

DILKON JUDICIAL DISTRICT

Navajo Nation Judicial Branch

COURT
(928) 657-8140

FAX
(928) 657-8146

PROBATION
(928) 657-8134

PEACEMAKING
(928) 657-8136

HC 63 Box 787, Winslow, AZ 86047 ~ Navajo Route 15 Milepost 55, Dilkon, Arizona

MEMORANDUM

To: ALL PUBLIC, ATTORNEYS, PROSECUTORS, PETITIONERS, DEFENDANTS, NAVAJO NATION BRANCHES, DIVISIONS, DEPARTMENTS, PROGRAMS, AND OFFICES

From: s/ Darlene LaFrance, Court Administrator
s/ Raven Attwood, Attorney
Dilkon Judicial District

Date: April 16, 2020

Subject: **UPDATED NOTICE OF LIMITED SERVICES**

The Dilkon District/Family Court ("Court") will continue to operate on a limited basis. Due to the COVID-19 public health emergency, all necessary hearings will be held by telephone or video conference.

LIMITED SERVICES AVAILABLE

- Domestic Abuse Protection Orders (Petitions and enforcement);
- Children's cases involving detained juveniles and shelter care hearings for abused or neglected children;
- Habeas Corpus and other complaints for injunctive relief;
- Criminal proceedings concerning incarcerated defendants (arraignment and bail);
- Processing of payments for civil and criminal fees and fines; and
- Other matters involving public health and safety during the State of Emergency.

HOW TO FILE DOCUMENTS

You may file documents with the Court by mail, fax or email. **In-person filings will NOT be available from March 25-May 1, 2020.** Email and Fax filing is permitted until further notice by Administrative Order of the Chief Justice of the Navajo Nation, Order 14-2020.

Documents filed with the Court by fax or email will only be received during normal Court hours (Monday-Friday, 8:00 A.M.- 5:00 P.M. (DST).

To file by Email, email document to: nndkcourt@navajo-nsn.gov, then call the Court at 928-657-8140 to verify your email address and confirm receipt of your document. **Emails may be lost in the Navajo Nation's spam filters if not verified.**

To file by Fax: Fax document to: 928-657-8146.

To file by Mail, mail document to: Dilkon District Court, HC 63 Box 787, Winslow, AZ 86047.

IF YOU NEED A TEMPORARY PROTECTION ORDER

- There is a downloadable Petition for Temporary Protection Order available on the Navajo Nation Court website: <http://www.navajocourts.org/>.
- A completed petition may be filed by email or fax during normal court hours.
- If you do not have access to a printer and scanner, please call the Court at 928-657-8140 to ask for instructions on how to obtain a paper petition form during normal Court hours (Monday-Friday, 8:00 A.M.- 5:00 P.M. (DST)).
- **To obtain an Emergency Protection Order outside normal Court hours, contact the Dilkon Police Department at 928-657-8075.**

IF YOU HAVE A SCHEDULED COURT HEARING

- Call the Court at 928-657-8140 **before** your hearing to confirm that it is taking place, and for instructions on how to call in to appear for your hearing by telephone.
- If you have legal counsel, please communicate with them before calling the Court.

HOW TO PAY A FINE OR FEE

- To pay any fine or fee, mail a money order payable to the “Navajo Nation-Dilkon Court” **and your citation/court document showing what you are paying for** to: Dilkon District Court, HC 63 Box 787, Winslow, AZ 86047.
- To pay a **civil traffic fine** by Visa or Mastercard credit or debit card, call the Court at 928-657-8140. There is a 5% surcharge for all card payments.

IF YOU HAVE QUESTIONS, please contact the Court at (928) 657-8140.