expected to be considered during the Navajo Nation Council’s Fall Session.
2. To fill vacant judge/justice and staff positions, HR advertises on the Judicial Branch website, social media sites, local newspapers and radio stations, local / state organizations, and national tribal organization websites.
3. Judicial Branch staff also make one-on-one contacts regarding vacancies.
4. CARES Act – the HR Office recruited and hired five (5) temporary personnel. The positions include:
  - a. Health & Safety Advisor will advise on health and safety strategies for staff during the health pandemic, and work closely with management and supervisors to re-open Judicial Branch districts and programs.
  - b. Programmer Support Specialist will assist with configuring IT equipment that is purchased from CARES Act funds, and deploy the equipment to districts and programs Navajo-nationwide.

- c. Two (2) Facilities Maintenance Technicians will assist with building modifications to improve staff and public safety at our Judicial Branch facilities.
  - d. Construction Project Manager will assist in coordinating all development aspects of the Window Rock Judicial District modular building project.
5. The HR Office assisted with recruiting for the Navajo Water Rights Commission and the Navajo Government Development Office Judicial Branch representatives for these two entities.
- a. The Chief Justice’s appointment to the Government Development Commission was approved by Naa’bik’iyati’ Committees on October 8, 2020, and will be considered by the Navajo Nation Council during its 2020 Fall Session.
  - b. The Water Rights Commission appointment is pending at the Water Rights Commission Office.

**Selection**

- 1. HR Office filled thirteen (13) positions
- 2. Three (3) individuals transitioned from 90-day introductory to regular status employees
- 3. One (1) employee retired.
- 4. Zero (0) employees resigned
- 5. Two (2) employees were terminated
- 6. Two (2) employees’ temporary positions ended September 30, 2020.

Though the Branch’s offices are closed to the public, and there are no face-to-face meetings, during this quarter the HR office successfully recruited and filled thirteen (13) vacancies. The Judicial Branch programs, judicial districts, and Supreme Court have engaged in tele- or video-conference interviews. Onboarding and training for new hires is more hands-on through virtual methods, but our Branch supervisors and directors are thinking outside the box to bring on new employees.

**Training**

On August 31, 2020, the HR Office coordinated and assisted Judges and Justices’ required annual ethics trainings. Retired Chief Justice Robert Yazzie conducted the 2-hour training.

**Policy Development**

The HR Office along with two staff attorneys worked on updating the Employee Policies and Procedures.

**Other**

- 1. From July to September 2020, the HR Office actively engaged in tracking for COVID-19 contacts or positive cases, using the Centers for Disease Control and Prevention (“CDC”) guidance. Judicial Branch employees who have been exposed - primary and secondary contacts to COVID-19 cases - are placed on a 14-day self-quarantine status. HR follows

up with employees on a weekly basis, to see if they have tested positive or have acquired COVID-19 symptoms. If test results are negative and/or there are no symptoms, the staff are allowed to return to work at the end of the 14-day period. If test results are positive, or the staff acquire symptoms, the 14-day self-quarantine timeframe is re-started, and they move to the positive case tracking.

Judicial Branch employees that test positive are placed on an initial 14-day self-quarantine status. HR follows up with the employees intermittently to see how they're doing. At the end of the 14-day period, if follow up test results are positive, or the staff have continued or experience increased symptoms, the 14-day self-quarantine timeframe is re-started. At the end of the second 14-day timeframe, if they test positive again from the follow up tests, the 14-day self-quarantine is re-started for a third time. This 14-day cycle continues until they test negative and/or their healthcare provider clears them to return to work. More recently, the area Navajo Nation health facilities have not been performing follow up tests. Instead, they are relying on the symptom-based guidance outlined by CDC: 3 days of no fever **and** respiratory symptoms have improved **and** 10 days have passed since symptoms began. Indian Health Services and 638 facilities are doing less follow up tests due to a limited supply of testing kits.

2. The HR Office provides customer service to applicants and staff regarding employee policies and procedures; assists supervisors with employee relations matters; completes bi-weekly timesheets on behalf of the JB; assists with closing and re-opening JB facilities exposed by the coronavirus; and, assists management in other areas as assigned, i.e., CARES Act plans and expenditures relating to staff health and safety.
3. The Chief Justice has assigned the task of investigating complaints about judicial districts to the HR Director. These investigations are ongoing and in progress.

## **C. NAVAJO NATION INTEGRATED JUSTICE INFORMATION SHARING PROJECT (NNIJISP)**

### **A. Accomplishments**

1. Monitoring the approved Fiscal Year (FY) 2020 NNIJISP Fixed Costs Budget of \$350,000 for the continued goals and objectives support of NNIJISP partners and stakeholders. NNIJISP is an initiative of the Judicial Branch in partnership with the Division of Public Safety, Division of Social Services, and the Office of the Chief Prosecutor. The goals are to expand automated case management support to the courts (district, family and appellate), probation, peacemaking, prosecutors and public defenders.
2. Provided specifications and quotes for Business Units and NNIJISP Partners.
3. Completed negotiation with Sacred Wind Communications ("SWC") to provide internet services to Alamo and To'Hajiilee courts and submitted the professional service contract through the Navajo Nation 164 Review Process. The contract is at Office of the Controller's awaiting signature for the sole source justification.
4. Completed negotiation for JustWare support contract with Journal Technology, Inc. 'JTI' to provide software for the Judicial Branch Case Management Software. The contract is currently being reviewed by JTI, and waiting for a signature from their executor.

### **B. Activities by NNIJISP System and Programming Manager**

1. Provided quotes to purchase, computer equipment, printers, external drives, desktops, and laptops. Assist in procurement of computer equipment, software and other information technology supplies when using NNIJISP Fixed Cost and CARES Act funds.
2. Compile and completed NNIJISP Quarterly and Performance Criteria reports.
3. Provide continued hardware and software support to Judicial Branch staff as needed with submittal of IT Service Request.
4. Assisted in coordinating monthly Navajo Nation Integrated Justice Information Sharing Project meetings, by providing sign-in sheets, agenda topic, and meeting minutes. There was only one teleconference meeting in August 2020 this quarter.
5. Assist in processing purchase orders and approving through the FMIS '6B' on-line process.

#### **C. Objectives for the next quarter**

1. Continue working with NNIJISP partners on contracts, procurement, and coordinating monthly meetings.
2. Continue working with Judicial Branch Fiscal Office on submitting financial documents, procurement, FMIS training, payments, maintain inventory of purchased equipment or office supplies.
3. Provide continued information technology support of JustWare, hardware and software for Judicial Branch.
4. Complete NNIJISP Quarterly and Performance Criteria reports.

#### **D. GRANTS ADMINISTRATION**

##### **Grants Management and Coordination:**

1. Helped further the development and approval of the Roadmap to Full Capacity.
2. Assisted in the development and approval of the CARES Funding Proposal.
3. Completed orders under the CARES Act Funding for Personal Protection Equipment, sneeze guards and disinfectant supplies to safely return to our district courts and offices.
4. Completed the CARES Act: Service of Process Guidelines with the assistance of the Court Solicitor and Staff Attorneys Neswood-Etsitty and Thompson and implemented training of the guidelines.
5. Maintained the COOP Logistics group through regular meetings and updates.
6. \$500,000 awarded by the Bureau of Justice Assistance for Re-entry Implementation.
7. \$525,843 awarded by Tribal Justice Support for three (3) Judicial Hearing Officers, one (1) Health and Safety Advisor, and two (2) Document Technicians and related personnel support costs.
8. \$159,585 awarded by the Bureau of Justice Assistance through the Justice Assistance Grant opportunity.

##### **Training**

1. Webinar: Best Practices in Reentry: The Assess, Plan, Identify, Coordinate (APIC) Model

## 2. Roadmap to Full Capacity

### Trainings Hosted

1. Training for CARES Act: Service of Process Guidelines for Private Process Servers
2. Training for CARES Act: Service of Process Guidelines for district court staff.

### Coordination

1. Coordination with Navajo Probation Services and the Department of Corrections on the Second Chance Act Reentry grant.
2. Coordination with the Peacemaking Program, Honorable Delegate Crotty, Legislative Branch staff and the Missing and Murdered Diné Relatives organization on a Justice Assistance Grant.
3. Coordination with the Department of Information Technology on IT initiatives and funding opportunities.
4. Collaboration with Tribal Justice Support for tribal court support one-time funding opportunities.

## E. INFORMATION TECHNOLOGY

### A. Accomplishments of objectives set the previous quarter

Provided continual personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Crownpoint, Ramah, Alamo, To'Hajiilee, Dilkon, Dził Yijiin and Aneth courts. Personal computer support consisted of hardware/software support and software patches/updates for personal computers.

Provided continual support for video conferencing communications for AOC, Tuba City, Dilkon, Ramah, Shiprock, Window Rock, Window Rock Detention, Supreme Court, Tuba City Detention, Kayenta, Aneth, Chinle and Crownpoint courts.

Provided System Administration support for the Journal Technologies JustWare computer software application for **Navajo Nation Supreme Court**; **Shiprock** Courts, Probation and Prosecutors; **Dilkon** Courts, Probation, Peacemaking and Prosecutors Office; **Chinle** Courts, Probation, Peacemaking and Prosecutors Office; **Aneth** Courts, Probation and Peacemaking; **Kayenta** Courts, Probation, Peacemaking and Prosecutors Office; **Tuba City** Courts, Probation and Peacemaking; **Window Rock** Courts, Probation, Peacemaking and Prosecutors Office; **Crownpoint** Courts, Probation, Peacemaking and Prosecutors Office; **Dził Yijiin** Courts; **To'Hajilee** Courts, Probation, Peacemaking and Prosecutors Office; **Alamo** Courts, Probation, Peacemaking and Prosecutors Office; **Ramah** Courts, Probation, Peacemaking and Prosecutors Office.

Provided general Information Technology support for Judicial Branch and NNIJSP participants.

Continued firmware and network monitoring of the Court's network infrastructure.

Attended meetings with Department of Information Technology (“DIT”) to determine a replacement for the computer network monitoring application.

Continued providing technical support for the districts for telecommuting. Laptops were verified that JTI JustWare, PAN GlobalProtect and Skype For Business as working from external networks.

Configured and completed installation of wireless bridge to enable network access to the Navajo Nation network for the Kayenta Probation building.

Shiprock Probation Ubiquiti wireless radio firmware upgraded and reconfigured. Installed and tested connectivity between Probation building and Shiprock District Court.

Shiprock District Court fiber cutover complete.

Fiber and wireless cutover completed from Kayenta Police Department to the Kayenta District Court.

Plan, train and implement CourtCall for the Judicial Branch Courts for online court sessions.

**B. Other significant accomplishments**

Continue to collect quotations of IT equipment to be purchased by the CARES Act.

Attended Law and Order Committee Budget Hearings.

Re-activated Skype For Business access for and provided trainings for Judicial Branch employees who requested training.

Assisted with the development of email mailboxes for all District Courts to allow for document filings via email from the public and the Navajo Nation justice partners. Provided sparse review training on the usage of the Navajo Nation email filter ICE.

**C. Objectives to be accomplished in the next quarter**

To maintain personal computer support at Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Ramah, Pueblo Pintado, Alamo, To’Hajiilee, Dilkon, Aneth and Dził Yijiin courts.

To continue limited support for the digital recorders, document archival computer systems and Skype For Business recordings.

To provide configuration/maintenance support to the NNIJISP Project at the Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Dilkon, To’Hajiilee, Aneth, Alamo, Ramah and Dził Yijiin courts, probation offices, peacemaking offices.

To provide limited configuration/maintenance support to the NNIJISP Project at the Tuba City, Kayenta, Chinle, Window Rock, Shiprock, Crownpoint, Dilkon, To'Hajiilee , Alamo and Ramah prosecutor offices.

To provide continued support and training for JTI's JustWare application for all Navajo Nation Courts, Prosecutors, Peacemaking, Probation and Public Defender staff.

To continue to maintain JusticeWeb client access requests.

To begin development of JusticeWeb to allow ePayments for other types of fines & fees other than only Traffic Civil fines.

To continue to provide assistance and configuration changes for the NTUA Fiber Optic Installation at the Judicial Districts.

To provide support for webpage modifications for navajocourts.org website.

Plan, Prepare and implement computer equipment for the Judicial Branch personnel purchased by the CARES Act.

## **F. PROBATION & PAROLE SERVICES (“PPS”)**

### **A. Accomplishment of Objectives**

According to Administrative Order 26-2020, Chief Justice Jayne had included in the administrative order to have the Judicial Branch staff prepare to return back to the office on August 3, 2020. Probation Services then focused on training with regards to safety issues at the office, using personal protection equipment (“PPE”) and other precautionary measures while at the office. We also invited Raquel Chee, Grants Manager, to introduce the Roadmap to Full Capacity presentation to the staff.

In addition, Chief Probation Officer instructed the Senior Probation Officers to communicate to their staff to continue online training through several webinars that focus on probation services; case management and monitoring during the pandemic. They, on their own time and schedules, meet with their regional staff and provide immediate updates and keep the staff abreast of information shared during the weekly Judicial Branch Meetings. Another important matter that we continuously remind staff is of the precautionary measures to abide by when in the judicial buildings and also to their persons and to ensure mask is worn while in Judicial buildings and to self with no exceptions.

PPS Management team began making preparations to order PPE for return to the office usage. However, that process was delayed and slow due to the amount of the orders that were coming through the procurement process. On the other hand, the Senior Probation Officers, Office Technicians and two Probation Officers worked diligently for the last month quoting and preparing orders and needs for probation staff. They were very proactive to ensure deadlines were met and followed orders through the procurement process.

Probation Services management team managed to expedite the probation service budget for FY 2020. We were able to close out majority of the line items and close out with 90+ percentage of funds in the PPS budget. We ran into an unfortunate situation where ending orders that were submitted were denied at AOC fiscal due to submission on their part in submitting to Office of the Control. Bottom line, we were able to close out FY 2020 with high percentage spent.

Probation Services was able to interview and fulfill four (4) vacant probation officer's position in this quarter for Crownpoint, Window Rock and Tuba City. PPS will have 4 additional staff to start off the new Fiscal Year 2021. Probation Services will have a full staff department beginning Fiscal Year 2021.

During the pandemic, Probation Services staff have been working diligently to ensure statutory required cases and administrative matters were adhered to. The Probation Management team continues to coordinate and plan for moving forward in terms of training and providing technical support during this time. The department resorted to staff attorneys for legal clarification and other statutory issues that arose with regards to clients and process. Probation Services will continue working through challenges, barriers and resort to alternative best practices applicable for client services. For example, having to monitor clients that need to complete Community Work Services. Avenues and alternatives were identified to ensure court orders were fulfilled.

Chief Probation Officer and management team have scheduled probation staff meeting in this last quarter to ensure staff are updated and informed of current events within the department as well as Judicial Branch. We are able to obtain concerns and issues with regards to equipment and supplies while staff is telecommuting from home. The monthly staff meetings help the communication aspect for management team to plan and coordinate needs for the staff. The monthly staff meeting will continue to be scheduled.

## **B. Other significant accomplishments**

Because of continuation of Administrative Orders since March 19, 2020 due to COVID-19, probation staff continues to shelter at home and telecommute to ensure statutorily-required cases are followed through. Right now, due to the current administrative order, PPS staff continue to telecommute from home. There is no person on-call at the offices at this time. At some point, when it's feasible and safe, PPS will work towards a benchmark period that allows staff to slowly transition back into the offices, ensuring all components of the Roadmap to Full Capacity are met and sustained.

Currently, PPS staff continues telecommuting from their respective homes. The management team meets once a week for updates, coordination and plans to ensure the department continues a smooth flow of administrative processes and adheres to statutorily-required cases. We find that consistency and communication is key to ensure adequacy and efficiency.

Probation Services continues to address and ensure all staff have their docking station laptops and connectivity working properly, to ensure all equipment is working properly, and capabilities to connect for sufficient services from their homes are met. If not, we make sure



those issues are communicated and addressed immediately to Judicial Branch IT Services. Staff is still waiting on another bulk order of portable printers that have been on order since May. Once the printers arrive and are distributed, staff will have full capabilities to work from home without challenges of making quick stops at the office for printing jobs.

Probation Officers continuously worked on their cases and continue to find innovative avenues to work with their clients. Probation staff expressed during their weekly reports that they too are learning from the current situation and how to work through barriers and find innovative ways to work with cooperating clients who are honest about fulfilling their court obligations.

Probation Services in this quarter decided it would be best to schedule monthly staff meetings to keep them updated of current circumstances. Updated information pertaining to the pandemic, current telecommuting status, administrative orders, and provided time to hear out staff addressing issues with the transition, work reassignment and the direction we are headed are communicated. We also give staff an opportunity to express their concerns and address moral supports among each other. That concept of support seems to help each other.

Moving into the 4<sup>th</sup> quarter, Chief Probation Officer met almost daily with the management team to work toward expending FY 2020 funds and meeting deadline dates. Purchases and transfer of funds from the business unit budget have been expended for PPE, equipment, modification to the buildings for safety issues and other imperative needs for a safe and sound working environment upon staff returning back to the office.

Chief Probation Officer continues to meet with the Senior Probation Officers and Office Technicians coordinating, planning and moving forward through this pandemic. Currently, we are working diligently to fulfill orders and needs using the CARES Act funds. There are trying times when we cross challenges and barriers but find avenues by working together and the support for each other is important. We then make the best of what is handed to us and put forth to continue moving the department forward.

Probation Staff in this quarter has completed FEMA courses. Again, they also continue to attend webinar trainings and submit their completion to the Judicial Branch Human Resources Department where it's placed in their personal file.

Chief Probation Officer and the Senior Probation Officers have attended the first round of the supervisory training scheduled as part of the training component that is included in the Roadmap to Full Capacity. This training was focused on the cultural aspects of decision making through the Peacemaking Program.

Chief Probation Officer also met with other judicial staff, listening, and supporting one another to get through these trying times. Staying connected with other Judicial staff was a support to have to ensure communication and coordination of moving forward was the focus. However, shelter in place was just as important to ensure the safety and well-being of staff.

Chief Probation Officer continued to work with outside agencies, local governmental departments with regards to finding avenues to work with clients.

Senior Probation Officer periodically scheduled meetings to update and provide technical support. Coordination of their supervision over staff was well arranged and communicated. There was never a time when staff were left without updates or accommodations to ensure effective, adequate and professional supervision of clients and people services were provided.

### **C. Objectives to be accomplished in the next quarter**

1. To coordinate new staff orientation and training.
2. To continue working with Senior Probations Officers, Office Technicians and AOC to identify needs and expend funds through the CARES Act.
3. To be available daily, listening, strategizing, supporting and addressing needs for PPS staff. Chief Probation Officer will continue to voice, advocate, support the needs of PPS during this pandemic.
4. To continue meeting with PPS staff, AOC, and other Judicial Branch management to ensure proper accommodations are adequate for staff while telecommuting.

## **VI. PEACEMAKING PROGRAM**

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### **A. Accomplishment of objectives set the previous quarter**

The Program Coordinator has been active in the management team, participating in weekly Judicial Branch meetings. He also participates in Judicial updates, logistics, Peacemaking Program (“PMP”) staff meetings that will now be at least weekly. PMP smaller group administration meetings are weekly, and the hogan project has required discussions with staff and contractors regarding the project and health and safety related to it. The monthly Court Administrators meeting is also attended by the Program Coordinator. He has been working on revising the COOP reopening plan with Judicial Branch staff members with follow up information sharing in the PMP staff meeting. One follow-up discussion about CARES Act funding and allocations occurred during this period. The Coordinator continues to work on the strategic plan with discussion and document editing. Training was provided to the Utah Indian Affairs office on guardianship with about 80 attendees. The Coordinator was also part of the interview panel for the two Health and Safety Advisor candidates. A proposal for the Justice Assistance Grant includes work with Delegate Amber Crotty and others. Other traditional and Fundamental Law work included support for Shiprock Court regarding the hemp farm issues.

Peacemaking Services have been restricted just as all Navajo activities are. COVID-19 preventive measures through Administrative Orders and social distancing have made the work of our Traditional Program Specialists (“TPS”) more difficult or, in some cases, impossible as they now must realign the way they deliver services. Some of the restrictions, such as not being able to meet in person, are contrary to our traditional methods of healing.

The declaration of a public emergency has created sudden changes and in some cases families and individuals have been left with no readily available resource for traditional talking it out, counseling and guidance. Peacemaking program traditional program specialists are sought out due to their familiarity with outreach to elders in rural areas and explaining COVID-19. Since

most elders only speak Navajo and follow traditions, they need culturally relevant information and support in our Navajo language.

Many TPS staff are relied upon as a resource for reliable information. All TPS have the ability to speak fluent Navajo language and provide traditional teachings. This has put many staff in a unique situation to do on the spot engagements. As we have moved into more serious progression of the epidemic, many staff are changing engagements from guidance to grieving. This is difficult as many TPS and staff have lost family members and are dealing with their own family. This type of response has tested each and every staff member who are relied upon to be readily available to the public for this type of assistance.

We have done work internally in support of healing the staff so they can support their communities. Sharing healing stories, traditional wellness and self-care have been topics of discussion among staff. Peacemaking staff has harvested their own medicinal herbs through appropriate means and distributed their herb harvest among staff for their use. Staff have shared encouragement through observations of the phases of the moon as times of prayer, offered support, and provided strength and social stability to draw upon. Most staff begin their daily check-ins at the time of Hayoolkaal offerings.

During upcoming First Quarter in FY 2021, we will prepare and deliver radio broadcast and community information to help the Navajo Nation advance through the COVID-19 tragedy toward healing, and unification in our communities. Since so many people have lost loved ones, PMP will provide community training in changing roles of relatives and Clan members, particularly for families that have lost members of their elder generation. Many middle-aged aunts and uncles are now serving in parental roles because their nieces and nephews have lost their parents.

Challenges for Peacemaking program during this pandemic and implementation of COOP have left their mark both with work impact and isolation. Telecommuting has tested program staff's ability to participate in telephonic meetings. Teleconference meetings were a means which the program relied upon pre-COVID, and which has been used successfully with staff calling in on their office phone. Switching to personal cell phones tested this capability with mixed success. The teleconference number was a number originating from Colorado. Some staff had personal cell phones that had long-distance capabilities, but some had phones with limited abilities. Switching to Skype for Business seems to be effective in communicating by phone. Some staff have limited to no internet at home making email next to impossible for staff to fully participate in emailed communications.

Some judicial districts being closed over a period of time means staff with limited or no home internet access have restricted communication, making it almost impossible to keep some staff members updated and engaged.

The program has resorted to mailing out hard copies of orders and memorandums to assure all staff have access to Judicial Branch information.

Those staff who have had ongoing active cases with students and providing truancy intervention services are having the same difficulties with school closures they had last school

year. Students with limited means have difficulty addressing their educational needs. Youth with behavior problems find themselves home bound with potential repeats of family/parent conflicts.

Linking up people with traditional practitioners is another practice that has been placed on hold for the most part, though some connections are being made. There is a continuing need for healing of mind, body and soul. Staff feel that people in the most rural areas are left to their own devices with limited contacts. This is particularly troublesome when travel restrictions are put in place and no tribal transport is available to them.

Staff members in the Judicial Districts report individual accomplishments as they work to implement our mission. In Window Rock, ranchers were given advice about grazing disputes. Life Value Engagements have been done over the phone in Tuba City, including for some people referred by Probation. The Alamo District was also able to work with Probation on a referred case. Other TPS are responding by telephone to inquiries about family disharmony and community conflicts that seem to be made worse by COVID-19 stresses. Some TPS are following up with school administrators regarding youth programs, to keep this part of our mission in the minds of educators so the work can restart when possible.

## VII. COURTS OF THE NAVAJO NATION

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### A. SUPREME COURT

#### Supreme Court Caseload Statistics

##### a. Civil

	<u>July.</u>	<u>Aug.</u>	<u>Sep.</u>	<u>Total</u>
(1) Cases Filed	2	0	7	9
-Certified Question.....	0			
-Child Custody.....	0			
-Contract.....	2			
-Decedent Estate.....	0			
-Domestic Relations.....	0			
-Elections.....	2			
-Employment/Labor.....	2			
-Ethics.....	0			
-Grazing.....	0			
-Land Dispute.....	1			
-Probate.....	0			
-Torts.....	0			
-Writs.....	2			
-Reconsiderations.....	0			
(2) Cases Completed	3	1	4	8
(3) Hearings Held	0	0	1	1
(4) Total Decisions this Quarter:				
Memorandum Decision	1	0	1	2
Orders	1	0	3	5
Opinions	1	1	0	1

##### b. Criminal

	<u>July.</u>	<u>Aug.</u>	<u>Sep.</u>	<u>Total</u>
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	0	0
(3) Hearings Held	0	0	0	0
(4) Total Decisions this Quarter:				
(a)Memorandum Decision	0	0	0	0
(b) Orders	0	0	0	0
(c) Opinions	0	0	0	0

##### c. Navajo Nation Bar Association

	<u>July.</u>	<u>Aug.</u>	<u>Sep.</u>	<u>Total</u>
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	0	0
(3) Hearings Held	0	0	0	0
(4) Total Decisions this Quarter:				

(a)Memorandum Decision	0	0	0	0
(d) Orders	0	0	0	0
(e) Opinions	0	0	0	0

d. Special Proceedings

	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Total</u>
(1) Cases Filed	0	0	0	0
(2) Cases Completed	0	0	0	0
(3) Hearings Held	0	0	0	0
(4) Total Decisions this Quarter:				
(a)Memorandum Decision	0	0	0	0
(f) Orders	0	0	0	0
(g) Opinions	1	0	0	1

e. Summary of all cases on appeal

- (1) Brought Forward: 69
- (2) Filed: 9
- (3) Reconsiderations: 0
- (4) Closed: 9
- (5) Pending: 69

Pending cases	2012	2013	2014	2015	2016	2017	2018	2019	2020	total
Civil	1	0	0	4	13	20	13	10	5	66
Criminal	0	0	0	0	1	0	0	0	1	2
NNBA	0	0	0	0	0	0	0	1	0	1
Special proceeding	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	4	14	20	13	11	6	69

2. Motions Reviews and Decided:

July.	Aug.	Sep.	Total
1	4	1	0

3. Oral Arguments/Hearings Held: 1

4. Pro Bono and Pro Hac Vice Appointments:

	July.	Aug.	Sep.	Total
Tuba City/Kayenta	1	4	11	16
Window Rock/Chinle	1	4	6	11
Crownpoint/Shiprock	1	0	0	1
Ramah/Alamo/To'hajiilee	1	5	2	8
<b>Total</b>	<b>4</b>	<b>13</b>	<b>19</b>	<b>36</b>

5. Navajo Reporter

NAVAJO REPORTER BOOK SALES - FY 2020													
	1st Qtr. 2020			2nd Qtr. 2020			3rd Qtr. 2020			4th Qtr. 2020			
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
Volume 1&2	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	100.00
Volume 3	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00
Volume 4	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00
Volume 6	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Volume 7	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Volume 8	0.00	0.00	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
Volume 9	0.00	0.00	0.00	0.00	200.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00	400.00
Subtotal	0.00	0.00	0.00	0.00	490.00	0.00	0.00	0.00	100.00	0.00	0.00	150.00	740.00
Tax @6%	0.00	0.00	0.00	0.00	29.40	0.00	0.00	0.00	6.00	0.00	0.00	9.00	44.40
Shipping	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	5.00	0.00	0.00	10.00	20.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$524.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$111.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$169.00</b>	<b>\$804.40</b>
No Sales for 1st Qtr.													
\$524.40 in sales for 2nd Quarter													
\$111.00 in sales for 3rd Quarter													
<b>\$169.00 in sales for 4th Quarter</b>													

Justice and Judge Vacancies.

The Navajo Nation has six (6) Judicial District Judge vacant positions. Recruiting efforts are ongoing and paramount for the Branch.

Retirement Plan Administration Committee (RPAC) meetings

July 29, 2020; August 31, 2020; September 14, 2020; September 30, 2020

Chief Justice Jayne is a voting member of the RPAC committee. The committee may make recommendation and/or decisions on: “1) Defined Benefit Plan: Navajo Nation Regular Retirement Plan for employees, political appointees, judges and elected (Council Delegate) officials of the Navajo Nation Government, a plan that is a qualified governmental plan in accordance with the Internal Revenue Code; 2) Defined Contribution Plan: Navajo Nation 401(k) Savings Plan for employees, political appointees and elected council delegate of the Navajo Nation Council, a plan that is a qualified governmental plan in accordance with the Internal Revenue

Code; 3) Deferred Compensation/Retirement Plan Deferred Compensation/Retirement Plan: A nonqualified retirement plan for political appointees and elected council delegate of the Navajo Nation Council.” *Home page, Navajo Nation Retirement Services website.*

### Judicial Branch Strategic Plan

The Judicial Branch Strategic Plan has not been updated for 13 years. Upon Chief Justice JoAnn Jayne’s collaboration with partners, Judicial Branch employees gathered for work sessions in 2018 to begin the process of updating the strategic plan. Staff have worked on the plan with a completed working proposal, and continue with refinement. The last meeting was held in August, 2020.

### Strategic Tribal Collaboration, August 25, 2020

Chief Justice Jayne heads the Office of the Chief Justice which entails administrative functions and colloquiums. A myriad of seminars, offered without fee, assists in professional development. One such seminar was the Strategic Tribal Collaboration as a toolkit studying initiation, development, and maintenance or defining metrics for collaboration successes, challenges.

### Judicial Conference

A Judicial Conference, comprising of all Navajo Nation Judges, Associate Justices, and Chief Justice, is held quarterly with a conference held September 25, 2020. The conference is a means for the jurists to frame guidelines for or make policy affecting the administration of the courts. “Raising the Bar for Dependency” was the topic at this quarterly conference. “To achieve the purposes of the Navajo Nation *Álchíní Bi Beehaz’áanii* in a family environment whenever possible, separating the child from parents and extended family only when necessary for the child’s welfare or safety[;]” 9 N.N.C. §1001(D). “The *Álchíní bi Beehaz’áanii* Act specifically restores traditional Navajo philosophy and values to laws governing the disposition of Navajo Nation children.” *James v. Window Rock Family Court*, 11 Am. Tribal Law 41, 48 (Nav. Sup. Ct. 2012).

Also, for example, in 1982, the “Navajo Peacemaker Court was created by Navajo judges by vote of the Judicial Conference. The judges wanted to find an alternative to Anglo-American judicial methods that had roots in Navajo common law, and which could pull in Diné wisdom, methods and customs in resolving disputes.”

### Unity Conference, September 16, 2020

Chief Justice Jayne attended a virtual seminar (no fee) on “Tribal Unity Impact Days,” sponsored by the National Congress of American Indians with panels representing over 20 tribal nations in the United States, and State Representatives from Arizona, Minnesota, California, and Washington. Topics ranged from CARES Act, voting, 2020 Census, and national, state, or local legislation affecting tribal nations.

### Navajo Nation Water Rights Commission – Western Agency Representative

Chief Justice JoAnn B. Jayne selected an applicant for the Judicial Branch Representative for the Water Rights commission during this quarter.



### Government Development Commission – Judicial Branch Representative

Chief Justice JoAnn B. Jayne selected an applicant for the Judicial Branch Representative for the Navajo Nation Government Development Commission. Confirmation is pending action by the Navajo Nation Council.

### New Mexico Tribal- State Judicial Consortium, July 17, 2020

Chief Justice JoAnn B. Jayne is a voting member of the consortium. The topics covered included Tribal Customary Adoption, Early Notification of Indian Child Juvenile Cases filed in State Courts, Full /faith and Credit of Juvenile Orders.

### Utah Division of Indian Affairs meeting August 6, 2020

The Utah Division of Indian Affairs conducted a virtual meeting for collaboration among Utah tribal leaders on issues affecting constituents in Utah. The topics focused on health, education, victims of crime, Utah State reports, and Utah State Courts. The Judicial Branch has Aneth Judicial District Court in Utah.

### Navajo Nation Council Summer Session July 20, 2020

Chief Justice JoAnn B. Jayne delivered the quarterly report of the Judicial Branch to the Navajo Nation Council on the Continuity of Operations Plan, which continued operations of the branch, and the Roadmap to Full Capacity which is plan to increase services in phases during the pandemic.

NM Kids Matter (CASA) hosted a peacemaking seminar/training with participation from the New Mexico Judiciary on July 30, 2020. The theme was “Building Better Child Welfare Courts Together –Out of the Box and Into the Circle.”

“The purpose of the seminar is to introduce various peacemaking models that are being used around the country. The goal is to explore the ways in which courts can integrate traditional justice and community values into varied aspects of court hearings and to provide an explanation of how traditional peacemaking can unlock new approaches for all.”

### Supreme Court Hearing Virtual

A virtual Supreme Court hearing was held in September 2020 due to the COVID-19 pandemic. A virtual, secured remote appearance program provided the services for the hearing. The Judicial Branch embarked upon and explored the use of remote appearances during the pandemic which can be expanded to all units of the Judicial Branch.

### Supreme Court Case Disposition meetings

Now with a full Navajo Nation Supreme Court, Chief Justice JoAnn B. Jayne can effectively and efficiently effectuate the Navajo Nation Supreme Court Case Disposition Policy adopted in 2003 by then Chief Justice and two Associate Justices. This “policy for the Navajo Nation Supreme Court covers case research, writing, management and assignment and is based on longstanding

common practices at the Supreme Court.” *Honorable Emeritus Chief Justice Robert Yazzie, Associate Justice Marcella King-Ben, and Associate Justice Lorene Ferguson.* This policy was adopted for the orderly and efficient disposition of cases with clear procedures and expectations. The meetings were held on July 10, 2020; July 24, 2020; August 7, 2020; August 10, 2020; September 4, 2020; September 11, 2020; September 14, 2020; September 17, 2020; September 18, 2020; September 24, 2020.

### Fiscal Matters

The Judicial Branch’s proposal for funding from the CARES ACT was developed prior to this quarter; however, during this quarter, approval was made by the Navajo Nation Council and signed by President Nez on August 23, 2020. Valuable input from staff from all judicial district courts and programs were instrumental in its development and now, its implementation and expenditures.

The proposed Fiscal Year 2021 Navajo Nation General Funds Budget was created by Judicial Branch staff from all district courts, Peacemaking Program, and Probation and Parole in February 2020. All staff have been working endlessly on the CARES Act funding simultaneously with the FY 2021 General Funds budget. Then, a Continuing Resolution to use one-quarter of FY 2020 funding amounts for the first quarter of FY 2021 added challenges to the mix; however, the Judicial Branch staff have adjusted and are well on the way to assist our Diné people.

### Justice and Judge Vacancies.

The Navajo Nation has six (6) Judicial District Judge vacant positions. The appointment of Victor J. Clyde as a District Court Judge is pending confirmation by the Navajo Nation Council.

### Judicial Branch Meetings and Judicial Conferences

- Supreme Court and Office of the Chief Justice staff attended weekly Judicial Branch teleconferences on July 1, 8, 15, 22, 29; August 5, 12, 19, 26; and September 2, 9, 16, 23, and 30, 2020. Updates on various issues affecting the Judicial Branch were shared by staff including the status of the budget, Cares Fund allocation and expenditures, supplies, and trainings.
- On July 8, 13, and 16, 2020, Continuity of Operations Plan team members had meetings to draft and finalize the Roadmap to Full Capacity. The Roadmap is the Judicial Branch’s plan to increase services including phases of reopening doors to the public during the public health emergency. The Roadmap includes gating criteria that must be met for judicial districts to enter the identified phases. Chief Justice Jayne issued an administrative order adopting the plan on July 22, 2020.
- Supreme Court staff attended a teleconference to continue work on the Judicial Branch strategic plan on August 17, 2020. Out of the strategic plan discussions, the need to revise the vision and mission statements of the Judicial Branch was identified and a work group met via teleconference on August 24, 2020.
- On July 22, 2020, Government Relations Officer met with Court Solicitor and Information Technology staff on how to make court hearings accessible to the public. A teleconference was held with Navajo Nation TV and Film on August 5, 2020, to look into possible options for streaming Supreme Court hearings and/or other high profile court cases.

- Supreme Court staff attended teleconferences with individual Navajo Nation Judicial Districts on July 12, July 28, August 3, August 19, and September 28, 2020.
- Supreme Court staff attended Court Administrator/Program Manager meetings on August 12 and September 17, 2020. The court administrators and program managers hear various updates during these meetings including on the Judicial Branch budget, information technology equipment and legislative meetings.
- Chief Justice, Justice Shirley, Justice Tsinigine, Court Solicitor, Law Clerk and Government Relations Officer held a teleconference on proposed pro se forms.

### Public Information

- Government Relations Officer issued public service announcements and press releases. These were emailed to employees, media outlets and the chapters, as well as posted on the Judicial Branch website and/or social media pages. Government Relations Officer updated the Navajo Courts website as necessary throughout the quarter.
- Administrative Service Center Dilkon Chapters Teleconference Meeting on August 21, 2020. Dilkon Court provided information on court services to the Dilkon area chapters. Government Relations Officer also attended this meeting.
- Chief Justice delivered remarks via video to honor the Navajo Code Talkers on Navajo Code Talker Day. The video was released on Judicial Branch social media pages on August 14, 2020.

### Legislative Meetings

- Supreme Court staff attended the Navajo Nation Council and Standing Committee meetings to keep up to date on various issues affecting the Navajo Nation and the Judicial Branch including the public health emergency, Fiscal Year 2021 budget, Cares Fund, and others.
- Supreme Court staff attended the Navajo Nation Council summer session on July 20-21, 2020, and Navajo Nation Council special sessions, work sessions, and/or budget sessions on July 28, 30, 31 and September 21, 22, 23, 24, and 25, 2020. Chief Justice reported on the Judicial Branch's Cares Fund request on July 28, 2020. On July 31, 2020, Legislation 0144-20 was passed 20-0. The legislation included a budget and expenditure plan for \$9,633,863 from Cares Fund for the Judicial Branch.
- Supreme Court staff attended Naabikiyati Committee meetings and/or work sessions via online platforms on July 9, 16, 18, 19, 28; August 13 and September 2, 3, 18, 21, and 24, 2020.

### COVID-19 Response

- The Judicial Branch spent much time on developing a budget for Cares Fund allocations in order to safely provide services to the public during the public health emergency. The budget included money for Personal Protection Equipment and equipment for telecommunicating as well as advertisements for informing the public on the status of the courts and how to obtain services. The expenditure of the allocation to the Judicial Branch

became a priority once approved and many teleconferences among the team leads were held to ensure timely expenditure and accountability.

- Government Relations Officer attended weekly teleconferences on implementation of CJY-67-20 hosted by Office of the Speaker. The Government Relations Officer provided reports on expenditures of the Judicial Branch and received information on processes, procedures and issues by programs and organizations that were allocated funds. These meetings have been helpful as the Office of the Controller and the Office of Management and Budget are usually on the calls to answer questions.
- The Chief Justice and the Government Relations Officer attended internal Judicial Branch teleconference meetings on the Branch's Cares Fund budget on July 6, 13, 15, 17, 19, 25, 26; August 17, 25, 26 and September 1, 17 and 28, 2020.
- Government Relations Officer and the Senior Budget Analyst worked on obtaining quotations for media companies Navajo Times, Gallup Independent, KGAK and Native Broadcast Enterprise for purchase order and/or payment for advertisements using Cares Fund dollars. The advertisements are to help inform the public with how to obtain services and contact the courts during the covid-19 pandemic. The first newspaper ad ran in the Gallup Independent September 30, 2020. The first radio ads began airing on KGAK Radio Station on September 25, 2020.

#### Intergovernmental

- Supreme Court staff attended Law and Order Committee meetings, work sessions and/or budget hearings on July 13, 15, 27; August 10, 17, 24; and September 1, 8, and 14, 2020. Judicial Branch provided a report on August 10, 2020, on protection orders and other matters on operations during the public health emergency. Chief Justice and Administrative Director presented the Judicial Branch's proposed budget on August 24, 2020.
- Supreme Court staff attended Budget and Finance Committee meetings, work sessions, and/or budget hearings on July 10, 17, 24, 31; August 7, 11, 18, 21, 27, 28; and September 2, 3, 8, 10, 11, and 15, 2020.
- Supreme Court staff attended Health, Education, and Human Services Committee meetings on July 29 and September 16, 2020.
- Supreme Court staff attended meetings of subcommittees of the Navajo Nation Council on issues of importance to the Judicial Branch and its functions. Government Relations Officer listened to State Task Force Committee on July 10 and August 7, 2020; Sexual Assault Prevention subcommittee meeting on August 21, 2020; and Title 2 subcommittee on August 17, 2020.
- Supreme Court staff attended Census Complete Count Commission meetings on July 2, September 18, September 25, and September 30, 2020. The Government Relations Officer reported to the Commission on September 25, 2020 on the activities of the Judicial Branch related to Census 2020. The Branch provided information to the public through social media and to its employees through memoranda and emails. The Chief Justice also authorized administrative leave to ensure employees had the time to respond to the Census 2020.
- Chief Justice and Government Relations Officer attended a teleconference on Census 2020 held by Speaker Seth Damon on September 17, 2020. Discussion was on how to increase the response rate for Census 2020.

- Government Relations Officer presented on the Navajo Nation courts to James Toledo and Dominique Talahaftewa of the Utah Division of Indian Affairs on July 15, 2020. Mr. Toledo reached out to the branch to provide information on the state’s WINGS (Working Interdisciplinary Network of Guardianship Stakeholders) Committee and learn more about the courts and peacemaking system. An additional meeting was set up for the Utah Division of Indian Affairs staff to learn about the Peacemaking Program.

#### Navajo Nation Inter-Branch Meetings

- Three branch meetings were held on July 14, 17, 19, 24, 25, and 27, 2020 on Cares Fund and the Chief Justice was virtually in attendance for the meetings.
- Government Relations Officer attended teleconference with the legislative and executive branches on the Fiscal Year 2021 budget on September 18 and 23, 2020.
- Health Command Operations Center daily teleconference on July 1, 6, and 8, 2020. Government Relations Officer attended these teleconferences to keep informed on the status of the public health emergency as it relates to the Navajo Nation.
- The Government Relations Officer attended the first teleconference of the Save Our Students group on July 7, 2020. The Save Our Students meetings are important for the planning and development of a Juvenile Healing to Wellness Court for the Chinle District Court. Resources from the community come together during these meetings to discuss issues related to students of the area.

#### Training/Webinars

Navajo Nation Justices and Judges are required to receive continuing Judicial training during their tenure with the Judicial Branch. As a jurist, there is responsibility to remain abreast of the Navajo Nation Judicial Code. “The importance of having a well-educated judiciary cannot be overstated. As much as or more than any other public official, a judge must be adequately knowledgeable in the law, procedures, traditions and wisdom of the Navajo Nation to fulfill his or her public and ethical responsibilities. Because of the paramount importance of training, it is the responsibility of both the Navajo Nation Judicial Branch as a whole and every judge individually to identify and provide training needs for both themselves and their colleagues.” JCA-02-03 Chief Justice Jayne attended a virtual seminar (no fee) on “Tribal Unity Impact Days” sponsored by the National Congress of American Indians with 4 panels representing over 20 tribal nations in the United States, and State Representatives from Arizona, Minnesota, California, and Washington. Topics ranged from CARES Act, voting, 2020 Census, and national, state, or local legislation affecting tribal nations.

- Chief Justice Jayne attended Ethics, August 31, 2020 by Honorable Emeritus Chief Justice Robert Yazzie, Navajo Nation Judicial Conduct Commission.
- Chief Justice Jayne attended Faculty Development, August 26, 2020, National Judicial College
- Chief Justice Jayne attended Evidence, August 18, 2020, by Honorable Edward T. Wall, Minnesota 4th Judicial District; Emeritus Clinical Professor, University of Minnesota Law School, Minneapolis, Minnesota - scheduled through National Judicial College

- Chief Justice Jayne attended Strategic Tribal Collaboration, KERRETV Webinars, August 25, 2020
- Chief Justice Jayne attended a New Mexico Supreme Court hearing, August 4, 2020
- Chief Justice Jayne and Justice Tsinigine attended Roadmap to Full Capacity, presented by Peacemaking Program, September 15, 2020
- The Judicial Branch plan to Phased-Reopening is a safety map from current lockdown to more normal operation.

## Supreme Court

- Staff attended weekly meetings concerning ongoing Covid-19 safety protocols, court operations, building use, telework operational needs, and budget development to improve court operations.
- Justices and legal staff met virtually for Supreme Court meetings for case review and deliberation on pending cases on July 10, July 24, August 7, August 21, September 2, September 11, September 14, September 17, September 18, September 21, and September 24, 2020.
- Staff participated in Supreme Court staff meeting on August 20, 2020 to discuss the Navajo Reporter operations and funding concerns.
- Staff participated in virtual meeting concerning Fund Management Plan for Extern Accounting to discuss proposed financial management and internships of law school students.

## **B. ANETH JUDICIAL DISTRICT**

### **1. Accomplishments of objectives set the previous quarter**

A. Aneth District moved toward having court clerks and support staff conduct hearings while telecommuting. Immediately, Aneth District Court realized this could occur. Aneth community and its immediate vicinity telecommunication infrastructure did not and could not support court clerks working from home. In this process, all necessary equipment has been purchased to support telecommuting once infrastructure is in place. Aneth District judge is telecommuting 100% and supportive services are offered to move essential cases forward and toward disposition.

B. Aneth District Court implemented a staff on-call scheduling system where staff are limited in the court and occupying the building to mitigate exposure to COVID-19. For the personnel on-call schedule to work, they are self-monitoring symptoms of the virus before they report for work and as they are coming into the building, all staff sanitize their hands and shoes before going to their work station. Aneth District Court staff's safety is the number one priority and will continue to be moving forward through this pandemic.

### **2. Other significant accomplishments**

A. Judge Irene S. Black continues to be temporarily assigned to Shiprock Judicial District and to the Judicial Grievance Board. The first assignment began on December 01, 2014 by then Chief Justice Herb Yazzie who assigned by Administrative Order 68-2014. With the current

public health emergency and administrative order, Judge Black conducts essential hearings remotely for Aneth and Shiprock Judicial Districts.

B. Aneth District successfully completed budget transfers to expend funds in unused budget line items during the pandemic and attempted to use all funds before the Navajo Nation financial deadlines. Aneth Court installed an intercom system and a drop-box for court customers to utilize while limiting outside exposure of our district staff.

C. To address aeration concerns regarding the CDC's recommendation of having office spaces well ventilated and HVAC systems upgraded. Aneth District Court is in the procurement process of purchasing four new HVAC units to replace the current aging system to provide proper filtration and ventilation of Aneth District Court building. CARES ACT funding will be utilized in purchasing four HVAC units for Aneth District Court.

### **3. Objectives to be accomplished by Next Quarter**

A. To develop a plan to enter the first phase of the Judicial Branch's Road Map to Full capacity. The plan will hold the health and safety of its employees in the utmost regards in all phases of the re-opening plans. Aneth will have a safe working environment for the staff and hold essential hearings during the COVID-19 pandemic state of emergency. Aneth will continue to explore new avenues of tele-conferencing and for tele-hearings for its staff and its customers.

## **C. CHINLE JUDICIAL DISTRICT**

### **1. Accomplishment of Objectives**

A. COVID-19 Court Response: Chinle Judicial District continues to operate on essential services to the public. Judges continue to hear emergency cases. Court documents are received by drop box, postal mail, electronic mail and fax. Staff members are on a rotating schedule to come into the court to answer telephone calls, process fines and fee payments, process postal mail, process filings and clerk hearings. They are doing a phenomenal job in continuing to provide services to the public with the bare essentials.

B. Court Preparation for Re-Opening: Chinle Judicial District has been preparing to re-open the courts for full services to the public. For safety of the staff, minimal renovations are in the process of being constructed to include glass barriers. Also, assessments for staff work stations are being planned and implemented for social distancing and safe work environment. The case court schedule is also being assessed to establish a workable court scheduled to ensure staff and public safety.

C. Weekly Teleconference Meetings: The court administrator and judges participated in the weekly teleconference meetings. Weekly updates are provided by the Chief Justice's support staff. Also, there are discussions on opening the courts to the public for court services.

D. Road Map to Full Capacity: Decision Making Training. The Peacemaking Program staff provided training to judges, court administrators, support staff and court staff. The training provided information on Navajo concepts with COVID-19 and preparations for reopening the courts to the public. The Chief Justice issued an administrative order (AO-32-2020) directing

the COOP Director to conduct training in implementing the Road Map to Full Capacity to the Judicial Branch staff.

E. Quarterly Judicial Conference: The judges attended the quarterly judicial conference via teleconference. Agenda items included Raising the Bar on Children's Cases, Private Process Server application, and CARES Act funding for Private Processor. The court administrators and program managers were not included in the judicial conferences.

F. Vacant Position: The Chinle Judicial District has one vacant position: Staff Attorney. The Human Resource Department with Judicial Branch continues to advertise the position.

## **2. Objectives to be accomplished**

A. The Chinle Judicial District Judge and court administrator will participate in meetings with service providers and the Chief Justice's Office.

B. The Chinle Judicial District will continue to work toward meeting its performance criteria goals.

C. The court administrator will continue to provide technical assistance to the court clerks, bailiffs, office technicians and custodian.

D. The Chinle Judicial District will continue to work with Judicial Branch Human Resources Department in filling the vacant positions.

## **D. CROWNPOINT JUDICIAL DISTRICT & PUEBLO PINTADO COURT**

### **1. Accomplishment of Objective Set the Previous Quarter**

A. To re-open the courts as safely as possible in conjunction with the CDC and /or by participating agencies under the Roadmap to Full Capacity. Eight (8) Crownpoint Judicial District court staff along with three (3) Pueblo Pintado court staff received the first phase of training required pursuant to the "Road Map to Full Capacity." Two (2) deputy court clerk vacancies exist. The Roadmap serves as guide to the district toward re-opening to full capacity and must conduct training such as effecting PPE (Personal Protective Equipment) for staff, litigants, and the general public.

B. Address any backlog of workload while out during the limited service period. Court staff have been working diligently and safely during the COVID-19 pandemic while handling essential court cases. Parties are notified, cases are heard, and the court issues findings and judgements under these conditions. Meanwhile, the non-essential cases are deferred until the implementation of the Roadmap to Full Capacity and cases have been continued and are awaiting full disposition.

### **2. Other Significant Accomplishments**

A. The Honorable Judge Leonard Livingston, Staff Attorney and Court Administrator telecommute from home and conduct hearings, administrative matters and judicial related functions. Judge Livingston uses Skype for Business and is awaiting Court Call.



B. Court staff, Jacqueline Bates, Jordan Craig, Geneva Lee, Vita Begay and Rhiannon Guerro attended a training in Court Call in July 2020. A follow up training is scheduled for the remaining staff members.

C. Crownpoint Judicial District and Pueblo Pintado Circuit Court Staff are working in four-hour shifts. Pueblo Pintado is in devolution stage since March 15, 2020 with staff working from Crownpoint Judicial District. The decision was made to transfer Pueblo Pintado Circuit staff to Crownpoint Judicial District because of the COVID-19 pandemic. Staff are now required to performed limited hours and telecommute from home.

D. Interviews were held telephonically in hiring a vacant district court clerk position. There were four interviewed and Ms. Jordan Craig was hired; she is in a ninety-day introductory period.

E. There were also two temporary office technician applicants telephonically interviewed this quarter. Ms. Cheryl Walters was selected based on qualifications and skills. Ms. Waters assisted the judicial staff by fielding incoming telephone calls, messages and assisted with the court staff. This was a very helpful task.

F. A total of three telephonic staff meeting were held this quarter and two telephonic meetings were held for administrative matters between Judge, Staff Attorney and Court Administrator. The management continued to provide guidance, feedback, direction and information by telephone, texts and email.

G. A total of fourteen (14) Judicial Branch weekly teleconferencing were attended by Judge Livingston, Staff Attorney and Court Administrator by Skype for Business or call-in. These weekly teleconferences keep executive staff updated with information which is in turn shared with court staff.

H. The Court Administrator (“CA”) has been actively working with the Judicial Branch financial manager in budget preparation, review and submission. The FY 2021 budgets were submitted along with a supplemental/unmet needs budget. In addition, due to COVID-19 pandemic, expenditures were focused on PPE, equipment for staff telecommuting from home, added measures, and training, all requiring budget transfers. The Court Administrator attended three court administrators’/program managers meeting. The CA also participated on the interviewing panel for the Health and Safety Advisor vacant position. This position will help with keeping our Judicial Branch updated with the information as to the COVID-19 pandemic governmental closures, continued operations and the Roadmap to Full Capacity.

### **3. Objectives to be accomplished in the next quarter.**

A. Continue essential court operations under the existing Administrative Orders and comply with safety guidelines under the CDC and Navajo Department of Health Orders.

B. To continue working toward returning to full capacity and opening the courts in a safe manner according to the “Roadmap to Full Capacity Guidelines” and under the federal, state and tribal guidelines.

C. To continue addressing archival scanned cases pursuant to the performance criteria.

D. Update and generate a status report on non-essential cases; follow up with scheduling; maintenance of court cases; and set final hearings or disposition.

E. Maintain the business units under the federal CARES Act expenditures, comply with CARES Act guidelines.

F. Maintain the safety and welfare of the judicial district personnel, litigants and general public and promote safety in the workplace, homes and communities and continue court operations under the COVID-19 pandemic.

## **E. DILKON JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives Set the Previous Quarter**

A. To facilitate the Dilkon Judicial District Resource Meetings to network and collaboration with local resources to improve services to the public. This quarter, due to the COVID19; we have been challenged to work with the ‘new normal’ the best way we know how; unfortunately, we did not achieve this particular set goal by having our set meetings on the first Friday of each month. However, we have been communicating virtually to update each other to serve our customers and clients. This will continue until we are able to meet as a group again in the near future.

B. To conduct two in-service training for the district staff.

- Staff ‘limited service’ meeting and planning
- Court Scheduling and planning on essential cases

C. To conduct training and education on Pro Se representation. In place of Pro Se classes, we notified Dilkon local resources of the ‘limited services’ and court’s telecommute.

D. To plan, organize, prepare and structure regarding the COVID-19. On April 16, 2020, Dilkon Judicial District submitted plan to Office of Chief Justice and COOP Team. Currently, a Roadmap is being established to move back district to work site by phases. Staff are still on telecommute status.

E. To plan and prepare FY2021 general funds budget. Judicial Branch had several budget meetings before the pandemic; submitted district proposed budget in March 2020. This is a continuing process/project.

### **2. Other Significant accomplishments**

A. Judge Neomi Gilmore attended the Judicial Quarterly Conference by teleconference on September 25, 2020.

B. Staff-In-Service are being held by teleconference on updates on COVID-19 and administrative matters to better improve communications with telecommuting during this challenging time to serve our customers.

C. Both the Judge and Staff Attorney attended training on Ethics and Quarterly Judicial Conference virtually.

D. Court Administrator has virtually attended meetings, Judicial Branch strategic planning, COOP meetings, Private Process Servers, eSeries Demo training, Roadmap and Court Administrators/Managers meetings.

**3. Objectives to be accomplished in the next quarter: (Dilkon Court will ‘virtually’ continue to accomplish these objectives in the best interest of the court during this pandemic.)**

A. To facilitate the Dilkon Judicial District Resource Meetings “virtually” to network and collaborate with local resources to improve services to the public.

B. To conduct two (in-service)” virtual” training for the district staff regarding the current situation, Coronavirus, protocols, self-care, and etc.

C. To plan, organize, prepare and structure regarding the COVID-19.

D. To plan and prepare for FY2021 general funds budget.

**F. DZİŁ YIJIIN JUDICIAL DISTRICT**

**1. Accomplishments of Objectives Set the Previous Quarter**

A. The Dził Yijiin Judicial District continued to deliver essential court services within the Dził Yijiin region. In accordance with Navajo Nation Supreme Court Administrative Order, the Dził Yijiin Judicial Court is closed to the public; the Court has been conducting essential court operations only. All services are subject to temporary mitigation measures designed to protect our patrons and team members to the greatest extent possible.

B. Physical access to the Dził Yijiin Judicial Court continues to be restricted. However, personnel are readily available to assist the public through contact-free methods by electronic processes: Email, Facsimile, U.S. Postal Service Mail and an outside drop box located next to the main entrance. All court appearances are handled telephonically and through Skype. Individuals are encouraged to call or email the Court in lieu of making personal appearance to take care of their court business. Payments: Contact-free payments for civil traffic fines can be paid by credit or debit card online through Justice Web.

**2. Other significant accomplishments**

A. Judge Thompson held court hearings on essential matters by teleconference or Skype for Business.

B. Judge Thompson worked with Court Administrator and Court Clerks and reviewed and determined the essential cases to proceed as scheduled. Rescheduled the non-essential dockets.

C. Dził Yijiin District staff handled essential matters for Chinle District, while Chinle Court moved completely to remote operations at an alternative facility on July 27, 2020, through August 10, 2020, in accordance with the Judicial Branch Continuity of Operations Plan (COOP).

During fourth quarter, Court Administrator, Arlene Lee attend Skype meetings and presentations representing Dził Yijiin Judicial District:

- Attended Court Administrator and Mangers Skype meeting held on August 12, 2020.
- Continue to participate in the weekly Judicial Branch Skype meetings on discussions and updates with Judicial Branch plans and operations, during this pandemic.
- Prepared FY 2021 general funds budget for Dził Yijiin Judicial District.
- On August 24, 2020, attended via teleconference the FY 2021 Budget Hearing before Law and Order Committee.
- Participated in CARES Act Expenditure Plan meetings.
- Attended virtual Strategic Planning meetings.
- On September 10, 2020, attended webinar in Prevention and Control Practices in the COVID era. Speakers: subject matter experts from CDC, Atlanta.
- Participated in CARES Act Funds: Service of Process virtual meetings on September 11, 2020, for Process Servers.
- On September 15, 2020, attended COVID-19 training: Roadmap to Full Capacity: Decision Making via Skype for Business.
- On September 29, 2020, Judge Thompson and Dził Yijiin court personnel attend the courtcall.com training.

### **3. Objectives to accomplish by Next Quarter**

A. Dził Yijiin Judicial District will continue Court operations on processing essential services during this COVID-19 State of Emergency pursuant to Administrative Orders.

B. Plan and prepare to comply with “Roadmap to Full Capacity” and building modification for re-opening in the future.

C. Staff will continue to assist in processing essential court matters.

## **G. KAYENTA JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives Set the Previous Quarter**

A. The Kayenta Judicial District commenced its bi-annual clerk rotation on July 06, 2020. The rotation promotes cross-training in different aspects of district and family court proceedings and case management.

B. On September 15, 2020, the Kayenta Judicial District staff participated in a branch COVID-19 training entitled, “Roadmap to Full Capacity-Decision Making.” The Peacemaking Program

featured the traditional Life Value Engagement and Nahata approach to COVID-19 responsibility as individuals and branch staff.

C. In response to the COVID-19 crisis, the branch implemented a remote appearance platform called CourtCall. The service will provide Judges, court staff, attorneys and other participants with efficient, organized and reliable technology services to allow for simple remote appearances. The Kayenta Judicial District staff participated in an on-line, “CourtCall Training” on September 18, 2020.

D. Judge Letitia Stover facilitated three Kayenta District Service Provider’s teleconference meetings. The meeting of public safety agencies and tribal community programs focused on concerns regarding public safety, impact of crime, and program operations during the pandemic.

## **2. Other significant accomplishments**

A. The district provided weekly updates as part of the Judicial Branch of the Navajo Nation Continuity of Operations (COOP) Plan on essential court operations during the Covid-19 Virus pandemic.

B. On July 31, 2020 and September 28, 2020, the Tuba City Court building was closed due to a COVID-19 concerns. During the devolution closure period, Kayenta Judicial District assisted the Tuba City District, facilitating filings and assisting with hearings.

C. Court administrator Lavonne K. Yazzie participated in two final floor plan review meetings for the proposed 17,000 square foot building for the Kayenta Courts, Probation Services, Peacemaking Program, Office of the Prosecutor and Office of Public Defender. On August 20, 2020, the design team attained 100% completion of the construction documents. The project is now Construction Ready and the district will continue to seek funding for safe and adequate facilities.

D. Court administrator Lavonne K. Yazzie participated in three Court Administrator and Manager’s teleconference meetings. Participants received Judicial Branch updates and ascertain branch developments.

E. By invitation, Judge Letitia M. Stover rendered the Oath of Office to sixteen Navajo Nation Department of Corrections personnel.

F. Court administrator Lavonne K. Yazzie participated in a branch meeting to formulate the proposed Navajo Nation Fiscal Year 2021 General Fund Budget. The Navajo Nation Standing Committees were supportive of the Judicial Branch’s overall budget despite a shortfall in funding.

G. The Kayenta Judicial District facilitated two meetings between the Court, Office of the Prosecutor, Kayenta Department of Law Enforcement and Department of Corrections to address a uniform bail schedule and a local guideline draft.

H. Judge Letitia Stover participated in a Quarterly Judicial Conference on September 25, 2020, through teleconferencing. Conference participants received Judicial Branch updates and new developments.

### **3. Objectives to be Accomplished by Next Quarter**

- A. To complete an annual district and family court caseload accounting.
- B. To implement the Courtcall.com remote hearing services training.
- C. To provide for three in-service trainings for the district staff.
- D. To promote positive and more effective working relationships with the community, local law enforcement and other public service organizations through monthly service provider's meetings.

## **H. RAMAH JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives Set the Previous Quarter**

A. This quarter through teleconference, the Ramah Court Administrator, and Staff Attorney have been attending Weekly Branch Update meetings.

B. Court Administrator and the Office Technician continuously hold teleconference meetings with the Ramah Chapter Officials and Councilman. Topics include Ramah Navajo Law & Enforcement and Judicial Complex meeting.

C. This quarter, staff continue to provide essential services and adjust the schedule to cover office, due to COVID-19. Staff work on a daily schedule, continuing essential work with limited presence in the office and keeping the door locked with no public coming into the building. Hearings are handled through teleconference.

### **2. Other significant accomplishments**

A. Due to COVID-19, Court Staff are continuing as essential work scheduled daily. Providing services with prosecutor's office, attorneys, DNA legal services, social services, Ramah Law Enforcement Services, and community members in general. Court staff maintain a daily check out log for Police Officers, Social Services and Prosecutor for any incoming/outgoing inter-department mail. Court staff maintain a mail log for all incoming/outgoing mail.

B. Approximately: 0 people signed in for services, 526 telephone calls logged in/out were received, and 3558 incoming/outgoing fax services.

C. Court Bailiff security report within this quarter: 0 people served, 0 pocket knives, 0 other deadly weapon. Bench Warrant & Public Intoxication, 0 bench warrant, 0 public intoxication.

D. The Court Clerks maintain the bench warrant list and update with Ramah Navajo Law & Enforcement on a monthly basis through telephone and scanning the information.

E. Court Bailiff has been making bank deposits (fines & fees & cash bond) in Gallup at the Wells Fargo Bank.

F. Court Administrator, Esther Jose, aside from the regular duties, continued to attend the Weekly Branch Update Meeting every Wednesday at 3:00 p.m. and Court Administrators (Managers) meetings through teleconference.

G. This 4th quarter: Court Administrator and court staff hosted NO resource meeting. Court Administrator contacted all the resources to inform them the meeting has been cancelled for this quarter due to COVID-19. The groups include Ramah Navajo Department of Law & Enforcement Services, Department of Ramah Navajo Correction Services, and the Courts.

H. Appointment to other District Courts and Supreme Court Case: This 4th quarter, Judge William Platero was not appointed to handle any district court cases and was not assigned to any pending cases of the Navajo Nation Supreme Court Cases. Judge Platero and Staff Attorney did not handle any cases due to COVID-19.

I. Teleconference monthly staff meetings: this quarter there were three (3) staff meetings, focusing on court operations, updates to staff on FY 2021 general funds budget, essential operations of the court, staff scheduling, including Probation Officer and Traditional Program Specialist, and reminding the staff to wear face mask, gloves, wash hands, and to be safe at work.

J. Ramah Navajo Law Enforcement and Judicial Complex: On August 6, 2020, Court Administrator called in to teleconference to listen to chapter planning meeting. The Window Rock Land Administration office are still closed due to COVID-19, in reference to 20 acres of land. On September 9, 2020, Court Administrator met with Ramah Navajo Chapter President to discuss Land Surveying quotes and recommendation to contact Reality Office. On September 18, 2020, Court Administrator met with Land Surveyor on 20 acres of land withdrawn for the complex project. On September 24, 2020, Court Administrator met with land surveyor to complete the land survey. Ramah Navajo Chapter is paying for the land surveyor's fees.

K. Court Administrators/Managers Meeting: On August 12, 2020, Court Administrators attended meeting via teleconference. On September 17, 2020, Court Administrators Meeting via teleconference. Next meeting will be October 15, 2020.

L. On August 24, 2020, listened to teleconference meeting with Law and Order Committee on the FY 2021 general funds budget hearing.

M. Temporary Document Technician: On September 3, 2020, Temporary Document Technician started employment, ending September 30, 2020. Trained her how to clean closed out cases and scan them, put them in order by docket numbers, and box them. In her short time, she started on Probation/Parole cases, and started to clean the Traditional Program Specialist cases.

N. Roadmap Training: Decision Making. On September 15, 2020, Court Administrator attended the first session of this training with presentations from Peacemaking Program. On September 29, 2020, court staff attended the second session of this training. We all enjoyed the training, learned a lot and learned more aspects of Navajo way teachings.

O. On September 23, 2020, a property manager from Crownpoint came to court building to conduct an inventory and tag our new assigned tribal vehicle, two Xerox copiers, and one old scanner.

### **3. Objectives to Be Accomplished in Next Quarter**

A. To continue through teleconference participation in planning of the new judicial Court complex and chapter planning meeting.

B. To continue to focus on the district archiving backlog for Probation/Parole Officer; and Traditional Program Specialist cases. To continue to have the new hired Document Technician to scan.

C. To continue attending teleconference weekly branch update reports meeting on Wednesday.

D. To continue essential work as staff are scheduled to cover office with limited staff allowed in the office, due to COVID-19.

## **I. SHIPROCK JUDICIAL DISTRICT**

### **1. Accomplishments of Objectives Set the Previous Quarter**

#### **A. Tse'bit'a'i Justice Center Project:**

1. On July 2, 2020, Data Review Meeting held via teleconference. Identified room needs for each room in the court facility. Court Administrator Ethel S. Laughing and Staff Attorney Derrick Burbank attended the data review meeting. Judicial Branch Information Technology manager Ben Mariano and Navajo Nation Department Information Technology representative Ms. Royetta Woodie, Programmer Analyst Supervisor, attended on behalf of Network Manager Alex Largie. Both Mr. Mariano and Ms. Woodie provided valuable information on room needs, set up, environment, network, specification and equipment, etc. Navajo Nation Department of Information Technology proposed to include a recovery site.

2. On July 8, 2020, Tse'bit'a'i Technology meeting held. Manager Alex Largie of the Navajo Nation Department of Information Technology shared his department's proposal for failover site, and provided specifications and design.

**B. Implementation of Continuity of Operations Plan:** The Shiprock Judicial District is operating in accordance with the Continuity of Operations Plan with a slight increase of performance beyond the essential duties in managing the district case management.

**C. Roadmap to Full Capacity Plan:** The Shiprock Judicial District management continues to manage the district court services with guidance from the Roadmap to Full Capacity Plan. The district has objectively accomplished this quarter the assessment of the building modification needs; requisition for personal protective equipment, and upgrade of the HVAC system.

### **2. Other Significant Accomplishments**



A. The Shiprock Judicial District personnel continues to provide essential services via phone, fax services, court’s email and postal office. The courthouse remains closed to the general public, and only two court personnel are working at the courthouse, and the executive staff are working by telecommute from home; however, there are times when executive staff members are required to work at the courthouse due to issues with portable printer and internet service at home. Greater percentage of court contacts are made through phone calls. The district is handling more phone calls daily.

**B. District’s Essential Services Provided**

Services	Received	Sent Out
Telephone Calls	1,041	
Fax Transmittals	172	55
New Established Court’s E-mail	<b>405</b>	<b>405</b>
On-Line Payment	1	
Call-In Payment	0	
Postal Mail	153	268
<b>GRAND TOTAL</b>	<b>1,772</b>	<b>728</b>

C. Weekly Staff Meeting via Skype for Business: the Shiprock Judicial District management held weekly staff meeting via Skype for Business and management updated district personnel on the limited essential services and assignment schedule, and new developments.

D. Weekly Judicial Branch Meeting via Skype for Business:

The executive judicial staff and Chief Justice Jayne has held weekly meetings throughout the quarter via Skype for Business, the group receives update on district services, discussion and planning for the changes and the needs, current budgetary updates, proposed FY 2021 budget planning, plan to spending the Cares Act fund, procurement, shipment of supplies, human resource updates, training, message of encouragements, and other operational information.

Cares Act Funding: Opportunity to address the needs of the district using the Cares Act Funding. The Shiprock Judicial District has received funding for the registered private process servers to serve domestic violence court documents. An average of 97% domestic violence court documents has been distributed and assigned to the two private process servers registered with the Shiprock Judicial District. Personal protective supplies and cleaning supply, quantity estimate of six-month supply, has been ordered using the funding. Building modification materials are also ordered. Equipment to address telecommuting set up includes equipment order of cellphones and laptops for the district court personnel. Others includes assessment and upgrade of HVAC system.

E. Northern Agency Meeting: the Shiprock District management provided updates on the Shiprock Judicial District’s essential services twice via teleconference at the Northern Agency Meeting.

**3. Objectives to be Accomplished in the Next Quarter**

- A. Continue Training on the Continuity of Operation Plan.**
- B. Continue Training on the Roadmap to Full Capacity.**
- C. CourtCall Services training for court personnel and implementation.**
- D. Continuation – TseBit’ai Justice Center programming of the Court.**
- E. Continuation – Conduct district caseload inventory for calendar year 2019.**

## **J. TO’HAJIILEE - ALAMO JUDICIAL DISTRICT**

### **1. Accomplishment of objectives set the previous quarter**

#### **A. Finalize the Draft Preparedness Plan for Alamo and To’hajiilee Judicial Districts.**

According to the Administrative Order no. 26-2020, each court and program was ordered by the Chief Justice JoAnn Jayne to fully assess the ability to begin providing additional services beyond essential services and shall provide a report to the COOP coordinator by July 30, 2020, on the feasibility of providing these additional services, even if in telecommuting mode. (Administrative Order, 2020 May 19, retrieved from: <http://www.navajocourts.org/AdminOrders/AO-26-20.pdf>).

The final Alamo Judicial District and the To’Hajiilee Judicial District’s “Preparedness Plan” was developed during the last quarter of this fiscal year with court staff and other Court Administrators, as well as the Administrative Office of the Court’s COOP (Continuity of Operations Plan) Coordinator Stephen Etcitty and his team members on July 31, 2020. The final plan was published on August 7, 2020, to all staff. The purpose of the local Preparedness Plan is to make the gating criteria and reporting requirements easy and user-friendly so it contains checklists and infographic information. All staff were trained on the particular sections either in person via internet communication through Skype for Business, telephone (cell), or videos that were uploaded into the Alamo - To’Hajiilee SharePoint. The SharePoint also has weekly updates and is organized in a way for all pieces of information to be accessible and downloadable. Many of our staff that are telecommuting have no internet access or even laptops, therefore to encourage social distancing and “Sheltering in place,” Court Administrator opted to do videos and posted them in the SharePoint.

The Alamo- To’Hajiilee Judicial Districts’ Preparedness plan contains:

- i. District court goals
- ii. Facts about COVID 19 from the Centers for Disease Control (CDC), World Health Organization (WHO) and New Mexico Department of Health (NMDOH) with appropriate links
- iii. Work schedule beginning August 3, 2020, to increase court services that has appropriate social distancing considerations i.e. personnel work staggered shift schedules for each court
- iv. COVID-19 testing information in Socorro and Bernalillo County and at the tribal health Centers: Canoncito Band of Navajo Health Center (CBNHC), Alamo Navajo Health Center (Alamo Navajo School Board).
- v. COVID-19 questions for staff asking for activities concerning high risks and testing and the reporting requirements, quarantine requirements if the answer is “yes” to any of the questions.
- vi. Front lobby log
- vii. Written instructions for public on masks, temperature taking and how important it is for us to gather telephone, e mail addresses for purposes of contact tracing

- viii. In Person hearings checklist for staff (gating criteria on whether or not to have in person hearings)
- ix. Staff workplace checklist
- x. CDC Cleaning Guide
- xi. Personal Protection Equipment (“PPE”) Levels- when to use face shields and gowns, etc. in addition to the mandatory face covering utilization by all who enter the building

We harmonized our plan with the COOP’s “Roadmap to Full Capacity” planning document that was given to all the Judicial Districts in the Navajo Nation in July 2020. Raquel Chee with the AOC provided presentations to the Judicial Branch judges and court staff in July 2020 which had much of the same information.

The Alamo Judicial District and the To’Hajiilee Judicial District’s preparedness plan has the following goals identified:

1. Provide a safe working environment for Judicial Branch employees at To’Hajiilee/ Alamo Courts.
2. Keep the COVID-19 virus out of the building to protect workers and/or the public.
3. Establish guidelines that are harmonized with the COOP “Roadmap” policies.

In the previous quarter during this health pandemic, the court staff, probation officer and Peacemaking Traditional specialists worked on planning a “reopening” plan for August 2020, so the plan was refined and updated. Beginning in August 2020, the staff work schedule changed from one person per week to clerks being available part time, to increase work on the court cases and scheduling of court cases.

#### **B. Train staff on disinfecting, prevention of COVID-19 spread**

Court administrator updated information for staff after reviewing the World Health Organization’s Briefing on COVID-19 on July 7, 2020. They reported that the COVID-19 is more infectious than previously informed.

On July 8, 2020, Court Administrator provided training to To’Hajiilee Court Clerk Tanya Chavez about the district plan for entering the building i.e. lobby procedures, washing hands, use of sanitizers. Staff schedule beginning in August 2020 will include that she works the mornings from Mondays through Fridays. Also, the Court Administrator went over testing procedures for essential staff.

During this quarter, court clerk staff were testing the Skype for Business apps for the recording of hearings and the utilization of the cellular Ipads for the hearings scheduled. Court Administrator Regina Roanhorse and Staff Attorney Alisha Thompson helped clerks to use their Skype for Business and Ipads. This was ongoing one on one training throughout this quarter.

The SharePoint sub site for the court files was established during this quarter. Department of Information Technology SharePoint Architect Coralene Austin assisted Court Administrator Regina Roanhorse with establishing a separate sub site only accessible by the clerks for Ramah, Alamo and To’Hajiilee, the Staff attorneys and Judge to access files based on the COOP devolution plan.

Court Administrator Regina Roanhorse keeps updating staff and SharePoint throughout this quarter by checking data on the New Mexico COVID 19 website and the Navajo Nation website, as well as the To'Hajiilee Chapter Facebook that has the incident command reports.

Court Administrator attended the National Incident Management System (NIMS) training at Lesson No. 2 on July 20, 2020 through an online course on FEMA (Federal Emergency Management Administration). In 2006, Court Administrator Regina Roanhorse completed the Continuity of Operations (COOP) Program Managers Train-the-Trainer Course. To update here FEMA Emergency management institute, she is taking the NIMS course again.

On July 23, 2020, Court Administrator attended a Webinar, "Equity Through Public Health Law, CDC Public Health Law Program and the National Leadership Academy for the Public's Health," which provided information on the impact of social determinants of health in a community, such as regulations for safe food, clean water, healthy housing conditions, medications and chemicals, OSHA and medical practice. The speakers discussed how important it is to have better health outcomes but there are larger social and political systems that often become barriers to that goal. Court Administrator Regina Roanhorse continued to update herself on COVID-19 through the internet.

Court Administrator Regina Roanhorse informs staff when there are New Mexico Department of Health COVID=19 testing in the To'Hajiilee community. However, Commander Varga at Canoncito Band of Navajo Health center has stated that any court staff can test using the rapid test (15 min) at any time, and this was confirmed with him in person on July 28, 2020 at the NMDOH COVID 19 test site when Court Administrator Regina Roanhorse went to get tested. That information was relayed to all staff. The Alamo Health center also has testing available to Alamo court staff for employment purposes.

On August 25, 2020, Court Administrator sent out emails to staff on COVID-19 guidelines, how to stay safe, wash hands and stay home again. Court staff also attended the online "Roadmap to Full Capacity" training provided by Raquel Chee, Administrative Office of the Court's COOP (Continuity of Operations) team member and grant administrator. This training outlined the COOP's goal of providing essential services to the community through the trial courts at the same time maintaining worker safety against COVID-19. The roadmap provided important information about worker safety, worker survey, phases of reopening, guidelines for reopening and the application processes, to name a few.

All the court staff have access to Fred Pryor Seminars that was paid out of the general funds for each business unit. The Fred Pryor Seminars Learning online modules provide 17,000 plus training options, live and online to provide learning needs at the convenience of staff. Retrieved from: <https://www.pryor.com/login/>. During this quarter, some of the staff attended COVID-19 training modules online through Fred Pryor:

1. 7/14/20 and 9/21/20 – Return to Work after Quarantine – taking Remote Work Lesson into the office – Caroline Padilla, Regina Roanhorse, Racquel Hurley (Fred Pryor Seminars) Ms. Padilla writes: talks about how to use work from home habits and reincorporate into working at the office. Have daily or weekly meetings to update co-

workers; use skills that you learned at home on troubleshooting PC, printers and other office equipment that you had to fix without IT help.

2. 8/25/20 and 8/27/20 – A Post COVID-19 World Planning the Transition Back to Work – Caroline Padilla, Regina Roanhorse (Fred Pryor Seminars) Caroline writes: Steps to consider reopening for business since the pandemic impacted the daily life, including travel, trade, tourism, food supplies and financial markets. Should consider signage templates for staff when they come back to work and public when they come to your work to do business; e-mail and retain acknowledgement of reading the documents; email templates for correspondence. Make a set of rules: no personal contact by social distancing. Encourage no sharing pens, notebooks, file folders, computers and anything else that can be assigned without sharing. Essential equipment should be sanitized after each use to protect each other. Reorganize floor plan that will maximize 6 ft. distance. Get rid of common gathering areas; water fountains, kitchen and smoking areas by quickly eating or schedule breaks to allow one at a time accessibility. Create a hand sanitizing station complete with cleaning supplies. Post communal equipment cleaning rules at each essential equipment used by multiple staff. Create appropriate face mask rules and update your employee handbook with your new policies. Limit the number of people in a closed room; post a number of people in each room and try to host meetings virtually. Break the 9-5 workdays, adjust hours of operation to manage public health. How to handle employees returning to work after testing positive for COVID-19. How to deal with staff that do not want to return to work due to their fear of getting sick and other reasons. What is allowed to terminate staff and should always consult with staff attorney.

3. 8/26/20 – How to set Expectations for Remote Employees – Caroline Padilla (Fred Pryor Seminars) Ms. Padilla writes: figure out the new routine for the new world by planning a schedule and list what needs to be done with priorities and so on down the line. Make sure staff know what is expected of them. Daily schedule and use as a time record for pay. Plan weekly conference calls and when it's going to happen. Check in with staff to see how they are doing and if they need help with assignments. Also have daily check-ins in the morning either by calling in or computer check-ins. Work at home distraction is different from the work environment and should be worked out with employees. Keep in mind when everyone can be available to make it for the meeting and use a recurring time and keep a solid agenda and email it ahead of time so they can be prepared for the meeting, set a time for each attendees to address the items on the agenda. Most businesses that are used to remote workers have meetings on video just so they have a somewhat live meeting for mental health. All virtual meetings will always have problems getting the meeting started, if all else fails restart the meeting. How to take care of yourself during this pandemic: mentally, get enough sleep to reduce anxiety and stress. Take numerous breaks by walking around outside or around the block to reduce stress and to reenergize yourself. Take a moment and call a personal friend or family to chat with them to take a break. Exercise as much as possible. Watch your nutrition by having a plan to buy groceries for two weeks at a time. Set up self-care challenges with staff and give prizes at the end of the month to keep staff motivated and focused. Much to be learned by the changing of our lifestyle. Some are negative and some are positive and HR needs to be cognizant of distractions for each staff will be different and will present legal issues.

4. 9/8/20 - Returning to Work after Quarantine- Employees: Post COVID-19 Career Planning - Tanya Chavez (Fred Pryor Seminars) The COVID-19 pandemic has caused many of us to reevaluate our jobs. Maybe you've decided to take a step back and spend

more time with your family. Or maybe it's just the opposite: you need a promotion because you're the sole earner in your house now. Whatever the case may be, in this program, we'll help you decide what your next steps should be, as you reenter your career in this post-COVID quarantine world. We'll go over signs to help you determine if a step back is a good idea, and what that might look like. We'll also go over ways to step forward in your career and seek a promotion or raise.

## 2. Other Significant Accomplishments

**A. Tribal Law and Policy Institute - Healing to Wellness Court Enhancement Training & Presentation: Navajo Veterans Outreach Project.** On September 29, 2020, Court Administrator Regina Begay Roanhorse provided an online presentation of the Alamo Judicial District and To'Hajiilee Judicial District's Healing to Wellness Court's enhancement project which is called the Veterans Justice Outreach program. Retrieved from: <https://www.enhancementtraining.org/> Archived recording of presentation is here: [https://zoom.us/rec/play/j0L\\_e9VIHRjm2Q\\_1AWQpFn93IpI5oGDeQ1iJAX4CYpCbbpgEMCN97ICo5q5ckpcrWANz29C1ZffL5A.1KYwAqE1SXH5QbER?continueMode=true&xzm\\_rtaid=TZkVQJypQsqLQtknO6s7Zw.1601587761578.d45ee73653849a3dd1f33d5d64923912&xzm\\_rtaid=796](https://zoom.us/rec/play/j0L_e9VIHRjm2Q_1AWQpFn93IpI5oGDeQ1iJAX4CYpCbbpgEMCN97ICo5q5ckpcrWANz29C1ZffL5A.1KYwAqE1SXH5QbER?continueMode=true&xzm_rtaid=TZkVQJypQsqLQtknO6s7Zw.1601587761578.d45ee73653849a3dd1f33d5d64923912&xzm_rtaid=796)

From 2011 to the present, the district courts Care Coordinator (now vacant) and the Court Administrator worked on several projects all increasingly moving forward to build a system to support Native American justice involved veterans in their contact with on and off reservation justice systems. The wellness court model is a problem solving specialty court that is supported by the restorative justice model. There are presently amendments to the criminal code and the Diné fundamental laws that support rehabilitation and treatment as an alternative sentence. The model builds on outreach to veterans who are unable or do not know how to apply for their service connected disability benefits through the Veteran's Affairs. Further, "veterans" that are not applying for their benefits are part of the 80 percent of American Indian and Alaskan Natives who have no service connected disability to make them eligible for health, education, burial and other benefits. Ms. Roanhorse provided a detailed PowerPoint with photos of the project's attempt from 2014 to the present time to build systems of care using the VA and Indian Health Service's Memorandum of Understanding, whereby VA reimburses I.H.S. for direct service care that they provide for veterans on the Navajo Reservation. The Veterans Justice Outreach project was the first Native American project to promote the idea of developing veteran's treatment courts on the reservation using restorative justice models and laws that encourage treatment and rehabilitation. The 110-chapter veteran's organizations are also part of that model to build a new Peer Support project which is currently a new grant funded by the U.S. Department of Justice, Bureau of Justice Assistance, Indian Alcohol grant that Court Administrator Regina Begay Roanhorse wrote in 2018. The grant is frozen due to some technical issues at the Navajo tribal government level, but the program stands ready to continue the work with Navajo veterans in the eastern Navajo agency 32 chapters to become "peer supports" for on and off reservation courts and/or specialty courts particularly in McKinley County. This effort to develop problem solving courts has been ongoing since 2011 when the first of several USDOJ grants were awarded to the district to address the high death rates of justice-involved defendants with alcohol and drug addictions. Veteran's treatment courts are very successful due to the fact that veterans are trained with a duty to serve and protect

value. For the efficacy rates and for information on veteran's treatment courts please visit the Justice for Vets website. <https://justiceforvets.org/what-is-a-veterans-treatment-court/>

The new Peer Support grant will fund a care coordinator to continue work with the Veteran Service organizations in Navajo Nation for the purpose of building a peer support network. Veterans respond favorably to other veterans, and so community based networking will aid any court whether it is tribal or state court for our Navajo veterans who live in the Navajo Nation.

Court staff also attended the following at the Enhancement training which will also have a recording of the presentations for free:

- 9/28/20 - 9/30/20– Tribal Law and Policy Institute –
  - *Returning to Normal, Consideration for Healing to Wellness Courts in Challenging times. 1 hour (Alisha Thompson, Regina Roanhorse)*
  - *Law School 101 for Treatment court professionals 1 hour (Alisha Thompson, Regina Roanhorse)*
  - *Interacting with participants from the bench: motivational interviewing 101 for Judge. 1 hour (Alisha Thompson, Regina Roanhorse)*
  - *Law Enforcement's Role - 1 hour (Alisha Thompson)*
  - *Navajo Veterans Justice Outreach Program - wellness court - 1 hour (Regina Roanhorse, Alisha Thompson, Lorenda Joe)*
  - *From Missteps to Moving Forward: A Guide to Turn Mistakes into Strengths - 1 hour (Alisha Thompson)*
  - *Making Data Work for you - 1 hour (Alisha Thompson)*
  - *Overview of family treatment court best practice with Kelly Jones and Teri Kook - 1 hour (Lorenda Joe)*
  - *Recruiting hiring and retaining tribal police officers during crisis and challenging time - 1 hour (Lorenda Joe)*
  - *Native Veterans: Treatment Considerations - 1 hour (Regina Roanhorse)*
  - *Motivating behavior change - developing individualized responsive processes to support tribal youth in the tribal Juvenile Healing to Wellness Court - 1 hour (Alisha Thompson)*

## **B. State Veteran's Treatment Court**

Court Administrator Regina Roanhorse provided technical assistance to Judge Peterson with the McKinley County courts, 2<sup>nd</sup> Judicial District, with the development of a veteran's treatment court on July 16, 2020. Provided the Judge and court staff as well as the public defender with information on how to engage the Indian Health Services for the treatment component and what constitutes care under VA guidelines i.e. service connected disability. Since they are just in the planning stages, the Court Administrator offered some assistance for the future of the treatment court. Others on the call include the VA's Veterans Justice Outreach coordinator Camilla Lopez and Carol Scott, as well as representatives from the Vet Center (Robertson Yazzie) and the Veterans organizations on Navajo Nation: Raphael and Hubert Smith.

## **C. Navajo Nation Child Advocacy Center**

Court administrator Regina Begay Roanhorse was contacted by Hon. Delegate Amber Crotty to assist the Navajo Nation with developing a child advocacy center. Online meetings were held on

September 23 and 29, 2020 with the Navajo Division of Social Services, Navajo Nation Chief Prosecutor, Delegate Crotty, Administrative Office of the Courts Grants Manager Raquel Chee, Solicitor for Judicial Branch William Morris, and law enforcement concerning this initiative. Delegate Crotty presented a budget of \$1.2 million to the group to develop an initiative to address child abuse & neglect, child sexual assault and child victim issues in the Navajo Nation. Court Administrator Regina Begay Roanhorse provided some recommendations for the judiciary including the review of business mapping and bench cards. A multidisciplinary approach works best with these cases given the experiences of success for these types of cases, said Ms. Roanhorse. In the proposed budget there will be funds for a prosecutor, victim advocate and funding for strategic planning using the foundation of the Diné Action Plan and building upon that planning document as offered by Ms. Chee from Judicial Branch. The Executive Branch departments coordinating these efforts are going to schedule more interagency collaborative online discussions in FY 2021.

#### **D. New Mexico Children's Court Improvement Commission**

Court Administrator Regina Roanhorse attended the New Mexico Children's Court Improvement Commission meeting on July 16, 2020. The CASA assessment and Family Representation Task force report was reviewed and other matters with the Administrative Office of the Courts for New Mexico.

#### **E. Judicial Branch Strategic Plan**

On August 25, 2020, Court Administrator Regina Roanhorse and other court administrators along with Raquel Chee, Grant Administrator, reviewed the paragraphs in the strategic plan to provide input for changes. On September 1, 2020, Court Administrator Regina Roanhorse participated in a review of the Judicial Branch Strategic Plan as it pertains to the case management goal and objectives. Several court administrators and facilitator Raquel Chee worked on the section to strengthen it.

#### **F. Operation Lady Justice Virtual Tribal Consultation BIA Region Western & Navajo**

Court Administrator Regina Roanhorse attended the tribal consultation on the Violence Against Women Act ("VAWA") grants and the Missing and Murdered Indigenous women problem on September 2, 2020. In attendance from Navajo Nation was Council Delegate Amber Crotty. Data was provided and the challenges of working with limited funding by those who gave information via the online consultation.

#### **G. Dikos Ntsaaígíí-Náhást'éíts'áadah, COVID- 19**

In this quarter, from September 17 to the 23rd, 2020, the Canonicito Band of Navajo Health Center reported a "cluster" outbreak of COVID-19 cases in the To'Hajiilee Community. The clerk of the court in Alamo reported a cluster outbreak of 11 in Alamo. Due to that, Court Administrator Regina Roanhorse informed staff to continue to shelter in place, wash hands, social distance and disinfect. Staff were tested from To'Hajiilee and Alamo and there were no positive tests. Since the facilities were still closed to the lobby entrance, there was no large risk of infection to staff inside the building.

COVID-19 pandemic has created opportunities for the Alamo Judicial District and the To'Hajiilee Judicial District to use technology for telecommuting, which is to work outside the brick and mortar of the court facilities, conduct hearings for essential cases, conduct planning and work



sessions for court staff, discuss flexibility of court rules and procedures, and to connect with community through telephone, Google Voice phone (VOIP), email, and video conferencing applications like Skype for Business, Free Conference Call, CourtCall and Cisco WebEx. It requires court clerks, administrative staff and the Judge to learn these software applications to increase their services while remaining socially distant and sheltered in place during this rollercoaster ride of a pandemic and ever increasing infection rates in Bernalillo County and Socorro County of New Mexico where our tribal courts are located. It also required a unique position that the Court Administrator Regina Begay Roanhorse had to take in being attached to the public health systems in order to manage a safe work environment during lockdowns, curfews, and local surges of infections. This additional responsibility of public health coordination or organizing schedules, activities and even monitoring individual employee behavior in high risk activities has been stressful. The lives of the employees and reducing harm to them has been an education in behavioral science, health education, environmental health, epidemiology, and stress management for all court staff while maintaining a level of court access to the community and balancing case management. This is exasperated by court staff that have underlying health conditions that would expose them to potential death. There was no initial roadmap at the beginning of this quarter until more public health information was provided and shared through the internet. We had to adjust given what we had, and in our Judicial Districts that included a low level of operational funding for Alamo and To'Hajiilee Business Units. We had to plan with what we had, even forage for disinfectant wipes and sanitizers with our local tribal programs. The Court Administrator continued to sew masks and provide them to the court staff until PPE could be found in any store in Albuquerque as they were often lacking in sanitizers, masks, etc. as it should be allocated to hospitals and clinics first.

#### Award of \$75K for Health and Justice in To'Hajiilee:

In the 3<sup>rd</sup> quarter of the fiscal year 2020, Court Administrator worked with the Canoncito Band of Navajo Health Center on their Centers for Disease Control CARES Act funding proposal and out of that initiative, the court received sanitizers. During this quarter, the Court Administrator helped the CBNHC write another mini-grant for \$75,000 for **Enhancing Tribal Prevention of Suicide, Intimate Partner Violence and Adverse Childhood Events during the COVID 19 Pandemic**. The funding is managed by the Albuquerque Area Indian Health Board. In this funding, the Peacemaking Program will be providing training via Cisco WebEx to community using their Life Value Engagement curriculum that was successful in previous Wellness Court and Peacemaking Teen Court initiatives in To'Hajiilee, NM. It will also include training community volunteers to assist domestic violence victims on how to fill our Pro Se Domestic Abuse Protection applications/petitions in the To'Hajiilee District Court. Court Administrator Regina Begay-Roanhorse reviewed the proposed application and edited for submission. The award was announced on September 30, 2020.

The Administrative Office of the Courts for Alamo Judicial District and the Administrative Office of the Courts for To'Hajiilee Judicial District have been manned by three individuals: the Court Administrative Regina Begay Roanhorse, Alamo Office Technician Racquel Hurley, and Office Technician Lorenda Joe. These three individuals have been instrumental in purchasing and managing support services for all the court staff. The environment in which they worked was very risky and deadly. When the dust settles, these three individuals will most certainly have the special expertise in court management and health administration management that will not go unnoticed but will not be forgotten by the court staff.

## **H. ALAMO JUDICIAL DISTRICT Administrative Office of the Courts**

The Alamo Judicial District Administrative Office of the Courts for district and family trial courts consists of the Court Administrator Regina Begay Roanhorse and Racquel Hurley, Office Technician for Alamo Judicial District, Business unit 102014. We worked on end of year purchases to support staff for telecommuting, remaining in shelter, and social distancing during the COVID 19 pandemic. This included purchasing cellular Ipads for the two court clerks and ensuring staff had access to appropriate Personnel Protective Equipment.

Telecommuting includes working from the internet, with email and cell phone. This quarter was particularly active due to the budget transfers, end of year closing timelines for fees/fines accounts, and the increased usage of the “6B Procurement Process.” The increased usage of the 6B Procurement process suggests that there will be a better audit trail for all purchases for the Alamo Business Unit. However, the challenge in the Socorro and Bernalillo counties of New Mexico where vendors are located for the Alamo Family and District Courts is that these vendors do not accept Navajo Nation Purchase Orders.

Other challenges with the 6B process is coordination with the Administrative Office of the Court’s financial section where they have to get the authorizing signatures for the purchases. We also need a “receiver” for our goods which we thought was the AOC financial department but we were told to use the same staff in our district. This all needs to be worked out for FY 2021 to strengthen and streamline our processes. The office technician for To’Hajiilee Business Unit Lorenda Joe is not authorized to be a receiver on the FMIS.

During our training in November 2019, with the Office of the Controller, they did state that if there are no vendors for the area where the business unit is located, that they can use their “PCard” or operations purchase card. In Alamo, New Mexico, there are no vendors that accept a Purchase Order. Alamo is located 62 miles from To’Hajiilee and approximately 110 miles from Albuquerque if you travel a partially improved road through Laguna Pueblo or 65 miles from Socorro, which has limited vendors in the small town. There is one small store at the Alamo community but they do not take purchase orders. Therefore, in order to execute the purchasing power of the Alamo Business Unit at 100%, that would require the Office Technician and the Court Administrator to travel to Window Rock for supplies which is more than a 5 to 6-hour drive, depending on weather conditions. Therefore, the Court Administrator requested for the return of the Pcard but was denied by the Administrative Office of the Courts based on the fact that it is a small court. This is not a small court. It is a trial court with family and district cases. It is located in a frontier area of the satellite community of Alamo, NM, and is severely underfunded and underserved by the Judicial Branch. If any business unit needs their Purchase Card, it’s the Alamo business unit.

## **I. Lack of Purchasing Power for Alamo Business Unit**

The “operations p card” was taken away from the Alamo Judicial District Courts (BU 102014) in 2019 when the Court Administrator was on medical leave. Court Administrator Regina Roanhorse requested the return of the purchase card in January 2020 in order to re-establish the 100% purchasing power it use to have in FY2019. However, the card has never been returned so the purchasing power for Alamo business unit is 0.00% which is a disparity for the purchase of needed equipment during a pandemic to support the court staff. According to Yvonne Arviso Gorman, at

the Administrative Office of the Court's financial office, during a weekly Judicial Branch call, the operations Pcard was returned to at least one AOC financial staff during this pandemic.

#### **J. TO'HAIJILEE JUDICIAL DISTRICT Administrative Office of the Courts**

Court Administrator Regina Begay Roanhorse and Office Technician Lorenda Joe worked on a large purchase for the Alamo and To'Hajiilee court staff for laptops using the 6B procurement process. Ms. Joe also worked on getting quotes for personnel protective equipment, Ipads, and other purchases for the To'Hajiilee business unit. She has the operations PCard and shares it with Alamo. During this quarter, she prepared a memorandum to transfer funds to support the staff purchases and also assisted with updating the in house ledger.

#### Budget transfers and End of Fiscal Year planning- 6B process

Court Administrator Regina Roanhorse, Office Technician Racquel Hurley for the Alamo Judicial District and Office Technician Lorenda Joe for To'Hajiilee reviewed their in-house budget ledgers and reconciled with the Administrative Office of the Court's ledgers to determine funding available to purchase laptops, more cellular Ipads, cell service, and digital recorders. These are equipment we need for the provision of essential services during a world-wide pandemic. Due to the procurement process otherwise known as "6B", we worked diligently on these budget transfers, inputting data into FMIS to get Purchase Requisitions and Purchase orders issued. We worked with Sandra Dalgai at the Administrative Office of the Courts.

#### **K. CARES Act**

Coronavirus Aid, Relief, and Economic Security Act, P.L. 116-136

On July 31, 2020, the Navajo Nation Council approved \$650 million in immediate expenditures for the CARES Act pandemic mitigation and relief funds by tribal council resolution No. 0144-20. On August 18, 2020, Navajo Nation President Jonathan Nez approved more than \$475 million of a \$651 million spending bill passed in late July by the Navajo Nation Council for addressing the COVID-19 pandemic. Of that amount, Judicial Branch received \$9,633,863 in emergency management funds for personnel, meeting expenses, supplies, Communications & Utilities, repairs and maintenance, contractual services, special transactions and capital outlay for Window Rock court. On August 26, 2020, the Judicial Branch program and court administrators met to plan on how to expend those approved expenses by December 31, 2020 in compliance with strict federal guidelines. The deadline to submit quantities of Personal Protective Equipment (PPE) i.e. masks, gloves, face shields, etc. by district was August 31, 2020. Alamo and To'Hajiilee Judicial Districts submitted their lists based on staffing and need for six months.

#### CARES ACT Expenditures

The Judicial Branch worked on an expenditure planning action plan on August 26, 2020.

#### **L. FY 2021 Budget for Alamo Judicial District and To'Hajiilee Judicial district**

Court Administrator Regina Roanhorse was told on July 28, 2020 that the FY 21 budgets for our districts will be submitted using the "same" amount budgeted from last year's projections to FY 21. This seems fair, said Yvonne Arviso Gorman. However, Court Administrator Regina Begay Roanhorse, requested that the funding for the bailiff as a "cost savings" remain with Alamo business unit. The position of bailiff will be funded through a K account and not through general

funds so there was a \$50 K cost savings in general funds. The hope was that the Alamo Judicial District could re-distribute those cost saving funds to operations. If the previous budget included that amount as stated by Ms. Arviso Gorman, then there would be \$50K in the Alamo Budget. That was not the case. The funds were moved elsewhere, unknown where. So, in the end, the \$50 K covered the additional 8 hours required for FY 21 budget for the entire branch because the Budget instructions included that in their manual, which was an aberrant instruction never before had in our budget formulation process. Therefore, no other business unit benefited from that cost saving, particularly Alamo Judicial District. Instead, the funds required personnel costs for 8 hours per person in all BUs. But, this is the practice of the Administrative Office of the Courts. They say you will get the “same” amount...but not if you are the Alamo Courts.

So we were told to submit last minute budgets to the Administrative Office of the Courts using a tribal resolution proposal and not the official BIM. I waited until the BIM was issued to do my budgets and that is why there was a last minute amendment to correct personnel with this funding. I don't do the calculations for personnel, they are done by the Human Resources Office. Perhaps in the future, we should be highly ethical and actually read and use the official BIM. All around this was a very disturbing way of submitting the budgets at the last minute.

#### **M. Need for Court Clerk position at To'Hajiilee**

Court Administrator Regina Roanhorse requested for a court clerk for To'Hajiilee courts. In the past the Human Resource Director Cheron Watchman stated that the district does not need a clerk and that the Office Technicians can be used. Chief Justice JoAnn Jayne stated thereafter that the Court Administrators know what people they need for their trial courts. Therefore, I made a request for a clerk position because we have only one clerk in To'Hajiilee. I need another clerk during this pandemic for example to assist with cases and is evident as a problem if the clerk somehow becomes incapacitated. However, again, since the budget process didn't include that discussion (see above), I did not have an opportunity.

#### **N. Equipment**

On July 17, 2020, Court Administrator Regina Roanhorse picked up the “cellular iPads” for the essential service staff of three (3) clerks and two (2) office technicians for the Alamo Judicial District and the To'Hajiilee Judicial District. These are devices that assist with “hotspots” for laptops and works as a phone for these staff.

#### **O. Technology**

Alamo court clerks Caroline Padilla and Miranda Apachito, To'Hajiilee court Clerk Tanya Chavez, Office Technicians Racquel Hurley and Lorenda Joe, Staff Attorney Alisha Thompson and Court Administrator attended the CourtCall platform for online hearings on September 15, 2020. Previous to that, Court Administrator Regina Roanhorse received laptops for the two judicial districts from Court Call to use for future hearings. These laptops were picked up in Window Rock on September 4, 2020.

The Alamo Judicial District and To'Hajiilee Judicial District Court clerks, office technicians, Court Administrator and Staff Attorney obtained Google Voice phone numbers in order to text and call via internet for the purpose of maintaining privacy of personal cell numbers with the public but also to increase communication with the cellular iPads that work like a phone, to face time and to text in late July 2020.

The Judicial Districts also worked on a public sub site of SharePoint for arraignments but it was determined by Navajo Department of Information Technology that would be unsecure, so we decided to let that go as an idea.

On August 18, 2020, Court Administrator Regina Roanhorse had a Skype for Business call with Navajo Department of Information Technology to get approval for Cisco WebEx as a conference app and the app was approved by Mr. Alex Largie.

The clerks from Alamo and the Court Administrator checked to see if Skype for Business invites can be used when there is no internet, i.e. from the phone, and this test was done on August 26, 2020. If the Judge is on Skype, it will work from the phone.

**P. Dikos Ntsaaígíí-Náhást'éíts'áadah. COVID – 19 GRANT PROPOSALS:**

**1. CARES Act** “Coronavirus Aid, Relief, and Economic Security Act”, P.L. 116-136

Court Administrator Regina Roanhorse put together a grant writing – funding proposal for the Information Technology group last quarter in January 2020 in a response to the Coordinated Tribal Assistance Solicitation (USDOJ). However, the IT writing group elected to pass on the funding proposal because they had not organized their goals and objectives and were unfamiliar with grant management. Court Administrator Regina Roanhorse continued to meet with Navajo Nation Department of IT services staff Alex Largie, Sonia Nez, Royetta Woodie and Radford Ashley to develop a template or toolkit for pending and future grant applications. There were actually two that were significant during this quarter. Last quarter, we worked on goals, objectives, and the logic model. For this quarter we put much of the information we already put together for the CARES Act (Coronavirus Aid, Relief, and Economic Security Act”, P.L. 116-136) funding and for the USDOJ CTAS (Coordinated Tribal Assistance Solicitation – COVID 19) grants.

The narrative, timeline, logic model and budget were uploaded into the federal grant management web portal by the Judicial Branch Grant Administrator Raquel Chee. The team did a great job in preparing the tools.

Further, the group worked on a timeline and budget of need for the Coronavirus Relief Fund. The CARES Act established a \$150 billion Coronavirus Relief Fund and the U.S. Department of the Treasury made payments to state and tribal governments for expenditures incurred due to the public health emergency for the Coronavirus Disease 2019 (COVID -19) or Dikos Ntsaaígíí-Náhást'éíts'áadah.

The Navajo Nation government’s public health and regulatory authorities issued sixteen (16) Public Health Emergency Orders beginning March 18, 2020. (Retrieved from: <https://www.ndoh.navajo-nsn.gov/COVID-19>). In summary, some of the orders required residents to “shelter in place” i.e. stay home except for activities at essential business and for essential government functions. Some Orders required a curfew during certain hours of each day or for certain weekends. Many Navajo Nation programs and schools were closed due to the contagious and deadly nature of the infections and deadly disease nature of COVID-19. All of them ordered implementation of public health disaster responses such as the wearing of face coverings, social distancing, washing hands and other prevention efforts, due to the

community human to human spread of COVID -19, and the resulting infections, hospitalizations and resulting deaths.

The COVID-19 and resulting need for “telecommuting” for Navajo Nation departments and schools, including Judicial Branch courts/programs, required the need to adopt policies and procedures for telecommuting. The Alamo and To’Hajiilee courts “closed” the doors to the court facilities. However, the courts continued to receive all filings by e mail, fax, mail or drop boxes. This created a need for more Information Technology resources to be deployed including necessary software and equipment. Since the Court Administrator Regina Roanhorse was already working with Navajo Department of IT services last quarter on their funding proposal goals, it was only fitting that Ms. Roanhorse and the Navajo DIT team to submit a proposal for the CTAS and the CARES Act funding.

The Navajo DIT has stated that their services are “life” for many departments in the Navajo Nation so they named their project “Technology is Life”. The Department of Homeland Security’s cybersecurity and infrastructure security agency issued a joint alert that warned everyone that during this pandemic, there are “advanced persistent threat groups” that are working to exploit by cybercriminal means all information for medium enterprises and large organizations through scams and phishing e mails. These cybersecurity threats are real and organizations have been asked to pay millions of dollars in cyber script to retrieve their data. Since the Navajo DIT provides the network for important software and data for schools, courts, law enforcement and health agencies across the Navajo Nation, their proposal consisted of purchasing email security appliance software services to block email borne threats, such as malware, spam and phishing attempts.

Staff Attorney Alisha Thompson helped as well when she edited and provided input into the grant narrative.

The group also worked on the CARES act funding that was appropriated to the Navajo Nation. A timeline was developed and a separate budget for additional software was submitted to the Navajo Nation Council for consideration. The Judicial Branch provided the submission to the Council.

This is a great example of interagency collaboration, coordination, communication and cooperation between the Executive Branch and Judicial Branch departments that not only serves the courts but also serves other departments within the 110 Chapter represented tribal governments.

Court Administrator Regina Roanhorse attended two webinars on submission of CARES Act funding proposals on April 15, 2020 and April 22, 2020. Court Administrator Regina Roanhorse met with the IT staff and Raquel Chee, Grant Administrator via Skype for Business on: 4/23/20; 4/24/20; 4/28/20; 4/29/20; 5/4/20; 5/6/20; 5/15/20, 5/18/20 and 5/19/20. For the CARES act we met on June 3 and 9, 2020 for the “timeline” work and completed it. The budget was adjusted for the CARES act funding.

## **2. Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123)**

The Canoncito Band of Navajo Health Center’s COVID -19 response for community was an important issue for the To’Hajiilee courts. They needed assistance with grant writing because the Centers for Disease Control was rolling out funding for tribal 638 health centers. Court

Administrator Regina Roanhorse helped the health providers, CEO, consultant and staff put together a proposal. Although the funding was available since early April, the Canonicito Band of Navajo Center did not begin to work on it until mid May because it was due at the end of May 2020. So Ms. Roanhorse's assistance was fast tracked into two weeks for a \$1.5 million proposal through the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123), which was passed March 6, 2020, to combat the spread of the coronavirus disease. As part of this funding appropriation there was more than \$2.2 billion in public health funding to aid in prevention, preparedness and response efforts and \$1 billion for medical supplies, health care preparedness, as well as billions for outreach and development of vaccines and international support and funding for community health centers and medical surge capacity. Court Administrator Regina Roanhorse assisted the CBNHC with a funding proposal of \$1.5 million that would reimburse them for expenses incurred to address the COVID 19 virus in a noncompetitive grant supporting tribal public health capacity in Coronavirus preparedness and response. (Retrieved from: <https://www.cdc.gov/tribal/cooperative-agreements/covid-19.html>). Although the effort was two weeks before the funding was due, the Albuquerque Area Indian Health Board and the To'Hajiilee Chapter officials requested the Court Administrator's assistance due to the successful wellness court and teen court activities that have occurred in To'Hajiilee community. The CEO and the consultant were able to upload the budget, and narrative to reimburse their expenses for signs, protective gear, and to purchase more equipment and testing materials to support the community response to COVID-19.

#### **Q. Alamo Judicial District and To'Hajiilee Judicial District COVID 19 Preparedness Planning**

Court Administrator Regina Roanhorse and Staff Attorney Alisha Thompson worked on the local policies and procedures for the court staff in responding to the COVID 19 pandemic while ensuring that community have access to justice at the court facilities. We closed the doors to the facility but provided staff on a daily basis to process filings and answer phone calls concerning all case types (Civil, Criminal, Traffic Civil, Traffic Criminal, Domestic Violence, Family, Dependency, Child in Need of Supervision, Delinquency cases). The two judicial districts have email, fax, mail and in person filing procedures. The scheduling of these case types, however, are dependent on the Administrative Orders issued by the Chief Justice JoAnn Jayne whereby there are limitations to hearing cases in person.

During this quarter, the Court Administrator Regina Roanhorse, the three court clerks Caroline Padilla, Miranda Apachito, Tanya Chavez and the Office Technicians Racquel Hurley and Lorenda Joe worked on utilizing Zoom and then Skype for Business to set up hearings for litigants. As a backup we used Free Conference Call, which we were already using because the Judge also works in Ramah. The court only heard cases that were "essential" pursuant to the Administrative Orders that were issued. In the process, we learned that we needed more equipment including portable speakers with microphones, laptops with cameras.

#### **R. COVID-19 Preparedness Planning – Alamo and To'Hajiilee courts**

The court staff, probation officer and Peacemaking Traditional Program Specialists worked on planning a "reopening" plan for August 2020. According to the Administrative Order no. 26-2020, each court and program shall fully assess the ability to begin providing additional services beyond essential services and shall provide a report to the COOP coordinator by July 30 on the feasibility of providing these additional services, even if in telecommuting mode. (Administrative Order,

2020 May 19, retrieved from: <http://www.navajocourts.org/AdminOrders/AO-26-20.pdf> . Staff Attorney Alisha Thompson and Court Administrator Regina Roanhorse recorded a Skype call to give to staff regarding the local policies and procedures on May 15, 2020. Court Administrator compiled data from different sources and based on the World Health Organization's guidelines, the Centers for Disease Control and the New Mexico Department of Health guidelines, generated proposals for the staff in several documents. All the links to these resources are in the draft plan. These draft documents that outline staffing (staggered shifts), testing, disinfecting and cleaning, and lobby procedures were uploaded to the SharePoint. Some of the staff were able to provide feedback to the Court Administrator. The three other videos were developed June 18, 2020 for the facilities, procedures for the lobby and the staff schedule. Due to the upload of videos they were filmed via Skype and recorded in three videos to prevent it from being too large when uploading. Then on June 25, 2020, the Administrative office of the Courts issued a "Roadmap" draft document that also outlined phases and procedures for returning back to work. That information was shared with staff. There were four (4) videos, Excel spreadsheet, and Instructions to the clinic. Court Administrator also shared this information with the Court Administrators via a Skype call for review on June 30, 2020.

#### **S. To'Hajiilee Chapter Meeting**

During the pandemic for COVID-19, the To'Hajiilee Chapter officials had a chapter planning meeting or regular planning meeting via teleconferencing app on July 7, 2020. Regina Begay-Roanhorse, Court Administrator, provided a report to the community about court operations. Court Administrator provided updates on accessing court services via email, mail, fax, drop box. Due to an increase in domestic violence filings, Ms. Roanhorse informed the community of the challenges in getting police to serve the temporary protection orders upon filing. Ms. Roanhorse reported that the court is waiting on Plexiglas, laptops and the cellular Ipads. Court Administrator Regina Roanhorse attended the To'Hajiilee Chapter meeting ([planning and regular) on August 20 2020, September 2, 2020, and September 9, 2020 and gave updates on court services to the community.

Court Administrator Regina Roanhorse attended the July 7, 2020 teleconference for the Eastern Navajo Agency council where updates by Crownpoint Navajo Area Indian Health Services were being provided on May 18, 2020. It was recorded for online viewing and reference.

#### **T. Town Hall – Navajo Nation President via Facebook**

Court Administrator Regina Roanhorse attended the Navajo Nation President's Town hall via Facebook. President Jonathan Nez and his staff, including Indian Health Service officials, provided an update on the COVID 19 pandemic on August 17, 2020. The President was discussing a "reopening" of the executive branch and his concerns. The Court Administrator attended the town hall again when Dr. Anthony Fauci was his guest on September 21, 2020. All information is part of planning for every week of employee safety.

#### **U. Resource meeting with Prosecutor and Division of Social Services**

We started a weekly effort to communicate with the Prosecutor's office on e-mail submissions and case management issues that we were finding with pending cases. Our first meeting was August 6, 2020, where we talked about the court orders that don't have all identifying information for



social workers to use. We also talked about service of process during the pandemic by law enforcement. It's nonexistent. We had another meeting on August 11, 2020, to go over how cases are imputed into Justware and what constitutes discharge of probation. We met again on August 21, 2020, to discuss the work with referrals for cases and the use of technology for hearings.

#### **V. Ramah Court collaborations**

The Alamo Judicial District and To'Hajiilee Judicial District continues to be a sister court to Ramah Judicial District due to the fact that we share the same Judge. During this quarter, Court Administrator Regina Roanhorse issued the revised Court calendar at the end of July and in September 2020 for the three districts. The Alamo and To'Hajiilee Judicial District did a Skype for Business debriefing on August 10, 2020 with the clerks at Ramah and the Staff Attorneys. We did a "plus" and "minus" evaluation of how well it worked and what could be done better. This was beneficial to all to strengthen procedures for issuing Skype for Business invitations.

#### **W. Navajo Department of Information Technology**

Court Administrator Regina Roanhorse and Grant Administrator Raquel Chee assisted Navajo Department of Information Technology staff Alex Largie, Sonia Nez, Radford Ashley with the CARES funding and how to ensure that they expend the funds properly. Their question concerned the equipment. The best practice is to have an oversight person at the department issuing the laptops. So we discussed as a group how to ensure the equipment is taken care of for the purposes of the CARES act.

#### **X. Alamo Roof - Problem during Rain**

The Alamo roof to the court building started leaking again and this was reported at the end of July to Facilities Maintenance and the Administrative Office of the courts. Custodian Jake Apachito opened the top hatch to the roof every day to air out when there was no rain. During this quarter the roof was "patched" but that was all. Was informed by the director of the courts Stephen Etsitty during this quarter that there was no funding available through Facilities Maintenance so will have to wait until FY 2021. So we continued to air out the roof and check on it to prohibit mold from developing. Court Administrator Regina Roanhorse met with Director of the Courts Stephen Etsitty and Virgil Burnside regarding the leaks to the Alamo roof on August 24, 2020.

#### **Y. Online Survey**

Court Administrator Regina Roanhorse created an online survey on September 14, 2020 through Google Forms. The closure of the doors prevents people from filling out the "Access and Fairness" Survey as part of the performance criteria. To make it more accessible, the Court Administrator provided a link to the clerks to give to the public so they can provide input into fairness and access to the two different courts.

### **3. STAFF ATTORNEY**

A. Staff attorney Alisha R. Thompson continued to participate in activities associated with the Judicial Conduct Commission ("JCC"). The JCC held a virtual meeting on July 7, 2020 to discuss filling the vacant judge positions. Ms. Thompson provided technical support to the JCC meeting on the matters at issue.

B. Staff Attorney Alisha R. Thompson once again provided training to candidates for membership in the Navajo Nation Bar Association on the topic of Domestic Relations on July 8, 2020. Ms. Thompson regularly provides training in this area, but this was the first time the training was pre-recorded over video conferencing. Ms. Thompson received positive feedback on her presentation and hopes that the subject matter will be utilized for years to come.

C. Staff Attorney Alisha R. Thompson was actively engaged in JustWare case reviews this quarter. Due to the pandemic and staff working remotely, better communication needed to occur to assure that cases are handled appropriately and in the most efficient means possible. Routine reviews of cases on JustWare allowed for the Staff Attorney to identify those cases which needed Judge Platero's immediate attention, those cases which needed to be scheduled, and those cases which needed data entry corrections.

#### **D. Service of Process – Civil cases**

The CARES Act provided funding for service of process for Domestic Abuse Protection Act Temporary Restraining orders so on September 3, 2020, the Administrative Office of the Courts (AOC) Grant Administrator Raquel Chee facilitated a meeting with all Court Administrators to develop policies and procedures for utilizing those funds for registered process servers. The AOC Grant Administrator provided a training for registered process services in different districts regarding this new funding source on September 11, 2020.

E. Staff Attorney Alisha R. Thompson was also invited to participate in a Service of Process project for the Alamo/Ramah/To'Hajiilee Judicial Districts (ART Districts) on September 18, 2020. The Judicial Branch received CARES Act funding to pay court registered private process servers for their service of documents related to the Domestic Abuse Protection Act proceedings. However, there are no such registered private process servers in the ART Districts. Ms. Thompson researched the topic, helped conduct training to private process servers registered in other Districts, a separate training to Judicial Branch Staff, and then, along with Ramah Staff Attorney Robyn Neswood-Etsitty and Court Administrator Regina Begay-Roanhorse, developed its own PowerPoint training presentation. The ART Districts training was delivered to staff and those community members interested in becoming private process servers on September 18, 2020.

F. Finally, Staff Attorney Alisha R. Thompson attended many online/virtual trainings this quarter, including, Webinar SAMHSA TTA – Culture as Resilience: How Tradition Saved My Life on July 6, 2020; Accessing SharePoint and Sub sites on August 10, 2020; Judicial Ethics sponsored by the Judicial Conduct Commission on August 31, 2020; E-series Demo: Navajo Nation Judiciary sponsored by Westlaw on September 14, 2020; Court Call training on September 15, 2020; Roadmap Training: Decision Making also on September 15, 2020; and finally Tribal Law and Policy Institute's Healing to Wellness Enhancement Training on September 28, 29, and 30, 2020.

#### **4. Training and Education of Court Staff: a total of 69 on-line training was completed by the court staff this quarter.**

During this quarter, starting around August, 2020 when the court schedule changed, weekly questionnaires/surveys were required of all staff and COVID-19 testing every two weeks. A

spreadsheet is maintained by the Court Administrator of the results of all these COVID-19 tests and questions.

We also strengthened our communication ability with the purchase of Cellular Ipads for our clerk and Office technician staff in August, 2020. We utilize Skype for Business and Cisco WebEx in this pandemic to schedule weekly meetings to go over case and court dockets, procedures, case management issues of documenting the Skype for Business invitations that need to be resolved. Dates of those district courts online meetings are: 8/4/20; 8/11/20; 8/18/20; 8/21/20; 8/28/20, 9/1/20, 9/8/20, and 9/29/20.

During this quarter, COVID-19 videos reviewed by our Court Clerk for To'Hajiilee included the following: CDC Handwashing, CDC Cleaning and Disinfecting public Spaces, CDC EPA Guidance for workplace and reopening after shut down; What cleaning supplies will help COVID-19 UC San Diego Health 2020 and Tribal Healthy Home network safe and proper use of disinfectants; how to safely wear and take off face covering, facility plans, reopening video with staff schedule, COVID-19 policies and procedures; how to best clean home, safely cleaning and disinfecting at work and how to clean and disinfect your home with someone who has COVID-19.

**5. Objectives to be accomplished in the next quarter**

**A. Update Preparedness Plan.**

**B. Train Community volunteers on how to assist DAPO applicants with their petitions.**

**K. TUBA CITY JUDICIAL DISTRICT**

**1. Accomplishment of Objectives during this quarter:**

A. General Staff Meeting. Court Administrator Alice Huskie provided updates on court operations and shared information on Judicial Branch plans for telecommuting and equipment purchases. Shared with staff the administrative orders from the Office of Chief Justice. Special emphasis on preventing the spread of COVID-19 Coronavirus was highly emphasized along with keeping the office area and home safe for staff and family members.

B. Court Clerks' Meeting. Court Administrator Alice Huskie held telephonic court clerks' meeting to address case processing and case management issues. With all staff on rotating work schedules, it is imperative to coordinate and communicate with all staff. The court continues to receive a lot of incoming court documents from the post office, fax and court's email. As directed by Chief Justice Jayne, the court continues to provide essential services and conduct telephonic court hearings. Staff attorney attended meetings.

C. Administrative Meeting. Judge Laughing, Staff Attorney and Court Administrator held telephonic meetings to address the court docket and other court related matters.

D. Staff Training on Private Process Servers. On September 15, 2020, Grants Administrator, Ramah Staff Attorney and Chinle Office Technician provided a virtual training for the private process servers and court administrators. They reviewed the guidelines and answered questions. Private process servers are individuals who pay a fee to register with their local judicial district to serve court documents. The CARES Act funding will be used to reimburse

private process servers for their service of process for privately owned vehicle mileage and fees for successful and unsuccessful service of process.

Court Administrator and Staff Attorney provided training to the court staff on CARES Act funding for private process servers. Explained were the guidelines, the process to coordinate with private process servers and Police Department. The court also developed and explained the flow of papers to ensure accountability by the court and private process servers.

E. Oath of Office. On September 8, 2020, Judge Laughing telephonically administered the oath of office for Mr. Lyonel Tso at Tuba City Regional Health Care Corporation Board of Director, representing LeChee Chapter.

F. Child Support Enforcement (CSE). Due to the COVID-19 Pandemic CSE were not allowed to use the court building for their administrative hearings.

G. Daily Visitor Sign-in and Metal Detector Count for July, Aug and Sept 2020.

FY2020 - Fourth Quarter Daily Visitor Sign-in Report															
MONTH	Court Hearing	Protection Order	Pay Fine/Cash Bond	Filing Documents	Obtain Information	Check Mail	Attend Training	Background Check	Oath of Office	Maintenance of Building	Attend Meeting	Other Hearings	Other	Total Clients Served	Metal Detector Reading
July - 2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aug - 2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sept - 2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total:</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

H. Request for court documents and audio for July, Aug, and Sept 2020.

Month:	July - 2020	Aug - 2020	Sept - 2020	Total:
<b>Total Court Document Request</b>	7	9	8	24
Completed documents Request	7	8	6	21

Pending Document Request	0	1	2	3
<b>Total Audio Request</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>6</b>
Completed Audio Request	3	0	3	6
Pending Audio Request	0	0	0	0

**2. Other Significant Accomplishments:**

A. Tuba City District in Alternative Facility. On July 30, 2020, COOP Coordinator, HR Office, Judge Laughing and Court Administrator met to address the report of possible COVID-19 contact by a staff member. The group agreed to take safety and precautionary measures by closing the court, pending test results from the local hospital and cleaning of the court building. During the court building closure, the court operations were moved to Kayenta Judicial District as the designated “sister court.” Meetings were held to transition the court operations to Kayenta District judge and court administrator. On August 9, 2020, the court building was cleaned, and on August 10, 2020 a re-assessment of the court was conducted and authorization from the COOP Coordinator was granted to resume essential services from inside the court building.

B. Tuba City District in Devolution and Reconstitution. On September 25, 2020, COOP Coordinator, HR Office, Judge Laughing, and Court Administrator met to address a report of a positive COVID-19 test result for a staff person. After review of available resources, the group agreed to take safety measures by closing the court building and move into devolution. During the closure of the court building, the court operations moved to Kayenta Judicial District. On September 28, 2020 a meeting was held with Kayenta Judge and Court Administrator to transition court operations. Due to high volume of workload for Kayenta Court, the Tuba City Judicial District moved into alternate facility provided by the Probation offices section of the court building which was separate and not affected. Chief Probation Officer approved of the court to use their office space to maintain essential services operations from September 29, 2020 to October 2, 2020. On October 5, 2020 the court building was cleaned. After a re-assessment of the court building the COOP Coordinator authorized the resumption of essential services from inside the court building.

C. Navajo Nation Judicial Branch Conference. On July 25, 2020, Judge Malcolm Laughing attended the Judicial Branch Judicial Conference held telephonically from Window Rock, Arizona. Chief Justice Jayne facilitated the meeting. Agenda items included children’s’ code, private process servers and CARES Act funding.

**3. Objectives of Accomplish in the next Quarter:**

- A. To review court operations and processes to become more efficient and to eliminate duplication of services for court.
- B. To close adjudicated cases.
- C. To arrange for telephonic court hearings for essential cases.

## **L. WINDOW ROCK JUDICIAL DISTRICT**

### **1. Accomplishment of Objectives during this quarter:**

A. Window Rock Court is taking preventive measures but still providing essential services and hearing the following necessary cases: Children's cases: shelter care hearings, preliminary hearings, adjudicatory hearings, dispositional hearings, review hearings, and permanency review hearings. Criminal cases: bench warrant hearings, bail denial hearings, habeas corpus relief, motions for release, criminal trials, and sentencing hearings. All arraignments and pretrial conferences were conducted as normal. Civil cases: Involuntary commitments; repossession hearings if statutory timelines require it. Domestic violence cases: addressing temporary protection orders daily and final hearings on petitions.

B. Judge Malcolm Begay was on administrative leave for July 2020, and Judge Neomi Gilmore assisted. Judge Neomi Gilmore assisted and presided on all the WRJD court dockets and hearing, while Judge Malcolm Begay is not available. Judge Malcolm Begay presided over all Window Rock Judicial Family and District Court cases on all complex and district civil cases in August 2020. All hearings are held telephonically.

C. In July 2020, the Court Administrator was on bereavement and administrative leave. Two court clerks were delegated.

D. The WRJD staff are on a telecommute weekly schedule and provide limited services for essential service.

E. Court Administrator and Judge Begay participated in the weekly Business Skype meeting Re: COOP DAILY UPDATES; the status of operations; Communications: Teleconference, Email, and PPE; supplies: Job reassignments as necessary;

F. Honorable Cynthia Thompson, Staff Attorney, and Court Administrator met to close out the Window Rock Court's backlog cases.

G. Staff Attorney assisted Court Administrator with legal questions concerning employment on Judicial Branch Employee Policies and Procedures matters.

H. The Court Administrator attended a virtual conference with Brett Beaty of Wilson & Company in regards to the Navajo Nation Judicial Complex.

I. Staff Attorney and Court Administrator assisted staff and the public regarding ongoing legal issues and questions.

J. The WRJD staff continue to be housed in the Administrative Office of Court conference rooms due to extensive search and inquiry, and the WRJD is still displaced.

K. Ms. Olivia Begay was hired as Court Clerk and is currently on her 90-day probationary period.

L. The Court Administrator, worked on a Capital Outlay budget and attended a Skype meeting for the CARES Act Budget.

M. Staff Attorney continued to assist Judges, staff, and the public as needed by telecommuting. Staff Attorney assists the WRJD with legal research and question on civil cases matter.

N. Judge Begay continues to participate and assist with discussions on cases that are assigned by the Honorable Chief Justice and the Navajo Nation Supreme Court

- O. The Court Administrator participated via Skype the Court Administrator's August 2020 meeting facilitated by Aneth District.
- P. Court Administrator attended and participated in the WRJD Modular Building procurement meeting with the Department of Community Development, Stephen Etsitty, Harmon Mason, and Lorenzo Curley.
- Q. Judge Begay conducted Oath to two Private Process servers for the Window Rock Judicial District.
- R. Court Administrator participated in the Navajo Nation Judicial Branch Strategic Plan Case Management via Skype meeting.
- S. Court Administrator participated in the Court Administrator's meeting via Skype, facilitated by Dził Yijiin District.
- T. Court Administrator, Lorenzo Curley, Stephen Etsitty, Harmon Mason, and Ed Preston had a Request for Qualifications meeting at Ft. Defiance Chapter House. Mr. Preston handed the RFQ packet to all vendors. A total of 15 people were present.
- U. Court Administrator was a part of the interview panel and participated in the Project Manager position under the CARES Act funding. The Branch hired Sharilene Jeff.
- V. The Window Rock Judicial District staff attended and participated in the Courtcall.com training on implementation, scheduling court hearings via Skype. Attempts to use the service are ongoing.

## **2. Training:**

- A. In July 2020, the Window Rock Judicial District (“WRJD”) staff attended and participated in Business for Skype training by Raven Attwood and Judge Neomi Gilmore.
- B. IT staff conducted a Justware training for the newly hired and a refresher for court personnel; Kevin Cody, Elaine Johnson, Angel Hicks, Oliva Begay, and Kathy Titla.
- D. The WRJD staff participated and attended a training on the Guideline on Process Server utilizing the CARES Act funding and facilitated by Lorenzo Curley.
- E. Court Administrator, Office Tech, and Staff Attorney attended the Process Server training via Skype and facilitated by Grants Administrator.
- F. Office Tech participated in the eSeries Demo through GOTO MEETING via teleconference.
- G. Court Administrator, Judge Begay, and Staff Attorney participated in the Roadmap Training via Skype.

## **3. Other Significant Accomplishments:**

- A. A total of 367 people registered with the Court in July; 427 people registered with Court in August, and 372 people registered with Court in September 2020. These numbers represent Court hearings and services. Additional services were provided to individuals calling and emailing the Court; however, no log is kept regarding this public service.
- B. There were a total of 170 Family Court hearings and a total of 175 District Court hearings for the months of July - September 2020.
- C. For this quarter there were 58 document requests made and 13 of these requests were completed. It should be noted that while the completed requests were limited, it can be

attributed to the fact that most records are archived and need to be researched. This process is time consuming and a challenge due to the limited number of court staff assigned to our District.

D. Peacemaking Program's Traditional Program Specialist is taking preventative measures for the safety of staff & litigants due to the COVID 19 pandemic and did not provide the Life Value Workshop for the Defendants.

## VIII. JUDICIAL CONDUCT COMMISSION

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In the fourth quarter of 2020, regular activities of the Judicial Conduct Commission (“JCC”) were affected by the public health emergency. Trainings, work sessions and meetings were not regularly held due to the pandemic. The following are some of the activities of the Judicial Conduct Commission during the Fiscal Year 2020 Fourth Quarter.

- a. The Judicial Conduct Commission met on July 7, 2020. There was lengthy discussion on the Fiscal Year 2020 budget. It was agreed that a budget transfer needs to take place as no in-person meetings were expected for the remainder of the fiscal year.
- b. Chairman Robert Yazzie provided two (2) hours of training for the Judges of the Navajo Nation in ethics on August 31, 2020. The training fulfilled the annual requirement for training in ethics for Navajo Nation Judges. Commission members Dr. Manley Begay, Dr. Raymond Austin, and Judy Apachee also attended the training.
- c. Government Relations Officer (GRO) met with Judicial Conduct Commission Chairman Robert Yazzie to obtain signature on documents and discuss issues related to the FY 2020 budget and FY 2021 proposed budget on July 2, July 23 and September 17, 2020.
- d. GRO submitted a proposed Fiscal Year 2021 budget and an unmet needs budget for the Judicial Conduct Commission.
- e. Judicial Conduct Commission paid for advertisements to assist the Judicial Branch with public information during the public health emergency. Ads were published in the Gallup Independent on September 19-20 and September 23, 2020; and the Navajo Times on September 24, 2020. KTNN radio ads ran July 13-19, 2020.
- f. GRO worked with Judicial Branch staff on purchases for office supplies, media advertisements and non-capital equipment and picked up supplies when needed.



# IX. CASELOAD AND STATISTICAL DATA

## FY2020 FOURTH QUARTER OVERALL STATISTICS BY LOCATION

LOCATION	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Supreme Court	70	0.3%	1	0.0%	71	0.3%	12	0.5%	59	0.3%
Alamo	106	0.5%	10	0.4%	116	0.5%	14	0.6%	102	0.5%
Aneth	423	1.9%	81	3.1%	504	2.1%	39	1.6%	465	2.1%
Chinle	1,011	4.6%	380	14.7%	1,391	5.7%	101	4.1%	1,290	5.9%
Crownpoint	2,181	10.0%	243	9.4%	2,424	9.9%	340	13.6%	2,084	9.5%
Dilkon	2,239	10.3%	105	4.1%	2,344	9.6%	63	2.5%	2,281	10.4%
Dzil Yijiin	586	2.7%	94	3.6%	680	2.8%	121	4.9%	559	2.6%
Kayenta	2,109	9.7%	353	13.7%	2,462	10.1%	332	13.3%	2,130	9.7%
Pueblo Pintado	205	0.9%	27	1.0%	232	1.0%	15	0.6%	217	1.0%
Ramah	1,782	8.2%	118	4.6%	1,900	7.8%	108	4.3%	1,792	8.2%
Shiprock	1,926	8.8%	179	6.9%	2,105	8.6%	52	2.1%	2,053	9.4%
To'hajilee	352	1.6%	18	0.7%	370	1.5%	23	0.9%	347	1.6%
Tuba City	2,186	10.0%	293	11.3%	2,479	10.2%	180	7.2%	2,299	10.5%
Window Rock	3,721	17.1%	255	9.9%	3,976	16.3%	408	16.4%	3,568	16.3%
Probation Services	2,683	12.3%	411	15.9%	3,094	12.7%	643	25.8%	2,451	11.2%
Peacemaking	214	1.0%	16	0.6%	230	0.9%	41	1.6%	189	0.9%
<b>TOTAL</b>	<b>21,794</b>	<b>100.0%</b>	<b>2,584</b>	<b>100.0%</b>	<b>24,378</b>	<b>100.0%</b>	<b>2,492</b>	<b>100.0%</b>	<b>21,886</b>	<b>100.0%</b>

## FY2020 FOURTH QUARTER OVERALL STATISTICS BY CASE TYPE

CASE TYPE	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	1,237	5.7%	112	4.3%	1,349	5.5%	81	3.3%	1,268	5.8%
Criminal	7,663	35.2%	477	18.5%	8,140	33.4%	355	14.2%	7,785	35.6%
Civil Traffic	4,490	20.6%	679	26.3%	5,169	21.2%	533	21.4%	4,636	21.2%
Criminal Traffic	1,351	6.2%	62	2.4%	1,413	5.8%	68	2.7%	1,345	6.1%
Family Civil	2,256	10.4%	186	7.2%	2,442	10.0%	62	2.5%	2,380	10.9%
Domestic Violence	1,051	4.8%	587	22.7%	1,638	6.7%	513	20.6%	1,125	5.1%
Dependency	508	2.3%	38	1.5%	546	2.2%	104	4.2%	442	2.0%
Delinquency	207	0.9%	13	0.5%	220	0.9%	57	2.3%	163	0.7%
CHINS	64	0.3%	2	0.1%	66	0.3%	23	0.9%	43	0.2%
Supreme Court	70	0.3%	1	0.0%	71	0.3%	12	0.5%	59	0.3%
Probation/Parole	2,683	12.3%	411	15.9%	3,094	12.7%	643	25.8%	2,451	11.2%
Peacemaking	214	1.0%	16	0.6%	230	0.9%	41	1.6%	189	0.9%
<b>TOTAL</b>	<b>21,794</b>	<b>100.0%</b>	<b>2,584</b>	<b>100.0%</b>	<b>24,378</b>	<b>100.0%</b>	<b>2,492</b>	<b>100.0%</b>	<b>21,886</b>	<b>100.0%</b>

### SUPREME COURT OF THE NAVAJO NATION

Case Type	Brought Forward		Filed		Reconsiderations	Caseload		Closed Cases		Pending		
Civil	66	94%	1	100%	0	#DIV/0!	67	94%	10	83%	57	97%
Criminal	1	1%	0	0%	0	#DIV/0!	1	1%	2	17%	-1	-2%
NNBA	0	0%	0	0%	0	#DIV/0!	0	0%	0	0%	0	0%
Special Proceedings	3	4%	0	0%	0	#DIV/0!	3	4%	0	0%	3	5%
<b>Quarter Caseload</b>	<b>70</b>	<b>100%</b>	<b>1</b>	<b>100%</b>	<b>0</b>	<b>#DIV/0!</b>	<b>71</b>	<b>100%</b>	<b>12</b>	<b>100%</b>	<b>59</b>	<b>100%</b>

### ALAMO COURT

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	22	20.8%	2	20.0%	24	20.7%	1	7.1%	23	22.5%
Criminal	48	45.3%	0	0.0%	48	41.4%	0	0.0%	48	47.1%
Civil Traffic	4	3.8%	0	0.0%	4	3.4%	0	0.0%	4	3.9%
Criminal Traffic	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>District Total</b>	<b>74</b>		<b>2</b>		<b>76</b>		<b>1</b>		<b>75</b>	
Family Civil	19	17.9%	4	40.0%	23	19.8%	6	42.9%	17	16.7%
Domestic Violence	0	0.0%	4	40.0%	4	3.4%	4	28.6%	0	0.0%
Dependency	4	3.8%	0	0.0%	4	3.4%	1	7.1%	3	2.9%
Delinquency	1	0.9%	0	0.0%	1	0.9%	1	7.1%	0	0.0%
CHINS	8	7.5%	0	0.0%	8	6.9%	1	7.1%	7	6.9%
<b>Family Total</b>	<b>32</b>		<b>8</b>		<b>40</b>		<b>13</b>		<b>27</b>	
<b>Quarter Caseload</b>	<b>106</b>	<b>100.0%</b>	<b>10</b>	<b>100.0%</b>	<b>116</b>	<b>100.0%</b>	<b>14</b>	<b>100.0%</b>	<b>102</b>	<b>100.0%</b>

**ANETH JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	23	5.4%	5	6.2%	28	5.6%	1	2.6%	27	5.8%
Criminal	206	48.7%	8	9.9%	214	42.5%	6	15.4%	208	44.7%
Civil Traffic	34	8.0%	11	13.6%	45	8.9%	2	5.1%	43	9.2%
Criminal Traffic	44	10.4%	6	7.4%	50	9.9%	1	2.6%	49	10.5%
<b>District Total</b>	<b>307</b>		<b>30</b>		<b>337</b>		<b>10</b>		<b>327</b>	
Family Civil	84	19.9%	11	13.6%	95	18.8%	2	5.1%	93	20.0%
Domestic Violence	25	5.9%	39	48.1%	64	12.7%	26	66.7%	38	8.2%
Dependency	6	1.4%	1	1.2%	7	1.4%	1	2.6%	6	1.3%
Delinquency	1	0.2%	0	0.0%	1	0.2%	0	0.0%	1	0.2%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>Family Total</b>	<b>116</b>		<b>51</b>		<b>167</b>		<b>29</b>		<b>138</b>	
<b>Quarter Caseload</b>	<b>423</b>	<b>100.0%</b>	<b>81</b>	<b>100.0%</b>	<b>504</b>	<b>100.0%</b>	<b>39</b>	<b>100.0%</b>	<b>465</b>	<b>100.0%</b>

**CHINLE JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	88	8.7%	13	3.4%	101	7.3%	10	9.9%	91	7.1%
Criminal	379	37.5%	70	18.4%	449	32.3%	27	26.7%	422	32.7%
Civil Traffic	104	10.3%	216	56.8%	320	23.0%	14	13.9%	306	23.7%
Criminal Traffic	108	10.7%	0	0.0%	108	7.8%	17	16.8%	91	7.1%
<b>District Total</b>	<b>679</b>		<b>299</b>		<b>978</b>		<b>68</b>		<b>910</b>	
Family Civil	114	11.3%	24	6.3%	138	9.9%	2	2.0%	136	10.5%
Domestic Violence	139	13.7%	52	13.7%	191	13.7%	30	29.7%	161	12.5%
Dependency	36	3.6%	2	0.5%	38	2.7%	0	0.0%	38	2.9%
Delinquency	38	3.8%	3	0.8%	41	2.9%	1	1.0%	40	3.1%
CHINS	5	0.5%	0	0.0%	5	0.4%	0	0.0%	5	0.4%
<b>Family Total</b>	<b>332</b>		<b>81</b>		<b>413</b>		<b>33</b>		<b>380</b>	
<b>Quarter Caseload</b>	<b>1,011</b>	<b>100.0%</b>	<b>380</b>	<b>100.0%</b>	<b>1,391</b>	<b>100.0%</b>	<b>101</b>	<b>100.0%</b>	<b>1,290</b>	<b>100.0%</b>

**CROWNPOINT JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	66	3.0%	12	4.9%	78	3.2%	15	4.4%	63	3.0%
Criminal	1,271	58.3%	15	6.2%	1,286	53.1%	41	12.1%	1,245	59.7%
Civil Traffic	194	8.9%	70	28.8%	264	10.9%	234	68.8%	30	1.4%
Criminal Traffic	202	9.3%	0	0.0%	202	8.3%	0	0.0%	202	9.7%
<b>District Total</b>	<b>1,733</b>		<b>97</b>		<b>1,830</b>		<b>290</b>		<b>1,540</b>	
Family Civil	222	10.2%	18		240	9.9%	1	0.3%	239	11.5%
Domestic Violence	127	5.8%	126		253	10.4%	49	14.4%	204	9.8%
Dependency	77	3.5%	2		79	3.3%	0	0.0%	79	3.8%
Delinquency	19	0.9%	0		19	0.8%	0	0.0%	19	0.9%
CHINS	3	0.1%	0		3	0.1%	0	0.0%	3	0.1%
<b>Family Total</b>	<b>448</b>		<b>146</b>		<b>594</b>		<b>50</b>		<b>544</b>	
<b>Quarter Caseload</b>	<b>2,181</b>	<b>100.0%</b>	<b>243</b>	<b>39.9%</b>	<b>2,424</b>	<b>100.0%</b>	<b>340</b>	<b>100.0%</b>	<b>2,084</b>	<b>100.0%</b>

**DILKON JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	89	4.0%	1	1.0%	90	3.8%	4	6.3%	86	3.8%
Criminal	661	29.5%	7	6.7%	668	28.5%	19	30.2%	649	28.5%
Civil Traffic	717	32.0%	54	51.4%	771	32.9%	27	42.9%	744	32.6%
Criminal Traffic	64	2.9%	3	2.9%	67	2.9%	2	3.2%	65	2.8%
<b>District Total</b>	<b>1,531</b>		<b>65</b>		<b>1,596</b>		<b>52</b>		<b>1,544</b>	
Family Civil	343	15.3%	0	0.0%	343	14.6%	5	7.9%	338	14.8%
Domestic Violence	297	13.3%	39	37.1%	336	14.3%	6	9.5%	330	14.5%
Dependency	52	2.3%	1	1.0%	53	2.3%	0	0.0%	53	2.3%
Delinquency	16	0.7%	0	0.0%	16	0.7%	0	0.0%	16	0.7%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>Family Total</b>	<b>708</b>		<b>40</b>		<b>748</b>		<b>11</b>		<b>737</b>	
<b>Quarter Caseload</b>	<b>2,239</b>	<b>100.0%</b>	<b>105</b>	<b>100.0%</b>	<b>2,344</b>	<b>100.0%</b>	<b>63</b>	<b>100.0%</b>	<b>2,281</b>	<b>100.0%</b>

**DZIL YIJIIN JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	16	2.7%	3	3.2%	19	2.8%	6	5.0%	13	2.3%
Criminal	231	39.4%	31	33.0%	262	38.5%	13	10.7%	249	44.5%
Civil Traffic	211	36.0%	9	9.6%	220	32.4%	21	17.4%	199	35.6%
Criminal Traffic	40	6.8%	4	4.3%	44	6.5%	25	20.7%	19	3.4%
<b>District Total</b>	<b>498</b>		<b>47</b>		<b>545</b>		<b>65</b>		<b>480</b>	
Family Civil	19	3.2%	9	9.6%	28	4.1%	6	5.0%	22	3.9%
Domestic Violence	18	3.1%	31	33.0%	49	7.2%	42	34.7%	7	1.3%
Dependency	43	7.3%	6	6.4%	49	7.2%	3	2.5%	46	8.2%
Delinquency	8	1.4%	0	0.0%	8	1.2%	5	4.1%	3	0.5%
CHINS	0	0.0%	1	1.1%	1	0.1%	0	0.0%	1	0.2%
<b>Family Total</b>	<b>88</b>		<b>47</b>		<b>135</b>		<b>56</b>		<b>79</b>	
<b>Quarter Caseload</b>	<b>586</b>	<b>100.0%</b>	<b>94</b>	<b>100.0%</b>	<b>680</b>	<b>100.0%</b>	<b>121</b>	<b>100.0%</b>	<b>559</b>	<b>100.0%</b>

**KAYENTA JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	32	1.5%	18	5.1%	50	2.0%	10	3.0%	40	1.9%
Criminal	1,469	69.7%	144	40.8%	1,613	65.5%	75	22.6%	1,538	72.2%
Civil Traffic	173	8.2%	71	20.1%	244	9.9%	163	49.1%	81	3.8%
Criminal Traffic	257	12.2%	25	7.1%	282	11.5%	7	2.1%	275	12.9%
<b>District Total</b>	<b>1,931</b>		<b>258</b>		<b>2,189</b>		<b>255</b>		<b>1,934</b>	
Family Civil	83	3.9%	19	5.4%	102	4.1%	6	1.8%	96	4.5%
Domestic Violence	27	1.3%	66	18.7%	93	3.8%	65	19.6%	28	1.3%
Dependency	58	2.8%	4	1.1%	62	2.5%	5	1.5%	57	2.7%
Delinquency	5	0.2%	6	1.7%	11	0.4%	1	0.3%	10	0.5%
CHINS	5	0.2%	0	0.0%	5	0.2%	0	0.0%	5	0.2%
<b>Family Total</b>	<b>178</b>		<b>95</b>		<b>273</b>		<b>77</b>		<b>196</b>	
<b>Quarter Caseload</b>	<b>2,109</b>	<b>100.0%</b>	<b>353</b>	<b>100.0%</b>	<b>2,462</b>	<b>100.0%</b>	<b>332</b>	<b>100.0%</b>	<b>2,130</b>	<b>100.0%</b>

**PUEBLO PINTADO COURT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	5	2.4%	1	3.7%	6	2.6%	0	0.0%	6	2.8%
Criminal	156	76.1%	0	0.0%	156	67.2%	1	6.7%	155	71.4%
Civil Traffic	6	2.9%	2	7.4%	8	3.4%	1	6.7%	7	3.2%
Criminal Traffic	7	3.4%	0	0.0%	7	3.0%	0	0.0%	7	3.2%
<b>District Total</b>	<b>174</b>		<b>3</b>		<b>177</b>		<b>2</b>		<b>175</b>	
Family Civil	14	6.8%	4	14.8%	18	7.8%	0	0.0%	18	8.3%
Domestic Violence	10	4.9%	20	74.1%	30	12.9%	13	86.7%	17	7.8%
Dependency	6	2.9%	0	0.0%	6	2.6%	0	0.0%	6	2.8%
Delinquency	1	0.5%	0	0.0%	1	0.4%	0	0.0%	1	0.5%
CHINS	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
<b>Family Total</b>	<b>31</b>		<b>24</b>		<b>55</b>		<b>13</b>		<b>42</b>	
<b>Quarter Caseload</b>	<b>205</b>	<b>100.0%</b>	<b>27</b>	<b>100.0%</b>	<b>232</b>	<b>100.0%</b>	<b>15</b>	<b>100.0%</b>	<b>217</b>	<b>100.0%</b>

**RAMAH JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	6	0.3%	1	0.8%	7	0.4%	3	2.8%	4	0.2%
Criminal	563	31.6%	23	19.5%	586	30.8%	65	60.2%	521	29.1%
Civil Traffic	922	51.7%	80	67.8%	1,002	52.7%	14	13.0%	988	55.1%
Criminal Traffic	91	5.1%	1	0.8%	92	4.8%	9	8.3%	83	4.6%
<b>District Total</b>	<b>1,582</b>		<b>105</b>		<b>1,687</b>		<b>91</b>		<b>1,596</b>	
Family Civil	111	6.2%	3	2.5%	114	6.0%	7	6.5%	107	6.0%
Domestic Violence	62	3.5%	7	5.9%	69	3.6%	3	2.8%	66	3.7%
Dependency	7	0.4%	1	0.8%	8	0.4%	3	2.8%	5	0.3%
Delinquency	19	1.1%	1	0.8%	20	1.1%	3	2.8%	17	0.9%
CHINS	1	0.1%	1	0.8%	2	0.1%	1	0.9%	1	0.1%
<b>Family Total</b>	<b>200</b>		<b>13</b>		<b>213</b>		<b>17</b>		<b>196</b>	
<b>Quarter Caseload</b>	<b>1,782</b>	<b>100.0%</b>	<b>118</b>	<b>100.0%</b>	<b>1,900</b>	<b>100.0%</b>	<b>108</b>	<b>100.0%</b>	<b>1,792</b>	<b>100.0%</b>

**SHIPROCK JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	105	5.5%	22	12.3%	127	6.0%	7	13.5%	120	5.8%
Criminal	534	27.7%	52	29.1%	586	27.8%	3	5.8%	583	28.4%
Civil Traffic	455	23.6%	2	1.1%	457	21.7%	13	25.0%	444	21.6%
Criminal Traffic	365	19.0%	0	0.0%	365	17.3%	2	3.8%	363	17.7%
<b>District Total</b>	<b>1,459</b>		<b>76</b>		<b>1,535</b>		<b>25</b>		<b>1,510</b>	
Family Civil	336	17.4%	21	11.7%	357	17.0%	6	11.5%	351	17.1%
Domestic Violence	84	4.4%	78	43.6%	162	7.7%	18	34.6%	144	7.0%
Dependency	6	0.3%	4	2.2%	10	0.5%	2	3.8%	8	0.4%
Delinquency	32	1.7%	0	0.0%	32	1.5%	1	1.9%	31	1.5%
CHINS	9	0.5%	0	0.0%	9	0.4%	0	0.0%	9	0.4%
<b>Family Total</b>	<b>467</b>		<b>103</b>		<b>570</b>		<b>27</b>		<b>543</b>	
<b>Quarter Caseload</b>	<b>1,926</b>	<b>100.0%</b>	<b>179</b>	<b>100.0%</b>	<b>2,105</b>	<b>100.0%</b>	<b>52</b>	<b>100.0%</b>	<b>2,053</b>	<b>100.0%</b>

**TO'HAIJILEE COURT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	2	0.6%	1	5.6%	3	0.8%	3	13.0%	0	0.0%
Criminal	224	63.6%	5	27.8%	229	61.9%	11	47.8%	218	62.8%
Civil Traffic	52	14.8%	0	0.0%	52	14.1%	0	0.0%	52	15.0%
Criminal Traffic	4	1.1%	1	5.6%	5	1.4%	1	4.3%	4	1.2%
<b>District Total</b>	<b>282</b>		<b>7</b>		<b>289</b>		<b>15</b>		<b>274</b>	
Family Civil	41	11.6%	5	27.8%	46	12.4%	3	13.0%	43	12.4%
Domestic Violence	12	3.4%	4	22.2%	16	4.3%	4	17.4%	12	3.5%
Dependency	2	0.6%	1	5.6%	3	0.8%	0	0.0%	3	0.9%
Delinquency	6	1.7%	1	5.6%	7	1.9%	0	0.0%	7	2.0%
CHINS	9	2.6%	0	0.0%	9	2.4%	1	4.3%	8	2.3%
<b>Family Total</b>	<b>70</b>		<b>11</b>		<b>81</b>		<b>8</b>		<b>73</b>	
<b>Quarter Caseload</b>	<b>352</b>	<b>100.0%</b>	<b>18</b>	<b>100.0%</b>	<b>370</b>	<b>100.0%</b>	<b>23</b>	<b>100.0%</b>	<b>347</b>	<b>100.0%</b>

**TUBA CITY JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	43	2.0%	6	2.0%	49	2.0%	6	3.3%	43	1.9%
Criminal	1,634	74.7%	37	12.6%	1,671	67.4%	56	31.1%	1,615	70.2%
Civil Traffic	142	6.5%	164	56.0%	306	12.3%	43	23.9%	263	11.4%
Criminal Traffic	152	7.0%	4	1.4%	156	6.3%	3	1.7%	153	6.7%
<b>District Total</b>	<b>1,971</b>		<b>211</b>		<b>2,182</b>		<b>108</b>		<b>2,074</b>	
Family Civil	134	6.1%	32	10.9%	166	6.7%	14	7.8%	152	6.6%
Domestic Violence	29	1.3%	41	14.0%	70	2.8%	47	26.1%	23	1.0%
Dependency	36	1.6%	7	2.4%	43	1.7%	6	3.3%	37	1.6%
Delinquency	14	0.6%	2	0.7%	16	0.6%	5	2.8%	11	0.5%
CHINS	2	0.1%	0	0.0%	2	0.1%	0	0.0%	2	0.1%
<b>Family Total</b>	<b>215</b>		<b>82</b>		<b>297</b>		<b>72</b>		<b>225</b>	
<b>Quarter Caseload</b>	<b>2,186</b>	<b>100.0%</b>	<b>293</b>	<b>100.0%</b>	<b>2,479</b>	<b>100.0%</b>	<b>180</b>	<b>100.0%</b>	<b>2,299</b>	<b>100.0%</b>

**WINDOW ROCK JUDICIAL DISTRICT**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Civil	740	19.9%	27	10.6%	767	19.3%	15	3.7%	752	21.1%
Criminal	287	7.7%	85	33.3%	372	9.4%	38	9.3%	334	9.4%
Civil Traffic	1,476	39.7%	0	0.0%	1,476	37.1%	1	0.2%	1,475	41.3%
Criminal Traffic	17	0.5%	18	7.1%	35	0.9%	1	0.2%	34	1.0%
<b>District Total</b>	<b>2,520</b>		<b>130</b>		<b>2,650</b>		<b>55</b>		<b>2,595</b>	
Family Civil	736	19.8%	36	14.1%	772	19.4%	4	1.0%	768	21.5%
Domestic Violence	221	5.9%	80	31.4%	301	7.6%	206	50.5%	95	2.7%
Dependency	175	4.7%	9	3.5%	184	4.6%	83	20.3%	101	2.8%
Delinquency	47	1.3%	0	0.0%	47	1.2%	40	9.8%	7	0.2%
CHINS	22	0.6%	0	0.0%	22	0.6%	20	4.9%	2	0.1%
<b>Family Total</b>	<b>1,201</b>		<b>125</b>		<b>1,326</b>		<b>353</b>		<b>973</b>	
<b>Quarter Caseload</b>	<b>3,721</b>	<b>100.0%</b>	<b>255</b>	<b>100.0%</b>	<b>3,976</b>	<b>100.0%</b>	<b>408</b>	<b>100.0%</b>	<b>3,568</b>	<b>100.0%</b>

**NAVAJO NATION PROBATION SERVICES**

Case Type	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Adult Probation	658	24.5%	83	20.2%	741	23.9%	159	24.7%	582	23.7%
Adult Parole	32	1.2%	4	1.0%	36	1.2%	20	3.1%	16	0.7%
Adult Short-Term Probation	1,812	67.5%	309	75.2%	2,121	68.6%	414	64.4%	1,707	69.6%
<b>Adult Probation Total</b>	<b>2,502</b>		<b>396</b>		<b>2,898</b>		<b>593</b>		<b>2,305</b>	
Juvenile Probation	61	2.3%	2	0.5%	63	2.0%	17	2.6%	46	1.9%
Juvenile Short-Term Probation	120	4.5%	13	3.2%	133	4.3%	33	5.1%	100	4.1%
<b>Juvenile Probation Total</b>	<b>181</b>		<b>15</b>		<b>196</b>		<b>50</b>		<b>146</b>	
<b>Quarter Caseload</b>	<b>2,683</b>	<b>100.0%</b>	<b>411</b>	<b>100.0%</b>	<b>3,094</b>	<b>100.0%</b>	<b>643</b>	<b>100.0%</b>	<b>2,451</b>	<b>100.0%</b>

**NAVAJO NATION PEACEMAKING PROGRAM**

District	Brought Forward		Filed		Caseload		Closed Cases		Pending	
Alamo	11	5.1%	0	0.0%	11	4.8%	11	26.8%	0	0.0%
Aneth	6	2.8%	0	0.0%	6	2.6%	0	0.0%	6	3.2%
Chinle	28	13.1%	0	0.0%	28	12.2%	0	0.0%	28	14.8%
Crownpoint	23	10.7%	1	6.3%	24	10.4%	6	14.6%	18	9.5%
Dilkon	3	1.4%	6	37.5%	9	3.9%	4	9.8%	5	2.6%
Dzit Yijiin	5	2.3%	0	0.0%	5	2.2%	0	0.0%	5	2.6%
Kayenta	32	15.0%	0	0.0%	32	13.9%	0	0.0%	32	16.9%
Ramah	13	6.1%	0	0.0%	13	5.7%	0	0.0%	13	6.9%
Shiprock	33	15.4%	0	0.0%	33	14.3%	0	0.0%	33	17.5%
To'hajilee	8	3.7%	0	0.0%	8	3.5%	0	0.0%	8	4.2%
Tuba City	19	8.9%	9	56.3%	28	12.2%	18	43.9%	10	5.3%
Window Rock	33	15.4%	0	0.0%	33	14.3%	2	4.9%	31	16.4%
<b>Quarter Caseload</b>	<b>214</b>	<b>100.0%</b>	<b>16</b>	<b>100.0%</b>	<b>230</b>	<b>100.0%</b>	<b>41</b>	<b>100.0%</b>	<b>189</b>	<b>100.0%</b>

# X. JUDICIAL BRANCH BUDGETS AND EXPENDITURES

## JUDICIAL BRANCH FY 2020 BUDGETS vs EXPENDITURES - as of 09/30/20

The Judicial Branch receives operating funds from two main sources of continual appropriation to provide court services within the Navajo Nation.

A. Navajo Nation General Fund. The 24th Navajo Nation Council and Navajo Nation President approved Resolution CS-30-19 on 9/13/19 for the NN Fiscal Year 2020 Comprehensive Budget from October 01, 2019 to September 30, 2020. The Judicial Branch General Fund budget allocation was \$14,924,653 plus Indirect Cost Recovery of \$150,104 totaling \$15,074,757 (**Original Budget**). The General Fund original budget was revised on 1/3/20 to include \$163,940 in FY 2019 Carryover Funds for all Business Units 102001 thru 102019 and \$53,698 in FY 2019 IDC Carryover funds for BU 102001 - AOC; and \$277,920.64 in FY 2020 GWA for grand total of \$15,570,315.64 (**Revised Budget**). As of 09/30/20, the Judicial Branch's FY 2020 General Fund Budgets consists of eighteen (18) Business Units plus one (1) NN Integrated Justice - Fixed Cost Budget as follows:

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>1</b>	<b>102001</b>	<b>Admin Office of the Courts</b>						
	1930	Miscellaneous	0.00	0.00	(252.70)	0.00	252.70	#DIV/0!
	1942	Prior Year Carry Over	0.00	(62,802.00)	0.00	0.00	(62,802.00)	0.00%
	1992	IDC Recovery	(150,104.00)	(150,104.00)	(183,116.69)	0.00	33,012.69	121.99%
	1996	Allocation	(1,402,327.00)	(1,432,998.07)	0.00	0.00	(1,432,998.07)	0.00%
	1000	Revenues	(1,552,431.00)	(1,645,904.07)	(183,369.39)	0.00	(1,462,534.68)	11.14%
	2000	Personnel Expenses	1,459,607.00	1,490,278.07	1,231,115.29	0.00	259,162.78	82.61%
	3000-7000	Operating Expenses	92,824.00	155,626.00	129,748.04	0.00	25,877.96	83.37%
	2000	Expenses	1,552,431.00	1,645,904.07	1,360,863.33	0.00	285,040.74	82.68%
<b>2</b>	<b>102002</b>	<b>Chinle Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(1,057,747.00)	(1,077,357.48)	0.00	0.00	(1,077,357.48)	0.00%
	1000	Revenues	(1,057,747.00)	(1,086,465.48)	0.00	0.00	(1,086,465.48)	0.00%
	2001	Personnel Expenses	980,519.00	1,000,129.48	766,677.45	0.00	233,452.03	76.66%
	3000-7000	Operating Expenses	77,228.00	86,336.00	71,740.99	1,744.00	12,851.01	85.12%
	2000	Expenses	1,057,747.00	1,086,465.48	838,418.44	1,744.00	246,303.04	77.33%
<b>3</b>	<b>102003</b>	<b>Crownpoint Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(889,240.00)	(905,993.59)	0.00	0.00	(905,993.59)	0.00%
	1000	Revenues	(889,240.00)	(915,101.59)	0.00	0.00	(915,101.59)	0.00%
	2001	Personnel Expenses	837,676.00	854,429.59	690,170.21	0.00	164,259.38	80.78%
	3000-7000	Operating Expenses	51,564.00	60,672.00	53,480.86	0.00	7,191.14	88.15%
	2000	Expenses	889,240.00	915,101.59	743,651.07	0.00	171,450.52	81.26%
<b>4</b>	<b>102004</b>	<b>Window Rock Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(1,112,071.00)	(1,132,951.07)	0.00	0.00	(1,132,951.07)	0.00%
	1000	Revenues	(1,112,071.00)	(1,142,059.07)	0.00	0.00	(1,142,059.07)	0.00%
	2001	Personnel Expenses	1,044,000.00	1,064,880.07	803,591.56	0.00	261,288.51	75.46%
	3000-7000	Operating Expenses	68,071.00	77,179.00	64,697.64	0.00	12,481.36	83.83%
	2000	Expenses	1,112,071.00	1,142,059.07	868,289.20	0.00	273,769.87	76.03%
<b>5</b>	<b>102005</b>	<b>Shiprock Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(1,096,452.00)	(1,117,149.23)	0.00	0.00	(1,117,149.23)	0.00%
	1000	Revenues	(1,096,452.00)	(1,126,257.23)	0.00	0.00	(1,126,257.23)	0.00%
	2001	Personnel Expenses	1,034,855.00	1,055,552.23	958,627.13	0.00	96,925.10	90.82%
	3000-7000	Operating Expenses	61,597.00	70,705.00	41,700.75	0.00	29,004.25	58.98%
	2000	Expenses	1,096,452.00	1,126,257.23	1,000,327.88	0.00	125,929.35	88.82%

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expensed of Total
<b>6</b>	<b>102006</b>	<b>Tuba City Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(980,740.00)	(998,723.04)	0.00	0.00	(998,723.04)	0.00%
	1000	Revenues	(980,740.00)	(1,007,831.04)	0.00	0.00	(1,007,831.04)	0.00%
	2001	Personnel Expenses	920,105.00	938,088.04	721,282.16	0.00	216,805.88	76.89%
	3000-7000	Operating Expenses	60,635.00	69,743.00	58,326.41	0.00	11,416.59	83.63%
	2000	Expenses	980,740.00	1,007,831.04	779,608.57	0.00	228,222.47	77.36%
<b>7</b>	<b>102007</b>	<b>Ramah Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(492,201.00)	(501,251.44)	0.00	0.00	(501,251.44)	0.00%
	1000	Revenues	(492,201.00)	(510,359.44)	0.00	0.00	(510,359.44)	0.00%
	2001	Personnel Expenses	452,521.00	461,571.44	382,172.59	0.00	79,398.85	82.80%
	3000-7000	Operating Expenses	39,680.00	48,788.00	33,609.27	0.00	15,178.73	68.89%
	2000	Expenses	492,201.00	510,359.44	415,781.86	0.00	94,577.58	81.47%
<b>8</b>	<b>102008</b>	<b>Supreme Court</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(1,268,887.00)	(1,291,716.18)	0.00	0.00	(1,291,716.18)	0.00%
	1000	Revenues	(1,268,887.00)	(1,300,824.18)	0.00	0.00	(1,300,824.18)	0.00%
	2001	Personnel Expenses	1,173,710.00	1,196,539.18	990,911.84	0.00	205,627.34	82.81%
	3000-7000	Operating Expenses	95,177.00	104,285.00	50,549.87	0.00	53,735.13	48.47%
	2000	Expenses	1,268,887.00	1,300,824.18	1,041,461.71	0.00	259,362.47	80.06%
<b>9</b>	<b>102009</b>	<b>Peacemaking Program</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(1,227,708.00)	(1,250,701.61)	0.00	0.00	(1,250,701.61)	0.00%
	1000	Revenues	(1,227,708.00)	(1,259,809.61)	0.00	0.00	(1,259,809.61)	0.00%
	2001	Personnel Expenses	1,149,678.00	1,172,671.61	1,094,088.18	0.00	78,583.43	93.30%
	3000-7000	Operating Expenses	78,030.00	87,138.00	44,131.82	0.00	43,006.18	50.65%
	9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	1,227,708.00	1,259,809.61	1,138,220.00	0.00	121,589.61	90.35%
<b>10</b>	<b>102010</b>	<b>Kayenta Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(854,344.00)	(869,842.48)	0.00	0.00	(869,842.48)	0.00%
	1000	Revenues	(854,344.00)	(878,950.48)	0.00	0.00	(878,950.48)	0.00%
	2001	Personnel Expenses	783,698.00	799,196.48	636,974.16	0.00	162,222.32	79.70%
	3000-7000	Operating Expenses	70,646.00	79,754.00	66,950.95	0.00	12,803.05	83.95%
	2000	Expenses	854,344.00	878,950.48	703,925.11	0.00	175,025.37	80.09%
<b>11</b>	<b>102011</b>	<b>Dilkon Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(766,520.00)	(780,409.40)	0.00	0.00	(780,409.40)	0.00%
	1000	Revenues	(766,520.00)	(789,517.40)	0.00	0.00	(789,517.40)	0.00%
	2001	Personnel Expenses	694,467.00	708,356.40	597,087.15	0.00	111,269.25	84.29%
	3000-7000	Operating Expenses	72,053.00	81,161.00	44,484.93	0.00	36,676.07	54.81%
	2000	Expenses	766,520.00	789,517.40	641,572.08	0.00	147,945.32	81.26%
<b>12</b>	<b>102012</b>	<b>Aneth Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(628,065.00)	(639,450.00)	0.00	0.00	(639,450.00)	0.00%
	1000	Revenues	(628,065.00)	(648,558.00)	0.00	0.00	(648,558.00)	0.00%
	2001	Personnel Expenses	569,248.00	580,633.00	427,680.30	0.00	152,952.70	73.66%
	3000-7000	Operating Expenses	58,817.00	67,925.00	44,764.34	0.00	23,160.66	65.90%
	2000	Expenses	628,065.00	648,558.00	472,444.64	0.00	176,113.36	72.85%

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>13</b>	<b>102013</b>	<b>Tohajiilee Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(631,876.00)	(643,261.00)	0.00	0.00	(643,261.00)	0.00%
	1000	Revenues	(631,876.00)	(652,369.00)	0.00	0.00	(652,369.00)	0.00%
	2001	Personnel Expenses	569,248.00	580,633.00	558,589.19	0.00	22,043.81	96.20%
	3000-7000	Operating Expenses	62,628.00	71,736.00	44,082.31	0.00	27,653.69	61.45%
	2000	Expenses	631,876.00	652,369.00	602,671.50	0.00	49,697.50	92.38%
<b>14</b>	<b>102014</b>	<b>Alamo Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(227,716.00)	(230,572.90)	0.00	0.00	(230,572.90)	0.00%
	1000	Revenues	(227,716.00)	(239,680.90)	0.00	0.00	(239,680.90)	0.00%
	2001	Personnel Expenses	196,456.00	199,312.90	182,600.19	0.00	16,712.71	91.61%
	3000-7000	Operating Expenses	31,260.00	40,368.00	31,690.12	0.00	8,677.88	78.50%
	2000	Expenses	227,716.00	239,680.90	214,290.31	0.00	25,390.59	89.41%
<b>15</b>	<b>102015</b>	<b>Dzil Yijjin Judicial District</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(317,430.00)	(323,095.10)	0.00	0.00	(323,095.10)	0.00%
	1000	Revenues	(317,430.00)	(332,203.10)	0.00	0.00	(332,203.10)	0.00%
	2001	Personnel Expenses	283,254.00	288,919.10	246,363.34	0.00	42,555.76	85.27%
	3000-7000	Operating Expenses	34,176.00	43,284.00	39,517.25	0.00	3,766.75	91.30%
	9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	317,430.00	332,203.10	285,880.59	0.00	46,322.51	86.06%
<b>16</b>	<b>102017</b>	<b>Pueblo Pintado Circuit Court</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(166,088.00)	(168,952.18)	0.00	0.00	(168,952.18)	0.00%
	1000	Revenues	(166,088.00)	(178,060.18)	0.00	0.00	(178,060.18)	0.00%
	2001	Personnel Expenses	143,209.00	146,073.18	104,812.76	0.00	41,260.42	71.75%
	3000-7000	Operating Expenses	22,879.00	31,987.00	22,830.10	0.00	9,156.90	71.37%
	2000	Expenses	166,088.00	178,060.18	127,642.86	0.00	50,417.32	71.69%
<b>17</b>	<b>102018</b>	<b>Probation Services</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(1,770,563.00)	(1,803,470.87)	0.00	0.00	(1,803,470.87)	0.00%
	1000	Revenues	(1,770,563.00)	(1,812,578.87)	0.00	0.00	(1,812,578.87)	0.00%
	2001	Personnel Expenses	1,645,399.00	1,678,306.87	1,324,164.73	0.00	354,142.14	78.90%
	3000-7000	Operating Expenses	125,164.00	134,272.00	96,736.93	77.80	37,457.27	72.10%
	2000	Expenses	1,770,563.00	1,812,578.87	1,420,901.66	77.80	391,599.41	78.40%
<b>18</b>	<b>102019</b>	<b>Judicial Conduct Commission</b>						
	1942	Prior Year Carry Over	0.00	(9,108.00)	0.00	0.00	(9,108.00)	0.00%
	1996	Allocation	(34,678.00)	(34,678.00)	0.00	0.00	(34,678.00)	0.00%
	1000	Revenues	(34,678.00)	(43,786.00)	0.00	0.00	(43,786.00)	0.00%
	2001	Personnel Expenses	4,387.00	9,037.00	6,777.01	0.00	2,259.99	74.99%
	3000-7000	Operating Expenses	30,291.00	34,749.00	21,041.58	0.00	13,707.42	60.55%
	2000	Expenses	34,678.00	43,786.00	27,818.59	0.00	15,967.41	63.53%
<b>Judicial Branch General Fund Total:</b>			<b>15,074,757.00</b>	<b>15,570,315.64</b>	<b>12,683,769.40</b>	<b>1,821.80</b>	<b>2,884,724.44</b>	<b>81.47%</b>
<b>Overall Breakdown of General Funds:</b>								
	1930	Miscellaneous	0.00	0.00	(252.70)	0.00	252.70	#DIV/0!
	1942	Prior Year Carry Over	0.00	(217,638.00)	0.00	0.00	(217,638.00)	0.00%
	1992	IDC Recovery	(150,104.00)	(150,104.00)	(183,116.69)	0.00	33,012.69	121.99%
	1996	Allocation	(14,924,653.00)	(15,202,573.64)	0.00	0.00	(15,202,573.64)	0.00%
	1000	Revenues	(15,074,757.00)	(15,570,315.64)	(183,369.39)	0.00	(15,386,946.25)	1.18%
	2000	Personnel Expenses	13,942,037.00	14,224,607.64	11,723,685.24	0.00	2,500,922.40	82.42%
	3000-7000	Operating Expenses	1,132,720.00	1,345,708.00	960,084.16	1,821.80	383,802.04	71.48%
	9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	15,074,757.00	15,570,315.64	12,683,769.40	1,821.80	2,884,724.44	81.47%



No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
19	118019	NN Integrated Justice (Fixed Costs)						
	1942	Prior Year Carry Over	0.00	(20,157.50)	0.00	0.00	(20,157.50)	0.00%
	1996	Allocation	(350,000.00)	(350,000.00)	0.00	0.00	(350,000.00)	0.00%
	1000	Revenues	(350,000.00)	(370,157.50)	0.00	0.00	(370,157.50)	0.00%
	3000-7000	Operating Expenses	350,000.00	370,157.50	103,754.14	78,062.69	188,340.67	49.12%
	2000	Expenses	350,000.00	370,157.50	103,754.14	78,062.69	188,340.67	49.12%
<b>Overall Breakdown of General Funds Plus NN Integrated Justice Fixed Costs:</b>								
	1930	Miscellaneous	0.00	0.00	(252.70)	0.00	252.70	#DIV/0!
	1942	Prior Year Carry Over	0.00	(237,795.50)	0.00	0.00	(237,795.50)	0.00%
	1992	IDC Recovery	(150,104.00)	(150,104.00)	(129,233.75)	0.00	(20,870.25)	86.10%
	1996	Allocation	(15,274,653.00)	(15,274,653.00)	0.00	0.00	(15,274,653.00)	0.00%
	1000	Revenues	(15,424,757.00)	(15,662,552.50)	(129,486.45)	0.00	(15,533,066.05)	0.83%
	2000	Personnel Expenses	13,942,037.00	13,945,427.00	8,718,502.21	0.00	5,226,924.79	62.52%
	3000-7000	Operating Expenses	1,482,720.00	1,717,125.50	702,053.76	130,612.53	884,459.21	48.49%
	9000	Capital Outlay	0.00	0.00	0.00	0.00	0.00	#DIV/0!
	2000	Expenses	15,424,757.00	15,662,552.50	9,420,555.97	130,612.53	6,111,384.00	60.98%

**B.** The Judicial Branch currently has fifteen (17) Active External Fund Budgets as follows: **(1) K170801** Peacemaking Youth Edu. Apprentices Contract Term 10/1/17 – 9/30/21; **(2) K180800** Navajo Juvenile Healing to Wellness Court, Contract Term 10/1/17 – 9/30/21; **(3) K170802** FY 2017 Edward Byrne JAG, Contract Term 10/1/16 - 9/30/20; **(4) K180801** FY '18 New Path Reentry, Contract Term 10/01/18 - 9/30/20; **(5) K180802** NN Wellness Courts, Contract Term 10/1/18 - 9/30/21; **(6) K160800** FY '16 Edward Byrne JAG, Contract Term 10/1/15 - 9/30/19; **(7) K180803** FY '18 Edward Bryne Jag , Contract Term 10/1/17 - 9/30/21; **(8) K160736** CY 16 Tribal Courts, Contract Term 1/1/16 - 12/31/19; **(9) K160781** CY 16 Judicial One Time Funding, Contract Term 1/1/16 - 12/31/19, **(10) K170745** CY 17 Tribal Courts, Contract Term 1/1/17 – 12/31/19; **(11) K170748** CY 17 One Time Funding VAVA, Contract Term 1/1/17 - 12/31/18; **(12) K180718** CY 18 Tribal Courts, Contract Term 1/1/17 – 12/31/21; **(13) K180772** CY 18 One Time Direct TIWAHE Funding Contract Term 1/1/18 - 12/31/19; **(14) K190723** CY 19 Tribal Courts, Contract Term 1/1/17 - 12/31/20 and **(15) K190778** CY 19 Judicial One Time Funds, Contract Term 1/1/17 - 12/31/20; **(16) K200713** CY 20 Tribal Courts, Contract Term 1/1/20 - 12/31/21; **(17) K200744** CY 20 One Time Funds VAWA, Contract Term 1/1/20 - 12/31/20. There are ten (10) Public Law 93-638 Indian Self-Determination Act, multiyear contracts with the Bureau of Indian Affairs (BIA) to provide court services within the Navajo Nation.

No.	Business Unit/Object Code	Program/Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expended of Total
<b>1</b>	<b>K170801</b>	<b>Peacemaking Youth EDU-Apprentices</b>						
	2001	Personnel Expenses	0.00	106,658.00	11,646.50	0.00	95,011.50	10.92%
	3000-7000	Operating Expenses	302,448.00	195,660.00	65,576.65	0.00	130,083.35	33.52%
	9500	Matching & Indirect Cost	47,182.00	47,312.00	12,085.44	0.00	35,226.56	25.54%
	2000	Expenses	349,630.00	349,630.00	89,308.59	0.00	260,321.41	25.54%
<b>2</b>	<b>K180800</b>	<b>Navajo Juvenile Healing To Wellness Court</b>						
	2001	Personnel Expenses	106,185.00	106,185.00	15,609.35	0.00	90,575.65	14.70%
	3000-7000	Operating Expenses	196,583.00	196,583.00	10,866.06	0.00	185,716.94	5.53%
	9500	Matching & Indirect Cost	47,232.00	47,232.00	4,192.70	0.00	43,039.30	8.88%
	2000	Expenses	350,000.00	350,000.00	30,668.11	0.00	319,331.89	8.76%
<b>3</b>	<b>K170802</b>	<b>FY 17 Edward Byrne JAG</b>						
	3000-7000	Operating Expenses	64,537.00	64,537.00	0.00	0.00	64,537.00	0.00%
	9500	Matching & Indirect Cost	6,453.00	6,453.00	0.00	0.00	6,453.00	0.00%
	2000	Expenses	70,990.00	70,990.00	0.00	0.00	70,990.00	0.00%
<b>4</b>	<b>K180801</b>	<b>FY '18 New Path Reentry</b>						
	2001	Personnel Expenses	59,902.00	59,902.00	0.00	0.00	59,902.00	0.00%
	3000-7000	Operating Expenses	113,033.00	113,033.00	405.06	0.00	112,627.94	0.36%
	9500	Matching & Indirect Cost	27,065.00	27,065.00	64.20	0.00	27,000.80	0.24%
	2000	Expenses	200,000.00	200,000.00	469.26	0.00	199,530.74	0.23%
<b>5</b>	<b>K180802</b>	<b>NN Wellness Courts</b>						
	2001	Personnel Expenses	365,197.00	365,197.00	5,265.35	0.00	359,931.65	1.44%
	3000-7000	Operating Expenses	283,311.00	283,311.00	563.67	0.00	282,747.33	0.20%
	9500	Matching & Indirect Cost	101,492.00	101,492.00	923.90	0.00	100,568.10	0.91%
	2000	Expenses	750,000.00	750,000.00	6,752.92	0.00	743,247.08	0.90%
<b>6</b>	<b>K160800</b>	<b>FY 16 Edward Byrne JAG</b>						
	3000-7000	Operating Expenses	46,301.00	44,392.00	43,115.52	0.00	1,276.48	97.12%
	9500	Matching & Indirect Cost	2,530.00	4,439.00	4,311.56	0.00	127.44	97.13%
	2000	Expenses	48,831.00	48,831.00	47,427.08	0.00	1,403.92	97.12%

<b>7</b>	<b>K180803</b>	<b>FY 18 Edward Byrne JAG</b>						
	3000-7000	Operating Expenses	99,581.00	99,581.00	0.00	0.00	99,581.00	0.00%
	9500	Matching & Indirect Cost	9,958.00	9,958.00	0.00	0.00	9,958.00	0.00%
	2000	Expenses	109,539.00	109,539.00	0.00	0.00	109,539.00	0.00%
		Judicial Branch External Funds	\$ 1,878,990.00	\$ 1,878,990.00	\$ 174,625.96	\$ -	\$ 1,704,364.04	9.29%
<b>8</b>	<b>K160736</b>	<b>CY 16 Tribal Courts</b>						
	2001	Personnel Expenses	1,334,724.00	949,782.11	949,782.11	0.00	0.00	100.00%
	3000-7000	Operating Expenses	101,577.00	680,813.45	680,813.45	0.00	0.00	100.00%
	9000	Capital Outlay	0.00	95,175.49	95,175.49	0.00	0.00	100.00%
	2000	Expenses	1,436,301.00	1,725,771.05	1,725,771.05	0.00	0.00	100.00%
<b>9</b>	<b>K160781</b>	<b>CY 16 Judicial One Time Funding</b>						
	2001	Personnel Expenses	276,511.00	280,169.60	280,169.60	0.00	0.00	100.00%
	3000-7000	Operating Expenses	16,305.00	12,646.40	12,646.40	0.00	0.00	100.00%
	2000	Expenses	292,816.00	292,816.00	292,816.00	0.00	0.00	100.00%
<b>No.</b>	<b>Business Unit/Object Code</b>	<b>Program/Description</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Actuals - YTD</b>	<b>Encumbrances</b>	<b>Budget Available</b>	<b>% Expended of Total</b>
<b>10</b>	<b>K170745</b>	<b>CY 17 Tribal Courts</b>						
	2001	Personnel Expenses	770,471.00	1,358,721.44	1,358,721.44	0.00	0.00	100.00%
	3000-7000	Operating Expenses	53,563.00	232,055.56	232,055.56	0.00	0.00	100.00%
	2000	Expenses	824,034.00	1,590,777.00	1,590,777.00	0.00	0.00	100.00%
<b>11</b>	<b>K170748</b>	<b>CY 17 One Time Funds VAWA</b>						
	2001	Personnel Expenses	10,272.00	25,798.30	25,798.30	0.00	0.00	100.00%
	3000-7000	Operating Expenses	79,728.00	64,201.70	64,201.70	0.00	0.00	100.00%
	2000	Expenses	90,000.00	90,000.00	90,000.00	0.00	0.00	100.00%
<b>12</b>	<b>K180718</b>	<b>CY 18 Tribal Courts</b>						
	2001	Personnel Expenses	258,684.00	1,555,491.00	1,385,839.59	0.00	169,651.41	89.09%
	3000-7000	Operating Expenses	10,933.00	115,224.00	108,005.76	0.00	7,218.24	93.74%
	2000	Expenses	269,617.00	1,670,715.00	1,493,845.35	0.00	176,869.65	89.41%
<b>13</b>	<b>K180772</b>	<b>CY 18 One Time Direct TIWAHE</b>						
	2001	Personnel Expenses	272,340.00	275,815.10	271,754.00	0.00	4,061.10	98.53%
	3000-7000	Operating Expenses	23,488.00	20,012.90	19,496.13	0.00	516.77	97.42%
	2000	Expenses	295,828.00	295,828.00	291,250.13	0.00	4,577.87	98.45%
<b>14</b>	<b>K190723</b>	<b>CY 19 Tribal Courts</b>						
	2001	Personnel Expenses	262,524.00	1,441,732.00	1,427,326.47	0.00	14,405.53	99.00%
	3000-7000	Operating Expenses	8,119.00	215,625.00	127,785.58	29,087.68	58,751.74	72.75%
	2000	Expenses	270,643.00	1,657,357.00	1,555,112.05	29,087.68	73,157.27	95.59%
<b>15</b>	<b>K190778</b>	<b>CY 19 Judicial One Time Funds</b>						
	2001	Personnel Expenses	277,245.00	277,245.00	137,576.92	0.00	139,668.08	49.62%
	3000-7000	Operating Expenses	48,061.00	48,061.00	6,043.40	0.00	42,017.60	12.57%
	2000	Expenses	325,306.00	325,306.00	143,620.32	0.00	181,685.68	44.15%
<b>16</b>	<b>K200713</b>	<b>CY 19 Judicial One Time Funds</b>						
	2001	Personnel Expenses	272,055.00	1,457,890.00	606,160.24	0.00	851,729.76	41.58%
	3000-7000	Operating Expenses	51,130.00	168,667.00	3,733.91	0.00	164,933.09	2.21%
	2000	Expenses	323,185.00	1,626,557.00	609,894.15	0.00	1,016,662.85	37.50%
<b>17</b>	<b>K200744</b>	<b>CY 19 Judicial One Time Funds</b>						
	2001	Personnel Expenses	80,927.00	80,927.00	0.00	0.00	80,927.00	0.00%
	3000-7000	Operating Expenses	104,265.00	104,265.00	0.00	0.00	104,265.00	0.00%
	2000	Expenses	185,192.00	185,192.00	0.00	0.00	185,192.00	0.00%
		<b>Total Tribal Courts:</b>	<b>\$ 4,312,922.00</b>	<b>\$ 9,460,319.05</b>	<b>\$ 7,793,086.05</b>	<b>\$ 29,087.68</b>	<b>\$ 1,638,145.32</b>	<b>82.68%</b>
		<b>Judicial Branch External Funds &amp; P.L. 93-638 Grand</b>	<b>\$ 6,191,912.00</b>	<b>\$ 11,339,309.05</b>	<b>\$ 7,967,712.01</b>	<b>\$ 29,087.68</b>	<b>\$ 3,342,509.36</b>	<b>70.52%</b>
<b>Overall Breakdown of External Funds and General Funds:</b>								
	2000	Personnel Expenses	18,289,074.00	22,286,940.55	15,194,152.08	0.00	7,092,788.47	68.18%
	3000-7000	Operating Expenses	3,085,683.00	4,375,794.51	2,077,362.61	159,700.21	2,138,731.69	51.12%
	9000	Capital Outlay	0.00	95,175.49	95,175.49	0.00	0.00	100.00%
	9500	Matching & Indirect Cost	241,912.00	243,951.00	21,577.80	0.00	222,373.20	8.85%
	2000	Expenses	\$ 21,616,669.00	\$ 27,001,861.55	\$ 17,388,267.98	\$ 159,700.21	\$ 9,453,893.36	64.99%
		<b>General &amp; External Funds - Grand Totals:</b>	<b>\$ 21,616,669.00</b>	<b>\$ 27,001,861.55</b>	<b>\$ 17,388,267.98</b>	<b>\$ 159,700.21</b>	<b>\$ 9,453,893.36</b>	<b>64.99%</b>

<b>18</b>	<b>K201506</b>	<b>US TREASURY Judicial Branch</b>						
2001	Personnel Expenses	334,029.00	334,029.00	5,309.93	0.00	328,719.07	1.59%	
3000-7000	Operating Expenses	7,475,923.00	7,475,923.00	11,681.68	600,504.13	6,863,737.19	8.19%	
9000	Capital Outlay	1,823,911.00	1,823,911.00	0.00	0.00	1,823,911.00	0.00%	
2000	Expenses	9,633,863.00	9,633,863.00	16,991.61	600,504.13	9,016,367.26	6.41%	
<b>Overall Breakdown of General Funds, NNIJ, External Funds, and US Treasury</b>								
2000	Personnel Expenses	18,623,103.00	22,927,285.19	18,665,109.63	0.00	4,262,175.56	81.41%	
3000-7000	Operating Expenses	10,561,606.00	11,894,034.51	2,555,063.14	644,765.16	8,694,206.21	26.90%	
9000	Capital Outlay	1,823,911.00	1,919,086.49	95,175.49	0.00	1,823,911.00	4.96%	
9500	Matching & Indirect Cost	241,912.00	243,951.00	21,577.80	0.00	222,373.20	8.85%	
2000	Expenses	<b>\$ 31,250,532.00</b>	<b>\$36,984,357.19</b>	<b>\$21,336,926.06</b>	<b>\$ 644,765.16</b>	<b>\$ 15,002,665.97</b>	<b>59.44%</b>	

## XI. JUDICIAL BRANCH FINES AND FEES COLLECTION

FY 2020 4th Quarter - Budget Status Report as of 9/30/20 - BU 107008							
Object Code	Description	Original Budget	Revised Budget	Actuals - YTD	Encumbrances	Budget Available	% Expensed of Total
1400	Financial Revenues	0.00	0.00	(35.00)	0.00	35.00	
1600	Fines & Court Fees	(500,000.00)	(500,000.00)	(479,057.56)	0.00	(20,942.44)	95.81%
1850	Other Revenue Sources	0.00	0.00	(194.05)	0.00	194.05	#DIV/0!
1000	Revenues	(\$500,000.00)	(\$500,000.00)	#####	\$0.00	(\$20,713.39)	95.86%
Court Fines & Fees Collected by Quarter							
Object Code	Description	FY 2020 1st Qtr.	FY 2020 2nd Qtr.	FY 2020 3rd Qtr.	FY 2020 4th Qtr.	TOTAL - YTD	
<b>1600</b>	<b>Fines &amp; Court Fees</b>						
1611	District Court - Chinle	4,433.15	5,720.60	240.30	557.00	10,951.05	
1612	District Court - Crownpoint	3,061.75	2,743.30	1,392.00	1,669.70	8,866.75	
1613	District Court - Kayenta	2,528.02	4,836.45	800.70	1,594.65	9,759.82	
1614	District Court - Ramah	842.00	2,197.85	100.00	589.10	3,728.95	
1615	District Court - Shiprock	4,575.25	5,488.65	0.00	1,732.00	11,795.90	
1616	District Court - Tuba City	890.30	2,176.60	168.00	1,277.65	4,512.55	
1617	District Court - Window Rock	10,277.30	5,936.09	407.35	1,793.05	18,413.79	
1618	District Court - Dilkon	1,648.20	3,492.30	710.00	401.70	6,252.20	
1619.02	District Court - Aneth	780.30	123.70	0.00	180.00	1,084.00	
1619.04	District Court - Dzil Yijiin	1,760.00	400.00	70.00	110.00	2,340.00	
<b>1610</b>	<b>Dist. Fines &amp; Court Fees Total:</b>	<b>\$30,796.27</b>	<b>\$33,115.54</b>	<b>\$3,888.35</b>	<b>\$9,904.85</b>	<b>\$77,705.01</b>	
<b>1620</b>	<b>Family</b>						
1621	Family Court - Alamo	185.00	220.00	0.00	145.95	550.95	
1622	Family Court - Chinle	1,015.00	1,405.00	135.00	655.00	3,210.00	
1623	Family Court - Crownpoint	1,495.00	1,345.00	455.00	555.00	3,850.00	
1624	Family Court - Kayenta	818.05	1,105.00	185.00	660.00	2,768.05	
1625	Family Court - Ramah	290.90	82.85	35.00	66.20	474.95	
1626	Family Court - Shiprock	2,019.45	2,416.35	0.00	774.30	5,210.10	
1627	Family Court - Tohajiilee	165.00	315.00	35.00	85.00	600.00	
1628	Family Court - Tuba City	1,142.25	1,481.75	90.00	620.25	3,334.25	
1629	Family Court - Window Rock	1,655.00	1,125.00	35.00	1,210.00	4,025.00	
1630	Family Court - Dilkon	259.20	583.05	80.00	45.00	967.25	
1631.02	Family Court - Aneth	240.00	325.00	230.00	425.00	1,220.00	
1631.04	Family Court - Dzil Yijiin	285.00	1,110.00	205.00	280.00	1,880.00	
<b>1620</b>	<b>Family Court Total:</b>	<b>\$9,569.85</b>	<b>\$11,514.00</b>	<b>\$1,485.00</b>	<b>\$5,521.70</b>	<b>\$28,090.55</b>	
<b>1640</b>	<b>Circuit</b>						
1642	Circuit Court - Alamo	613.00	451.65	3.15	90.85	1,158.65	
1644	Circuit Court - Tohajiilee	666.40	628.45	0.00	563.85	1,858.70	
<b>1640</b>	<b>Circuit Court Total:</b>	<b>\$1,279.40</b>	<b>\$1,080.10</b>	<b>\$3.15</b>	<b>\$654.70</b>	<b>\$3,017.35</b>	
<b>1650</b>	<b>Supreme</b>						
1652	Supreme Court - WR	787.70	368.05	0.00	360.00	1,515.75	
<b>1650</b>	<b>Supreme Court Total:</b>	<b>\$787.70</b>	<b>\$368.05</b>	<b>\$0.00</b>	<b>\$360.00</b>	<b>\$1,515.75</b>	
<b>1601</b>	<b>Court Total:</b>	<b>\$42,433.22</b>	<b>\$46,077.69</b>	<b>\$5,376.50</b>	<b>\$16,441.25</b>	<b>\$110,328.66</b>	

Object Code	Description	FY 2020 1st Qtr.	FY 2020 2nd Qtr.	FY 2020 3rd Qtr.	FY 2020 4th Qtr.	TOTAL - YTD
<b>1660</b>	<b>Public Safety Fines</b>					
1661	Traffic					
1662	Traffic Fines - Alamo	450.00	0.00	0.00	0.00	450.00
1663	Traffic Fines - Chinle	12,114.00	24,980.16	9,183.34	4,655.00	50,932.50
1664	Traffic Fines - Crownpoint	25,308.45	47,317.50	9,923.50	5,571.00	88,120.45
1665	Traffic Fines - Kayenta	12,051.75	19,966.15	2,305.00	5,380.00	39,702.90
1666	Traffic Fines - Ramah	3,680.00	9,355.00	2,840.00	2,635.00	18,510.00
1667	Traffic Fines - Shiprock	16,595.35	20,062.10	130.00	4,733.50	41,520.95
1668	Traffic Fines - Tohajiilee	150.00	0.00	125.00	300.00	575.00
1669	Traffic Fines - Tuba City	6,505.00	18,535.00	3,015.00	8,075.00	36,130.00
1670	Traffic Fines - Window Rock	21,660.10	19,189.50	475.00	0.00	41,324.60
1671	Traffic Fines - Dilkon	8,905.00	16,475.00	5,055.00	6,990.00	37,425.00
1672.02	Traffic Fines - Aneth	3,115.00	3,030.00	435.00	1,705.00	8,285.00
1672.04	Traffic Fines - Dzil Yijin	1,582.50	3,100.00	465.00	605.00	5,752.50
<b>1661</b>	<b>Traffic Total:</b>	<b>\$112,117.15</b>	<b>\$182,010.41</b>	<b>\$33,951.84</b>	<b>\$40,649.50</b>	<b>\$368,728.90</b>
<b>1600</b>	<b>Fines &amp; Court Fees Totals:</b>	<b>\$154,550.37</b>	<b>\$228,088.10</b>	<b>\$39,328.34</b>	<b>\$57,090.75</b>	<b>\$479,057.56</b>
<b>Judicial District Court Fines &amp; Fees Summary:</b>						
1600	Fines & Court Fees	30,796.27	33,115.54	3,888.35	9,904.85	77,705.01
1620	Family	9,569.85	11,514.00	1,485.00	5,521.70	28,090.55
1640	Circuit	1,279.40	1,080.10	3.15	654.70	3,017.35
1650	Supreme	787.70	368.05	0.00	360.00	1,515.75
1661	Traffic	112,117.15	182,010.41	33,951.84	40,649.50	368,728.90
	<b>Grand Totals:</b>	<b>\$154,550.37</b>	<b>\$228,088.10</b>	<b>\$39,328.34</b>	<b>\$57,090.75</b>	<b>\$479,057.56</b>